



NURTURING POTENTIAL

SAKET GYANPEETH'S  
**SAKET COLLEGE OF ARTS, SCIENCE & COMMERCE**

(Un-Aided, Hindi Linguistic Minority Institution)

(Permanently Affiliated to University of Mumbai)  
(NAAC Accredited "B" Grade)

Date: 15<sup>th</sup> April, 2024

## Notice


A Meeting of the College Development Committee will be held on 25<sup>th</sup> April, 2024 at 11.30 A.M in the Conference Room. All the members are requested to attend the meeting.



**Agenda:-**


1. To read and approve the Minutes of the last meeting held on 19<sup>th</sup> May 2023.
2. To review the NAAC Assessment Process.
3. To approve the Reconstitution of College Development Committee (C.D.C.) and Internal Quality Assurance Cell (IQAC).
4. Any other matter with the permission of the Honorable Chairman.

For Saket Gyanpeeth's, Saket College of Arts, Science & Commerce

**Prof. (Dr.) Vasant D. Barhate**  
**Principal & E/O Secretary**

 Saket Vidyanagari Marg, Kalyan East, Dist. Thane (MAH), INDIA - 421 306.

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# SAKET GYANPEETH'S SAKET COLLEGE OF ARTS, SCIENCE & COMMERCE

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College Development Committee (C.D.C)

Academic Year 2023-24

Minutes of the meeting

**Minutes of the meeting of College Development Committee held on 25<sup>th</sup> April, 2024 at 11.30 am.**

The College Development Committee meeting was held at 11.30 am in the Conference Room on 25<sup>th</sup> April, 2024. Members present were as follows:

Sr.No	Name	Designation	Signature
1	Shri.Vinod Tiwari	Chairman	
2	Shri. Saket Tiwari	Management Representative	
3	Shri. Shailesh Tiwari	Industrialist	
4	Shri. Jayesh Tiwari	Social Service	
5	Dr. N.K.Phadke	Research	
6	Mrs.Shobha Nair	Educationalist	
7	Mr.Rohit Pandey	Alumni Representative	
8	Ms. Ritu Rajpurohit	Student Representative	
9	Mrs. Rani Raghuwanshi	IQAC Co-ordinator & Vice Principal	
10	Dr. (Mrs) Hema Tiwari	IQAC Co-coordinator	
11	Dr. Shahaji Kamble	Teacher's Representative	
12	Mrs. Priya Nerlekar	Teacher's Representative	
13	Mrs. Praseena Biju	Teacher's Representative	
14	Mr. Kishor Khade	Non-Teaching Representative	
15	Prof.(Dr.)Vasant Barhate	Principal & E/O. Secretary	

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Principal & E/O Secretary of the College Development Committee, Prof. Dr. Vasant D. Barhate, extended a warm welcome to the Hon'ble Chairman, Mr. Vinod R. Tiwari and all the members of CDC.

With the permission of the Hon'ble Chairman, Prof. Dr. Vasant D. Barhate (Principal & E/O Secretary) opened the meeting for discussion as per the agenda.

**Agenda:-**

1. To read and approve the Minutes of the last C.D.C. meeting held on 19<sup>th</sup> May 2023.
2. To review the NAAC Assessment Process.
3. To approve the Reconstitution of College development committee (C.D.C.) and Internal Quality Assurance Cell (IQAC).
4. Any other matter with the permission of the Hon'ble Chairman.

**Item No: 1** - To read and approve the Minutes of the last C.D.C. meeting held on 19<sup>th</sup> May 2023.

**Description:-**

The Minutes of the C.D.C. Meeting held on 19<sup>th</sup> May 2023 was presented by the Principal and the same was unanimously approved by all the Members, without any modification.

**Item No: 2** - To review the NAAC assessment process.

**Description:-**

Prof. Dr. Vasant D. Barhate (Principal & E/O Secretary) informed the CDC Members that we have submitted the AQAR for the Academic year 2022-23 on 4<sup>th</sup> January, 2024 and same is approved and accepted by NAAC on 11<sup>th</sup> January, 2024. IQA Report for assessment of 2<sup>nd</sup> NAAC Cycle of our college was submitted to NAAC on 13<sup>th</sup> February, 2024 and same is approved and accepted by NAAC on 22<sup>nd</sup> February, 2024. We have submitted S.S.R. on 19<sup>th</sup> April, 2024 which is approved by NAAC.

**Resolution:-**

The Hon'ble Chairman Appreciated the initiative taken by College and suggested that process of document submission for NAAC Accreditation to be completed as per the deadline given by the NAAC. All the members agreed for the same.

**Item No: 3** –To approve the Reconstitution of College development committee (C.D.C.) and Internal Quality Assurance Cell (IQAC).

**Description:-**

Prof. Dr. Vasant D. Barhate (Principal & E/O Secretary) informed to C.D.C. members that our IQAC coordinator and Vice principal Mrs. Rani Raghuwanshi has given the resignation and she will be relieved her post from 30<sup>th</sup> April 2024, In addition to this Mr. Kuldeep Kori, Mr. Ajay Shelar and Dr. Rishikesh Mishra have given the resignation as Asst. Prof. and they are relieved from their posts. With reference to these matter principal suggested that C.D.C. and IQAC member those who have given resignation to be removed as a C.D.C. and IQAC members and for reconstitution of C.D.C. and IQAC, he has recommended Dr. Mrs. Praseena Biju as a IQAC coordinator and Vice Principal and Mrs. Rajeshree Mundhe as a teacher representative on C.D.C. and IQAC Committees. Accordingly C.D.C. and IQAC committees has been reconstituted which is given here below.

**Newly Constituted College Development Committee: (W.e.f. 26<sup>th</sup> April, 2024)**

Sr. No	Name	Designation
1	Shri.Vinod Tiwari	Chairman
2	Shri. Saket Tiwari	Management Representative
3	Shri. Shailesh Tiwari	Industrialist
4	Shri. Jayesh Tiwari	Social Service
5	Dr. N. K. Phadke	Research
6	Mrs.Shobha Nair	Educationalist
7	Mr.Rohit Pandey	Alumni Representative
8	Ms. Abriti Ghosh	Student Representative
9	Dr.(Mrs) Praseena Biju	IQAC Co-ordinator & Vice Principal
10	Dr.(Mrs) Hema Tiwari	IQAC Co-coordinator
11	Dr. Shahaji Kamble	Teacher's Representative
12	Mrs. Priya Nerlekar	Teacher's Representative
13	Mrs. Rajeshree Mundhe	Teacher's Representative
14	Mr. Navnath Mule	Non-Teaching Representative
15	Prof.(Dr.)Vasant Barhate	Principal & E/O. Secretary

**Newly Constituted IQAC Committee: (W.e.f. 26<sup>th</sup> April, 2024)**

Sr.No	Name	Designation
1	Prof.(Dr.) Vasant Barhate	Principal, Chairman IQAC
2	Shri.Saket A.Tiwari	Management Representative
3	Mrs.Shobha Nair	Employer Nominee, Saket Gyanpeeth
4	Mr.Shailesh Tiwari	Industrialist
5	Mrs. Pushpa S. Singh	Parent Representative
6	Mr.Rohit Panday	Alumni Representative
7	Ms.Anushka Pramod Adelar	Student Representative
8	Dr.(Mrs)Hema Tiwari	IQAC Co-Coordinator
9	Mrs. Rajashree Mundhe	Teacher Representative , Department of IT & CS
10	Mrs. Priya Nerlekar	Teacher Representative, Department of Marathi
11	Dr. Shahaji Kamble	Teacher Representative, Department of History
12	Dr. Prakash Jadhav	Teacher Representative, Department of Advanced Accountancy( M.com)
13	Mr.Krishnamurthy Velar	Teacher Representative, Department of BAF
14	Mr. Navnath Mule	Non-Teaching Staff Representative
15	Mrs.Suchitra Shirsat	Librarian
16	Dr. (Mrs.)Praseena Biju	IQAC Coordinator and Vice Principal

**Resolution:** Hon'ble Chairman accepted and approved the revised constitution of CDC & IQAC (w.e.f. 26<sup>th</sup> April, 2024) all the member agreed for the same.

**Item No: 4 – Any other matter with the permission of the Hon'ble Chairman**

All the items on the agenda have been covered with no more suggestions and concerns. The meeting is concluded by Prof. Dr. Vasant D. Barhate (Principal & E/O Secretary) with the vote of thanks and declared adjourned by Hon'ble Chairman Shri. Vinod R. Tiwari.

Endorsed By



**Principal & E/O Secretary  
Saket Gyanpeeth's  
Saket College of Arts, Science & Commerce**

Approved By



**Secretary  
Saket Gyanpeeth**



**SAKET GYANPEETH**  
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Ref. No.: \_\_\_\_\_

Date: 08/08/2024

## Notice

A Meeting of the College Development Committee will be held on 17<sup>th</sup> August, 2024 at 12.30 P.M in the Conference Room. All the members are requested to attend the meeting.

### Agenda:-

1. To read and approve the Minutes of the last meeting held on 25<sup>th</sup> April, 2024.
2. To review the Assessment Process of second NAAC cycle of our college.
3. To approve the certificate courses for the Academic year 2024-25.
4. To present the academic calendar for the academic year 2024-25.
5. To present and discuss the admission position branch wise of last Five years.
6. Any other matter with the permission of the Honorable Chairman.

**For Saket Gyanpeeth, Saket College of Arts, Science & Commerce**

**Prof. (Dr.) Vasant D. Barhate**  
Principal & E/O Secretary

**Minutes of the meeting of College Development Committee held on 17<sup>th</sup> August, 2024 at 12.30 pm.**

The College Development Committee meeting was held at 12.30 pm in the Conference Room on 17<sup>th</sup> August, 2024. Members present were as follows:

Sr. No	Name	Designation	Signature
1	Shri.Vinod Tiwari	Chairman	
2	Shri. Saket Tiwari	Management Representative	
3	Shri.Shailesh Tiwari	Industrialist	
4	Shri.Jayesh Tiwari	Social Service	
5	Dr.N.K.Phadke	Research	
6	Mrs.Shobha Nair	Educationalist	
7	Mr.Rohit Pandey	Alumni Representative	
8	Ms. Abriti Ghosh	Student Representative	
9	Dr.(Mrs) Praseena Biju	IQAC Co-ordinator & Vice Principal	
10	Dr.(Mrs) Hema Tiwari	IQAC Co-coordinator	
11	Dr.Shahaji Kamble	Teacher's Representative	
12	Mrs.Priya Nerlekar	Teacher's Representative	
13	Mrs.Rajshree Mundhe	Teacher's Representative	
14	Mr.Kishor Khade	Non-Teaching Representative	
15	Prof.(Dr.)Vasant Barhate	Principal & E/O. Secretary	

Principal & E/O Secretary of the College Development Committee, Prof. Dr. Vasant D. Barhate, extended a warm welcome to the Hon'ble Chairman, Mr. Vinod R. Tiwari and all the members of CDC.

With the permission of the Hon'ble Chairman, Prof. Dr. Vasant D. Barhate (Principal & E/O Secretary) opened the meeting for discussion as per the agenda.

**Agenda:-**

1. To read and approve the Minutes of the last meeting held on 25<sup>th</sup> April, 2024.
2. To review the Assessment Process of second NAAC cycle of our college.
3. To approve the certificate courses for the Academic year 2024-25.
4. To present the academic calendar for the academic year 2024-25.
5. To present and discuss the admission position branch wise of last Five years.
6. Any other matter with the permission of the Hon'ble Chairman.

**Item No: 1 - To read and approve the Minutes of the last meeting held on 25<sup>th</sup> April, 2024.**

**Description:-**

The Minutes of the C.D.C. Meeting held on 25<sup>th</sup> April 2024 was presented by the Principal and the same was unanimously approved by all the Members, without any modification.

**Item No: 2 - To review the Assessment Process of second NAAC cycle of our college.**

**Description:-**

Prof. Dr. Vasant D. Barhate (Principal & E/O Secretary) informed the CDC Members that we have submitted the AQAR for the Academic year 2022-23 on 4<sup>th</sup> January, 2024 and same is approved and accepted by NAAC on 11<sup>th</sup> January, 2024. IIQA Report for assessment of 2<sup>nd</sup> NAAC Cycle of our college was submitted to NAAC on 13<sup>th</sup> February, 2024 and same is approved and accepted by NAAC on 22<sup>nd</sup> February, 2024. We have submitted S.S.R. on 19<sup>th</sup> April, 2024 which is approved by NAAC.

**Resolution:-**

The Hon'ble Chairman Appreciated the initiative taken by College and suggested that process of document submission for NAAC Accreditation to be completed as per the deadline given by the NAAC. All the members agreed for the same.



**Item No: 3 – To approve the certificate courses for the Academic year 2024-25.**

**Description:-**

Prof. Dr. Vasant D. Barhate (Principal & E/O Secretary) presented list of Certificate Course to be implemented for Academic Year 2024-25. Details of the same given here below:

Sr. No.	Title of the Certificate Course	Department
1	Research Methodology	Research Cell
2	Modi Lipi	History
3	Tally & Advance excel	B.Com
4	Digital marketing	B.Com Management Studies
5	Yoga	IQAC
6	Digital Forensic & Ethical Hacking	IT & CS
7	Soft Skill	BBI
8	GST	BAF
9	Tax Audit and GST Audit	B.Com
10	Money Management Mastery	BBI
11	Business Setup Registration	B.Com Management Studies

Hon'ble Secretary Shri. Saket Tiwari suggested that Departmental Heads of all this courses should plan to complete the courses before One month from the commencement of semester end exam.

**Resolution:**

Hon'ble Chairman and all the members approved the implemmentive planning of Certificate Courses for Academic Year 2024-25.

**Item No: 4 – To present the academic calendar for the academic year 2024-25.**

**Description:**

Prof. Dr. Vasant D. Barhate (Principal & E/O Secretary) presented academic calendar for the academic year 2024-25 (Annexure I).

**Resolution:**

Hon'ble Chairman and all the members of CDC approved the Academic Calendar for Academic Year 2023-24.

**Item No: 5 - To present and discuss the admission position branch wise of last Five years.**

**Description:**

Prof. Dr. Vasant D. Barhate (Principal & E/O Secretary) presented admission position branch wise of last Five years (Annexure-II). Principal brought to the notice of CDC member that admission position of our college continuously decreasing from last five years which affect the income and expenditure balance sheet. It has been observed that there is about 50% deficit in balance sheet. This deficit mainly occur due to the less intake in Arts branch. Hon'ble Secretary suggest that it is not possible with 50% deficit in expenditure side to run Arts branch from Academic Year 2025-26. Hon'ble Chairman suggested that the review of Admission Position at the beginning of next Academic Year (2025-26) to be taken and if intake is less than required number then execute closer procedure for Arts branch. All the members given the consent for the same.

**Resolution:**

All the members of CDC agreed and accepted the suggestion given by the Hon'ble Chairman regarding the closure of Art branch from Academic year 2025-26.

**Item No: 6 – Any other matter with the permission of the Hon'ble Chairman.**

All the items on the agenda have been covered with no more suggestions and concerns. The meeting is concluded by Prof. Dr. Vasant D. Barhate (Principal & E/O Secretary) with the vote of thanks and declared adjourned by Hon'ble Chairman Shri. Vinod R. Tiwari.

Endorsed By



**Principal & E/O Secretary  
Saket Gyanpeeth's  
Saket College of Arts, Science & Commerce**

Approved By



**Secretary  
Saket Gyanpeeth**