



**SAKET GYANPEETH**  
NURTURING POTENTIAL

# SAKET COLLEGE OF ARTS, SCIENCE & COMMERCE

(Un-Aided, Hindi Linguistic Minority Institution)

(Permanently Affiliated to University of Mumbai)  
(NAAC Accredited)

**Date: 28<sup>th</sup> November, 2024**

## Notice

A Meeting of the College Development Committee will be held on 10<sup>th</sup> December, 2024 at 11.30 A.M in the Conference Room. All the members are requested to attend the meeting.

### Agenda:-

1. To read and approve the Minutes of the last meeting held on 17<sup>th</sup> August 2024.
2. To discuss and approve the planning of NAAC Assessment Process as per new NAAC guideline.
3. To approve the Reconstitution of College development committee (C.D.C.) and Internal Quality Assurance Cell (IQAC).
4. To discuss result of second NAAC Cycle of our college followed by appropriate action.
5. To approve the draft of AQAR for academic year 2023-24.
6. Any other matter with the permission of the Honorable Chairman.

For Saket Gyanpeeth, Saket College of Arts, Science & Commerce

**Prof. (Dr.) Vasant D. Barhate**  
Principal & E/O Secretary



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## Minutes of the meeting of College Development Committee held on 10<sup>th</sup> December, 2024 at 11.30 am.

The College Development Committee meeting was held at 11.30 am in the Conference Room on 10<sup>th</sup> December, 2024. Members present were as follows:

Sr.No	Name	Designation	Signature
1	Shri.Vinod Tiwari	Chairman	
2	Shri. Saket Tiwari	Management Representative	
3	Shri. Shailesh Tiwari	Industrialist	
4	Shri. Jayesh Tiwari	Social Service	ABSENT
5	Dr. N.K.Phadke	Research	ABSENT
6	Mrs.Shobha Nair	Educationalist	
7	Mr.Rohit Pandey	Alumni Representative	
8	Ms. Abriti Ghosh	Student Representative	
9	Dr.(Mrs).Praseena Biju	IQAC Co-ordinator & Vice Principal	
10	Dr.(Mrs)Hema Tiwari	IQAC Co-coordinator	
11	Dr. Shahaji Kamble	Teacher's Representative	



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12	Mrs.Priya Nerlekar	Teacher's Representative	ABSENT
13	Mrs.Rajeshree Mundhe	Teacher's Representative	<u>Rmundhe</u>
14	Mr. Kishor Khade	Non-Teaching Representative	<u>Kmkhade</u>
15	Prof.(Dr.)Vasant Barhate	Principal & E/O. Secretary	<u>VBarhate</u>

Principal & E/O Secretary of the College Development Committee, Prof. Dr. Vasant D. Barhate, extended a warm welcome to the Hon'ble Chairman, Mr. Vinod R. Tiwari and all the members of CDC.

With the permission of the Hon'ble Chairman, Prof. Dr. Vasant D. Barhate (Principal & E/O Secretary) opened the meeting for discussion as per the agenda.

## Agenda:-

1. To read and approve the Minutes of the last meeting held on 17<sup>th</sup> August 2024.
2. To discuss and approve the planning of NAAC Assessment Process as per new NAAC guideline.
3. To approve the Reconstitution of College development committee (C.D.C.) and Internal Quality Assurance Cell (IQAC).
4. To discuss result of second NAAC Cycle of our college followed by appropriate action.
5. To approve the draft of AQAR for academic year 2023-24.
6. Any other matter with the permission of the Honorable Chairman.



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**Item No: 1 - To read and approve the Minutes of the last C.D.C. meeting held on 17<sup>th</sup> August 2024.**

**Description:-**

The Minutes of the C.D.C. Meeting held on 17<sup>th</sup> August, 2024 was presented by the Principal

**Resolution:-**

The Minutes of the C.D.C. Meeting held on 17<sup>th</sup> August, 2024 was unanimously approved by all the Members, without any modification.

**Item No: 2 - To discuss and approve the planning of NAAC Assessment Process as per new NAAC guideline.**

**Description:-**

Prof. Dr. Vasant D. Barhate (Principal & E/O Secretary) presented the planning of NAAC Assessment Process as per new NAAC guideline along with criteria wise work distribution (Annexure-I). Honorable secretary suggested that continuous follow-up to be taken by IQAC Coordinator of the assign work to criteria in-charges principal inform to the members that we have plan to take the follow-up of assigned work of criteria in-charges monthly basis and academic coordinator are directed to submit review report of the same on or before 5<sup>th</sup> day of every month.

**Resolution:-**

All the members agreed the planning of NAAC Assessment Process as per new NAAC guideline.

**Item No: 3 –To approve the Reconstitution of College development committee (C.D.C.) and Internal Quality Assurance Cell (IQAC).**

**Description:-**

Prof. Dr. Vasant D. Barhate (Principal & E/O Secretary) informed to C.D.C. members that our staff members, Mrs Priya Nerlekar and Dr. Prakash Jadhav have given the resignation as Asst. Prof. and Ms. Suchitra Shirsat has



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given resignation as Librarian. They are relieved from their posts. With reference to this matter, principal suggested that C.D.C. and IQAC member those who have given resignation to be removed as a C.D.C. and IQAC members and for reconstitution of C.D.C. and IQAC, he has recommended Dr. Sheeba E. as a teacher representative on IQAC and Mrs. Sarswati Jamdade as Librarian on IQAC. Mrs. Manjula Pillai as a teacher representative on C.D.C. and IQAC Committees. Accordingly C.D.C. and IQAC committees has been reconstituted which is given here below.

## Newly Constituted CDC Committee: (W.e.f. 10<sup>th</sup> December, 2024)

Sr. No	Name	Designation
1	Shri.Vinod Tiwari	Chairman
2	Shri. Saket Tiwari	Management Representative
3	Shri.Shailesh Tiwari	Industrialist
4	Shri.Jayesh Tiwari	Social Service
5	Dr.N.K.Phadke	Research
6	Mrs.Shobha Nair	Educationalist
7	Mr.Rohit Pandey	Alumni Representative
8	Ms. Abriti Ghosh	Student Representative
9	Dr.(Mrs) Praseena Biju	IQAC Co-ordinator & Vice Principal
10	Dr.(Mrs) Hema Tiwari	IQAC Co-coordinator
11	Dr.Shahaji Kamble	Teacher's Representative



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12	Mrs.Manjula Pillai	Teacher's Representative
13	Mrs.Rajshree Mundhe	Teacher's Representative
14	Mr.Kishor Khade	Non-Teaching Representative
15	Prof.(Dr.)Vasant Barhate	Principal & E/O. Secretary

## Newly Constituted IQAC Committee: (W.e.f.10<sup>th</sup> December, 2024)

Sr.No	Name	Designation
1	Prof.(Dr.) Vasant Barhate	Principal, Chairman IQAC
2	Shri.Saket A.Tiwari	Management Representative
3	Mrs.Shobha Nair	Employer Nominee, Saket Gyanpeeth
4	Mr.Shailesh Tiwari	Industrialist
5	Mrs. Pushpa S. Singh	Parent Representative
6	Mr.Rohit Panday	Alumni Representative
7	Ms.Anushka Pramod Adelkar	Student Representative
8	Dr.(Mrs)Hema Tiwari	IQAC Co-Coordinator
9	Mrs. Rajashree Mundhe	Teacher Representative , Department of IT & CS
10	Mrs. Manjula Pillai	Teacher Representative, Department of Accounting and Finance
11	Dr. Shahaji Kamble	Teacher Representative, Department of History



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12	Dr. Sheeba E.	Teacher Representative, Department of Commerce
13	Mr.Krishnamurthy Velar	Teacher Representative, Department of BAF
14	Mr.Kishor Khade	Non-Teaching Staff Representative
15	Mrs.Sarswati Jamdade	Librarian
16	Dr. (Mrs.)Praseena Biju	IQAC Coordinator and Vice Principal

## Resolution:

Hon'ble Chairman accepted and approved the revised constitution of CDC & IQAC

(w.e.f. 10<sup>th</sup> December, 2024) all the member agreed for the same.

**Item No: 4 – To discuss result of second NAAC Cycle of our college followed by appropriate action.**

## Description:

Prof. Dr. Vasant D. Barhate (principal &E/O Secretary) presented the result of second NAAC Cycle. After detailed discussion it has been concluded that college should go for appeal to NAAC for reassessment second cycle of NAAC of our college. Hon'ble secretary suggested that verify all the documented proof and complete the said process as earliest.

## Resolution

All the members agreed the suggestion given by honorable secretary and decided unanimously college should go for reassessment second cycle of NAAC.

**Item No: 5- To approve the draft of AQAR for academic year 2023-24.**

## Description:



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Prof. Dr. Vasant D. Barhate (principal & E/O Secretary) presented the draft of AQAR For academic year 2023-24. Hon'ble Secretary suggested by all the proofs attach to AQAR to be verified before submission of AQAR.

## Resolution

All the members approved the draft of AQAR for academic year 2023-24.

**Item No: 6- Any other matter with the permission of the Honorable Chairman.**

## Description:

All the items on the agenda have been discussed with no more suggestions and concerns. The meeting is concluded by Prof. Dr. Vasant D. Barhate (Principal & E/O Secretary) with the vote of thanks and declared adjourned by Hon'ble Chairman Shri. Vinod R. Tiwari.

Endorsed By

**Principal & E/O Secretary**  
**Saket Gyanpeeth**  
**Saket College of Arts, Science & Commerce**

Approved By

**Secretary**  
**Saket Gyanpeeth**