YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution   Saket Gyanpeeth's, Saket College of Arts, Science and Commerce

- Name of the Head of the institution   Prof. (Dr.) Vasant D. Barhate

- Designation   Principal

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   02512251500

- Mobile no   8356901298

- Registered e-mail   saketcollege2009@gmail.com

- Alternate e-mail   naac@saketcollege.edu.in

- Address   Saket Vidyanagari Marg, Kalyan East

- City/Town   Kalyan

- State/UT   Maharashtra

- Pin Code   421306

2.Institutional status

- Affiliated /Constituent   Affilated

- Type of Institution   Co-education

- Location   Urban

- Financial Status   **Self-financing**

- Name of the Affiliating University   **University of Mumbai**

- Name of the IQAC Coordinator   **Mrs. Rani Rajesh Raghuwanshi**

- Phone No.   **9022410207**

- Alternate phone No.   **7208697055**

- Mobile   **8356901297**

- IQAC e-mail address   **naac@saketcollege.edu.in**

- Alternate Email address   **vice-principal.dr@saketcollege.edu.in**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://saketcollege.edu.in/Docs/IQAC/AQAR/AQAR_Report-2022-2023.pdf?_t=1705135185

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://saketcollege.edu.in/Docs/Academic/Academic%20Calendar/Academic%20Calender%202023-24.pdf?_t=1734230461

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.12**	**2017**	**12/09/2017**	**11/09/2022**

6.Date of Establishment of IQAC   **10/07/2015**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC

  View File

9.No. of IQAC meetings held during the year   2

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **Yes**

- If yes, mention the amount   **91651**

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC organized an orientation program for all disciplines of undergraduate students.

Organization of National Interdisciplinary Conference on Indian Knowledge System and Intellectual Property Rights.

IQAC conducted Academic & Gender Audit by inviting external experts.

IQAC executed MOU's with various industries & institutions for Faculty Exchange Programs, conduct of career counselling and placement drives.

IQAC implemented Value Added & Skill Enhancement based Certificate Courses.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

07-02-2025 01:41:43

Plan of Action	Achievements/Outcomes
Designing of Academic calendar	The Academic Calendar for the Academic Year 2023-24 was made more comprehensive and was successfully executed
Focus on Institutional social and outreach activities	NSS cell & Women Development Cell organized many social & outreach activities during the academic year.
Enhance collaborative activities	The college has 11 functional MoUs, collaborations and linkages with reputed institutions for faculty exchange, internship, on-the-job training, placements, etc.
Regular Meetings of IQAC • Criterion Chairpersons • Heads/ In-Charges of the departments • Chairpersons of Committees and Associations	02 meetings conducted with different stakeholders with quality enhancement
To select the Best Practices for AQAR	For promotion of Mental & Physical Well-being several counselling lectures conducted through experts. Session on Yoga for mental health.

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	25/04/2024

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the Head of the institution	**Prof. (Dr.) Vasant D. Barhate**
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• Mobile no	**8356901298**
• Registered e-mail	**saketcollege2009@gmail.com**
• Alternate e-mail	**naac@saketcollege.edu.in**
• Address	**Saket Vidyanagari Marg, Kalyan East**
• City/Town	**Kalyan**
• State/UT	**Maharashtra**
• Pin Code	**421306**
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• Type of Institution	**Co-education**
• Location	**Urban**
• Financial Status	**Self-financing**
• Name of the Affiliating University	**University of Mumbai**
• Name of the IQAC Coordinator	**Mrs. Rani Rajesh Raghuwanshi**

• Phone No.	**9022410207**
• Alternate phone No.	**7208697055**
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4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://saketcollege.edu.in/Docs/Academic/Academic%20Calendar/Academic%20Calender%202023-24.pdf?_t=1734230461

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- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	25/04/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	02/02/2024

15.Multidisciplinary / interdisciplinary

College focuses on a holistic and overall personality development of students thereby improving their skillset. The college aims at imparting an education that shall develop the intellectual, aesthetic, social, physical, emotional and moral values in students. Sessions from expert faculties are conducted with a view to expanding the horizons of knowledge for students. Important days like International Yoga Day, International Women's Day, Environment Day, Self Defense for Girls, Health & Hygiene Programs celebrated and observed bringing together all the disciplines of the college. The University has made it compulsory to study "Environmental studies" & "Foundation Course" in their regular curriculum that include projects in the areas of community engagement and service and environmental education towards the attainment of a holistic and multidisciplinary education. The Mumbai University syllabus also offers the courses such as Professional Communication, Business Ethics, Wealth Management, Talent & Competency Management, etc. which prepare students to face modern challenges in their daily lives. The courses focus on morality and character development at the core of student growth, to enable students to become self-aware, sincere, and successful in their many roles.

16.Academic bank of credits (ABC):

As per the National Education Policy 2020, the Academic Bank of Credit (ABC) is going to be implemented by the University to facilitate academic mobility of students. Our institute is also adopting the policy guidelines for the appropriate credit transfer & getting the ABC Ids generated by the students. The Institute has been following the pattern of CBCS adopted by the university. The institute appointed a faculty member as Nodal officer for the execution of guidelines given by the University.

17.Skill development:

The institute run various skill oriented & value added certificate courses for the overall development to mitigate the requirement of 21st century skills in the society. Our institute has completed the following skill development programs.
1. Introduction of Basics of Banking and Insurance 2. Advance Investment Management 3. E- Banking 4. Entrepreneurship Development Programme 5. Research Methodology 6. Python 7. Basic Direct Taxation 8. Advance Direct Taxation 9. International Direct Taxation. The institution is providing value added education and creating positivity among the students through

curriculum based subjects like Foundation Course, extension activities in the form of N.S.S & DLLE and Certificate Course on Yoga. The college also organizes various curricular & co-curricular activities which enhances the communication skills & critical thinking of the students.   Vocational education to the students and soft skills among students prepare them for job ready and enhances the opportunities of employability.
These courses strengthen students' employability as well as entrepreneurship vigor. Beside these, several value added courses on soft skills, Advanced Accountancy, Digital marketing, Insurance, Modi Lippi, etc. are offered by the institution where students can enroll and up skill their qualities to fulfil the needs of employability. Skill based value added courses are some of the good practices of the institution in view of NEP 2020.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institute actively engaged in spreading the rich heritage of our country and traditional knowledge in the fields of arts & literature. Our institution integrates the Indian knowledge system into the curriculum by offering programs in Indian languages such as Hindi at undergraduate & postgraduate level. Institute also implemented the Certificate Course on Intellectual Property Rights & Plagiarism. In faculty of Humanities, all programs have Marathi as medium of instruction but faculties are allowed for bilingual classroom delivery. To preserve and inculcate the Indian culture and tradition amongst the students, we organized various activities such as traditional day celebrations, Mahanadi, Rangoli, Dance, Singing, and Various festivals, Hindi Diwas and Marathi Bhasha Pandharvada etc. For student's awareness about are Indian knowledge system IQAC organize National Interdisciplinary Conference on Indian knowledge system and Intellectual Property Rights.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

As our college is affiliated to University of Mumbai, we adopted the CBCS pattern of Mumbai University. As per CBCS guidelines, the university reconstructed the syllabi of all the programs. In restructured programs university included the outcomes in the form of objectives of the courses and programs. Once enrolled, the students are given an orientation on the course details and course content/layout. With numerous choices being available to students in the CBCS it becomes vital to lay out the objectives of the course and what the student is going to learn by the end of this course, this enables the student to make informed career

choices by selecting the courses which are aligned to the vision and Mission statement of college. Emphasis is laid on a clearly articulated idea of what students are expected to know and learn through the curriculum and how much they are able to achieve. Apart from regular classroom teaching, there are tutorial classes and the mentor-mentee system that gives priority to outcome-based education. The institution has implemented continuous internal evaluation (CIE) in order to ensure attainment of higher order thinking of learning level. The project based learning, group activities, problem solving methods, critical thinking, internal & external exams, practical, etc. are used in continuous internal evaluation to capture outcome based education in teaching and learning practices.

20.Distance education/online education:

National Education Policy 2020 recognizes the use and integration of technology in teaching to enhance learning in Higher education. Blended learning is now widely considered the most effective mode of instruction because of its flexibility and the fact that it provides continuous, timely learning. Also the pandemic has increased awareness and reach of online education. In this regard, our institution has explored the possibilities of offering certificate courses through hybrid mode. The hands on trainings for staff has been organized and encouraged the teachers to adapt ICT technology. The Licensed Microsoft Teams platform subscribed by the institution was effectively used by the faculty for conduct of Certificate Courses in a hybrid mode. The College library subscribes to N-List & SHODHGANGA which provides unparalleled access to innumerable resources at the click of a button. Textbooks, reference books, research journals, and a lot of supplementary reading materials can be accessed very easily.

Extended Profile

1.Programme

1.1   **13**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File]

2.Student

2.1   **1567**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2   **1770**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **523**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **39**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **51**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	**13**
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2.1	**1567**
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Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**39**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**51**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**36**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**141.19 Lakhs**
4.3 Total number of computers on campus for academic purposes	**160**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Being affiliated to the University of Mumbai, college follows University prescribed curriculum. IQAC drafts the academic calendar to ensure effective planning and implementation of academic as well as curricular and extra-curricular activities to meet set outcomes & gets it approved from the Principal.

Steps followed for effective curriculum delivery:

1. **Annual Academic Calendar is prepared according to the University Calendar prior to the commencement of theacademic year and displayed on College Website.**
2. **Departmental meetings at start of the Academic to finalize the workload of faculty & preparation of the lesson plan for their respective subjects for effective delivery of curriculum. Teachers maintain individual Daily Diary mentioning the daily work executed which is monitored by Academic Coordinator regularly. Syllabus completion report**

is submitted at the end of each semester which is verified by IQAC & approved by the Principal.

3. The meeting is held at the end of each Semester to discuss about the performance of the students, mentoring process, remedial classes & syllabus is distributed among the faculty for the next semester.

4. With traditional method of teaching learning, experiential & participative learning techniques are also adopted such as project works, assignments, seminars, Power point presentation, etc. to make the teaching learning process more effective. Feedback is collected from the students on curriculum & teaching learning and necessary actions are taken to improve the same.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://saketcollege.edu.in/Docs/Academic /Academic%20Calendar/Academic%20Calender% 202023-24.pdf?_t=1734230461

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Being permanently affiliated to University of Mumbai the college has to adhere to the academic calendar published by the University. Before the commencement of every academic year, the IQAC prepares Academic Calendar for college in accordance with the academic calendar of the University of Mumbai by taking into consideration all aspects to give equal importance to sports, curricular and CO curricular activities besides academics for overall development of students. IQAC periodically monitors the coverage of syllabus, quality of question papers and assignments, preparation of answer schemes, etc. Teaching plan and its execution through daily diary help the Principal and Heads of Departments to keep check and ensure that the schedule of curriculum delivery is being followed as per the calendar.

An Examination committee is formed at the college level which monitors the overall internal assessment process in accordance as prescribed by university of Mumbai and review is taken by the Principal regularly.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://saketcollege.edu.in/Docs/Academic/Academic%20Calendar/Academic%20Calender%202023-24.pdf?_t=1734230461

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

13

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

616

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

College takes special efforts to integrate various crosscutting issues on Environment and Sustainability. Most of the Commerce courses lay emphasis on the professional and business ethics. The Language department courses teach topics like gender issues, nationalism, human values, human rights etc. and the science departments try to imbibe the scientific attitude among students.

Environmental awareness is inculcated through the activities like Tree plantation, Bird Watching Day, Eco friendly Rakhi, Ganpati & Makar Exhibition, Waste Management, Bio-diversity Conservation, World Earth Day, etc. Environmental study is a compulsory subject for second year students to make them aware of cross-cutting issues related to the environment.

Gender: Gender awareness and sensitization occurs in the curriculum of social sciences and humanities. The Institute ensures safe and secure environment for girls students through Discipline Committee, Internal Complaints Committee, Grievance Committee and activities like Woman Empowerment, Gender equality, Training for Self Defense ,Workshop on women rights and Laws, celebration of International Women's Day, Personal hygiene for girls and boysetc. Every year NSS unit organizes rural residential camp in which girls and boys are actively participated.

Human Values: The Institute organized camps like Blood Donation, Blood Group Testing , Health & Nutrition Session, National Integration, Cancer awareness, Social Media Awareness, Pulse Polio Camp, Eye Checkup Camp, Run for leprosy, Voter awareness program, Preamble constitution reading are organized by WDC & NSS to inculcate human values among the students. The Institute also organizes sessions on professional ethics and code of conduct.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	*View File*
Programme / Curriculum/ Syllabus of the courses	*View File*
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	*View File*

1.3.3 - Number of students undertaking project work/field work/ internships

1567

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	*View File*

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://saketcollege.edu.in/Docs/6.5.2Action%20taken%20Report.pdf?_t=1735574726
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	*View File*
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	[View File]
URL for feedback report	https://saketcollege.edu.in/Docs/6.5.2Action%20taken%20Report.pdf?_t=1735574726

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1567

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	[View File]

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

397

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	[View File]

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college assess student's learning level through orientation Program for FY students to introduce about the college's

curriculum and co-curricular activities, facilities, rules and regulations. Overall assessment of students' learning and progress is done by respective subject teachers through their interaction during classroom lectures, oral and written class tests, assignments, project works, tutorials, additional and remedial classes. On that basis, slow and advanced learners are identified and specific teaching- learning methodologies are implemented for the individual betterment of each student. Mentoring is also offered in all departments, with each staff being assigned students.

For Advanced Learners College encourages them to participate in various Conferences & research projects. Students are encouraged to participate in group discussion, quizzes and power point presentations. Bright students are motivated to perform better. Mentors give them higher goals to improve their level of performance and also help them in stress management.

For Slow learners Remedial and tutorial classes to give them support in areas in which they are lacking to ensure that they acquire conceptual clarity in respect to 'must know' aspect of learning. Mentor-mentee interaction keeps faculty in constant touch with students, irons out academic and personal issues, and stimulates overall personality development. Personal, academic and career-related counselling is given from time to time. This aids in building culture of team work and helps to develop leadership & interpersonal skills.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1567	39

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College adopts student-centric methods to enhance student involvement to bring effective learning outcome.

Experiential Learning: Faculty members foster a learning environment by engaging in rich experiential teaching content & College provides an effective platform for students to develop latest skill, knowledge, attitude and values to shape their learning experiences through:

Placement & Skill Oriented, Soft Skills Enrichment & Value Added Certificate Courses and Project work as a part of the curriculum to enhance problem solving methodologies.

Expert Sessions are organized to prepare students for competitive examinations.

Field visits, Industrial visits and Guest Lecture Series.

Participative Learning:

Students are encouraged to participate in Certificate courses, seminars, Group Discussions, Paper Presentations, annual programs, other cultural and curricular/co-curricular activities to showcase their talents. Involvement of students in Certificate Course in Soft Skills to increase Proficiency in soft and communication skills. Units like NSS, Cultural, WDC, DLLE & Sports organize students activities to promote spirit of Team work.

Problem Solving Methods:

Women Development Cell is involved in educating students on women empowerment and safety through workshops & Guest lectures. Placement and Career Counselling Cell organises sessions and training programs in association with industry experts. We also have MOU's signed with educational institutes and other corporates.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Institution has made whole campus Wi-Fi enabled for students and teachers and a dedicated lease line of 300 MBPS is acquired to ensure high speed internet. Faculty used licensed Microsoft Teams platform for online teaching- learning process. In addition to this institute also that smart classrooms and multimedia labs for making blended mode of teaching easy for the faculty members.

Regular practical sessions, access to the digital library, online journals, online tests, use of projectors for seminars and workshops, productive use of educational videos and accessibility of non-print material for students of various disciplines are all part of the ICT-enabled teaching and learning process.

Computer assisted learning methodology is used to show videos and other educational material to the students as per syllabus of IT/CS.

Photocopier machine is available for faculties to get print of reference books and required materials.

Auditorium is digitally equipped with mike projector and camera

and computer system.

Google forms and Microsoft forms are used for collecting the feedback from the students & parents

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

39

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

39

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

139

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

College conduct internal examinations for undergraduate and postgraduate courses as per the syllabus and examination pattern framed by University of Mumbai. Every department hosts an orientation event for students at the beginning of academic year to explaining them about the exam pattern, allotment of marks for internal and external exams per University Norms, class test, project, attendance, discipline, etc.

For maintaining transparency in internal assessment, principal and exam committee holds regular meetings to direct them to ensure efficient implementation of evaluation process. As per the university norms relating to course wise exam pattern are communicated to the students well in advance. Timely display of university circulars are done at college notice board and college website. Any change in schedule and pattern are immediately notified to the students on what Sapp groups, Notice

Board and College Website as well. The students can apply for rechecking of marks, photocopy of the assessed answer papers, revaluation of the answer papers etc.

Freedom to departments to choose the method of formative evaluation is given by the University of Mumbai to bring the variety in the methods of internal examination and evaluation which includes:

Multiple choice question test Project report

Class Test

Oral Test/ Viva- Voice Home Assignments

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

College follows complete transparency in internal assessment at different levels:

College Level: College Examination Committee conduct internal exam as per the Mumbai university norm. Query if any is discussed with faculty and HOD. The grievances during conduct of examinations are considered and addressed in consultation with Principal and if necessary communicated to the University of Mumbai.

Faculty members inform the students about the various components in the assessment process during the semester. College has well organized mechanism for redressal of exam related grievances. The students can approach faculty, exam committee or principal. If student misses his exam on medical grounds or any genuine reason, it is re-conducted as per university norms.

Redressal of grievances at University level: Queries related to results, corrections etc. are forwarded to University examination and evaluation section by college. Students are allowed to apply for revaluation, etc. by paying necessary processing fee to university.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://saketcollege.edu.in/Docs/Committee/Examination%20Committee.pdf?_t=169909284 4

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Programme and Course Outcomes are stated in the syllabus prescribed by the University of Mumbai. The college creates awareness about POs & COs among student community during orientation programme. These are also displayed on the college website and every floor of college building so as to facilitate a quick access to the student. Programme specific outcomes enable the students to find different ways to upgrade their academic qualification further. Also, the syllabus of all programmes supports the students to appear for competitive exams. Our college continuously strives to accomplish the Course Outcomes prescribed for each programme. The objectives and the outcomes of a specific course are communicated to the teachers through syllabus revision workshops organized by the University of Mumbai. These workshops communicate the need and purpose of the course as well as guide the teachers to achieve the Course Outcomes set by the university. Throughout the academic year, the process of teaching-learning is directed towards achieving these outcomes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://saketcollege.edu.in/course-outcomes/
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the

institution.

College follows student-centric education system and ensures outcome-based education through its proper implementation. Each course coordinator defines course outcomes for his/her course(s) in line with outcomes provided by UOM. Performance of students is continuously evaluated by College through various methods for measuring the attainment. Programed outcomes are assessed with the help of course outcomes of the relevant programed through direct evaluation process. It is done through University Examinations, College Level Exams, Practical's, Assignments and Unit tests. The teaching methodologies and assessment strategies focus on competency-based education and the programme outcomes.

Methods of measuring attainment:

1. Semester end University Examination: Affiliating University conducts examinations as per semester pattern through which institution measures programme outcomes based on course attainment level fixed by the programee. It is done through a direct evaluation process.
2. Internal and External Assessment: Internal assignments are given to students which are mostly aligned with Programme Outcomes of respective subject. External Assessment is evaluated by External experts for Practical examinations.
3. Semester End Exam: Students are assessed and evaluated throughout year at institutional level through Semester End Exam and performance of student is analyses for assessing attainment level of programme outcomes and programme specific outcomes.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

401

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	*View File*
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://forms.office.com/pages/responsepage.aspx?id=YKCmE75f10G7
ASJLYcxMsFZjFTc_A8pIvsauDME7fKFUOTJKUzlOUUxKVEgySjdWME1ZR0NJOEo3
NC4u&route=shorturl

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	*View File*

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College orgnised Workshop on IPR to educate students about the importance of IPR.

Various departments organized Faculty Exchange programs Training and Placement Cell organized activities in the forms of MOUs with industries and corporate organizations bridge the curriculum gap and prepare students for employment. Campus Placement drive in collaboration with esteemed companies was also organized.

The college conducted various add on courses to provide skill based & career oriented knowledge for enhancing employability skills of the students. Add on course on Banking Proficiency, Pyton Programming, Direct & International Taxationgave opportunity to enhance communication, technical, Commercial & Competitive skills of students.

Certificate Course on Yoga made them aware of physical, social, emotional and mental aspects of their personality. The college took students on educational visits to Historical places to understand past history & get connected with the traditional culture.

Guest lectures were also arranged to provide hands on training to student from experts. The students have represented our college in various extra-curricular activities at intercollegiate levels giving them exposure to world outside college.

The college also gives opportunity to students through DLLE, NSS, WDC by engaging them in its various activities and events to give them exposure ensuring development of their personality & leadership.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://saketcollege.edu.in/yoga/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

27

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

27

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College inculcates social values and responsibilities to all its stakeholders by engaging in extension activities to

sensitize students to social issues and promote community relationship. The college adopted green culture by installing solar panels in the college terrace thereby reducing its carbon footprint.

College has active NSS & DLLE Units which organises several sensitization programmes for all-round holistic development of the students.

Following events conducted by NSS Unit to inculcate social values amongst students:

International Yoga Day, Raising Day, Guru Pournima, International Women's Day, Republic Day, Independence Day, Pulses Donation to Bal ashram, Residential Camp, Eye Checkup, Blood Donation ,Pulse Polio, Voters ID Camp, Rakshabandhan with Traffic Police, retired army men & safai kamgar, Tree Plantation, etc.

Following activities were observed to create awareness about health, wealth and safety: Run for Unity, Marathon for Leprosy, HIV-AIDS Rally, Self Defense for Girls, Har Ghar Tiranga Awareness Rally, NSS Week, Ganpati Bandobast, voter awareness etc.

Competitions to nurture social spirit: Essay Writing, Elocution

on Constitution Day, Rangoli Competition on AIDS Awareness, etc.

DLLE organized ANNAPURNA YOJNA to develop Entrepreneurship skills in students. Session on Consumerism & Food Adulteration, DLLE Utsav (Powada, Street Play, Poster Making & Speech Writing Competition) were also organised.

All these activities creating alert to youth for a better and safe future.

File Description	Documents
Paste link for additional information	https://saketcollege.edu.in/nss/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

79

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	<u>View File</u>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1567

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

12

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

11

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute has adequate infrastructure facilities and has augmented its infrastructure to cater the needs of the students. The college has sufficient number of ventilated, spacious class rooms for conducting theory classes. Two Computer labs are equipped with modern, modular and functional workspaces with ICT Facility. The laboratories are designed with the safety features imbibed in the infrastructure and create an excellent ambience atmosphere. College have well-equipped administrative office IQAC Room and Coordinators rooms with Computers, internet facility & sufficient storage area for record keeping. Separate Examination room for College Exam & Exam Control Room for University Exam. Entire college premises are covered under with CCTV. College has state of art auditorium equipped with projector and sound system which is utilized for various events, co-curricular activities/extra-curricular activities, seminars, conferences, ceremonies etc. College has a Library with adequate collection of textbooks, reference book, journals, reading books (Hindi, Marathi and English literature) and online database to

Students and faculty. Library has KOHA library management software. It is use for daily administrative work up library. Library is also equipped with 8 computers and internet facility for student's use.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://saketcollege.edu.in/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college offers resourceful infrastructure for holistic growth, personality development, team spirit and leadership Qualities of students. It provides adequate facilities for

cultural activities, indoor and outdoor sports. The institute encourages students to participate in various Cultural, sports and games at different levels i.e. College level, Intercollegiate, Mumbai University Sports, State level, and National Level. A spacious air- conditioned state of the art Auditorium & Practice Hall are available for the students to organizing & practice for recreational and cultural activities. Spacious Yoga Hall for Meditation and Yoga session is available with a capacity of 60 participants. Director of Physical education and sports committee scheduled the time slot for the Practice of the various sports. In order to promote & create a conducive atmosphere with regards to sports, the college has:

1. Spacious playground for playing Cricket, Athletics, Tug-of-War, Kho-Kho, Badminton etc. It is also used for performing Parade and Band Practices for the celebration of National Event (Independence Day, Republic Day & NSS Day, etc.)

1. Well-equipped gymkhana for Indoor games like carom, table tennis, chess, and Table tennis, etc

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7.23 Lakhs

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is computerized using Library Management Software KOHA. Version: 22.05.10.000

Nature of automation: Fully Year of automation: March 2023

This user-friendly software provides total solution for library management and administration. The various activities of the library such as data entry, issue, return and renewal of books, members details etc. are done through this software.

Students can access library resources through the Online Public Access Catalogue (OPAC). Access to E-publications is available through N-List. Barcode issue-return system is in practice in the library. The following services are provided by library: Home lending, In -house use, Internet facility, Reference books, E- Books & E-Newspaper, Book bank service, Open Access Resources.

The library is equipped with 8 computers and connected to internet where students have access to N-LIST as well as other online resources. The Network Resource Centre facilitates the teachers with computers with Internet & printing facility. The library harbors separate section of Competitive Exam Books for

students.

The library has a wide repository of books, newspapers and resources. Reading room can accommodate 80 students at a time. There is a separate reading room for staff. There is a separate issue-return counter. The library maintains separate registers for students and staff members to make entries about the attendance.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6.66 Lakhs

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

80

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has a total of 160 computers/Laptops having good quality internet facilities. There is a well-equipped computer lab with 120 computers for conduct of practical's & remaining 40

Computers/laptops are used for administrative work in office, exam control room, library, etc. Students use computer facility for preparing their project, practical and collecting additional information about various topics. The bandwidth available for internet connection in the college is 300 MBPS. College is having all the facilities under ICT like printers, scanners, LCD projectors, CCTV cameras, Xerox machines, Wi-Fi modems, digital camera, speakers, Mike etc. The institute also has EPABX-Telephone facility, Raspberry PI-Kit.IT Technical support is available for maintaining and upgrading configurations of the laptops and desktops. The network infrastructure is managed with enforcement of high security measures, spam and antivirus. The college has strategically positioned CCTV cameras around the campus for the overall safety of its stakeholders.

The institution has well-equipped IT facilities that are vital for software and hardware training to the students as per the

requirement.

The IQAC office is equipped with computers and printer with internet facilities. Latest Tally Version is used in office.

The college has licensed Microsoft Teams Platform to conduct online sessions, guest lectures and Certificate Courses, etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

160

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

7.23 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

the institute has an independent team which looks specifically in to purchases and maintances of the inftrastructural facilities. the said team regularly reviews the need and place it before the institute heads.

Institute heads validates necessary requirements and place it before the College Development Committee which approves theinfrastructural needs and maintenance of physical facilities.

Electrician, plumber and lift maintenance agencies are availableon call as and when needed.

Maintenance of Resources:

1. Equipment and machine maintenance:
2. Records of equipment's are maintained in stock registers by Purchase Department.
3. Equipment's/Machines are serviced periodically by in house personnel or external party or AMC as and when required.
4. Water purifiers & water Coolers are installed on every floor with regular maintenance.
5. Maintenance of CCTV and internet facilities is undertaken by IT Support Service.
6. General maintenance:
7. Maintenance of A.C. is outsourced on AMC.
8. Auditorium cleaning and maintenance is done by cleaning staff daily.
9. Classrooms, corridor, Campus, labs, Toilet blocks and wash rooms are cleaned twice in a day by cleaning staff.
10. Security Guard deployed 24/7 including female security to maintain discipline & monitoring of entire premises.

Library Policy: Acquire and make reading resources available to

all students and faculty such as books, journals, magazines. Books lending facility is also available to the staff & students.

Laboratory Policy: Full time Computer lab assistant & attendant available to look after & upgrade IT resources.

Playground of college are maintained as per the requirement. Periodical upgrading of Sports/Games facilities in Gymkhana.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

216

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

136

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

149

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

149

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

149

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

89

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

College has active Student Council which is run by students and monitored by faculty members. By giving an administrative role in organizing cultural, literary, and artistic events, the council adds value to

The leadership quotient of the students. Various activities are conducted by the Students' Council like Teacher's Day celebration, Fresher's party, Farewell party, Expert sessions on Personality Development, Focus on Mental Health, Cultural programs in association with Cultural Committee and so on. The purpose of student council is to give students an opportunity to develop leadership by organizing and carrying out college activities. The student council is the voice of the student body.

The members of the council are part of various other committees like Sports/Cultural/NSS/Women Development Cell/DLLE. It helps to share student's ideas, views, opinions, interests and concerns about the college. They put forward their suggestions and different issues related to the academic and administrative affairs of the college to the Principal/IQAC coordinator which are duly resolved.

Our Class Representatives are the backbone of our Student Council Activities. Overall Students Council provides a platform to students for co-curricular and extra-curricular activities it also helps in smooth organization functioning of other committees.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

31

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association is not registered, but it is in functional mode & conducts several activities for college development & the students. Alumni association meetings take place semester wise and planning of alumni activities are discuss and finalizing meetings. Alumni contribution happens in various non-financial forms such as alumni interaction. Since the college caters to students for different courses, alumni arrange experts among themselves to conduct guest lectures. They are in regular touch with IQAC and keen to contribute in whatever way possible.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: To develop young citizens into competent, intellectual & committed human beings with a moral and social responsibility, capable of surviving in a competitive world.

Mission: To equip students with appropriate knowledge and suitable skills in their chosen discipline.

To provide education opportunities to all aspirants and especially to students from weaker sections of society through a need based financial support system.

To provide value-based education to mould them into dutiful and responsible citizens.

To recognize and promote student's potential and offer a platform for their overall development.

To provide integrated learning experiences to equip students with qualities that will enable them to realize their ambition.

To adhere and apply 'Vision', following policies are adopted by institution: Student's overall development through various Certificate Courses, curricular, co-curricular, extra-curricular and extension activities.

Invite professionals from various fields, such as industry, sports, cultural, for the benefit of students.

To achieve 'Mission', the Institute works meticulously:

The facility of part payment of fees is made available to students.

Remedial lectures has been conducted for upgrading performance of slow learner.

College has Internal Quality Assurance Cell (IQAC) which monitors & evaluate policies & Plans through continuous interactions with faculty members and students. Through regular meetings, annual budget is reviewed & approved along with other requirements by College Development Committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Practice of decentralization is followed in our College in all important areas vise, academics, administration and extracurricular activities.

Principalat top of organization pyramid, provides a strategic direction for institutional development and to standardize all activities, assesses teaching and non-teaching staff's performance and monitors student's progress. The faculty, supporting staff and students all play their roles & duties assigned to them. The practice of decentralization and participative management is reflected in all the activities of the College through a strong and efficient system of committees, which includes the IQAC, the Staff Welfare Committee, and Students' Council, NSS & DLLE Cell, Time Table Committee and various other committees. All stakeholders of college including Management, the Governing Body, the Principal, Teaching and Non-Teaching Staff, Parents, Students, and Alumni, cooperate in a democratic manner to carry out their tasks and obligations,

adhering to their allotted share of responsibilities.

The IQAC coordinator disseminates information on various quality parameters of higher education & it is efficiently executed by all the coordinators. The IQAC coordinator facilitates the

Documentations of various programs and activities accomplished leading to quality improvement of the institution.

Administrative staff, under the captaincy of Office Superintendent, help to achieve the administrative goals of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

At the start of the academic year, various bodies and committees that constitute the Organogram of the institution, frame the strategic plan of events and activities which will support the growth and development in key areas of an institute and at the end of the year, a review is taken about implementation and the outcomes of the perspective plans.

Institutional perspective plan aligns with the vision and mission of institution for improving academic quality policies and strategies. College has introduced certificate courses for benefit of students to achieve excellence that would facilitate ample employment opportunities for students.

The deployment of an Action Plan consists of other initiatives:

1. Workshops and webinars conducted by the Departments.

2. MOUs signed with Industries & Educational Institutes for training, development and placements, faculty exchange, etc.

3. Conferences and Seminars are organized by various departments.

4. Promote participation of staff members Faculty Development Programs.

5. Mentor-mentee system institutionalized to develop teacher-student bonding.

6. Campus Placement Drives

7. Conduct of Academic & Administrative Audit annually.

8. For the protection, safety and security as well as for disciplinary purposes, entire institute is under CCTV surveillance.

9. The transparent procedure adopted in the human resource recruitment.

10. Updating of College Website.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of college consists of Management, the Principal, the teaching staff, the non-teaching staff and the students. The college is run under the trust Saket Gyanpeeth consisting of Board of Trustees managed by Chairman, Secretary, Treasure & CEO The Principal is assisted by the heads of the various departments, the teaching faculty, and non-teaching staff. Vice Principal assists the Principal in running the institution. The IQAC plays a very important role in the smooth functioning of entire organizational system of college. The Heads of the Department play their roles very effectively. They maintain healthy academic ambience in their departments.

Office Superintendent is the head of non-teaching and technical staff of college, works side by side with support of teaching faculty ensure the administration of various sections under the instructions of principal, vice-principal and IQAC coordinator. For appointments, service rules and related procedure college follows guideline provided by university of Mumbai and government of Maharashtra.

Various committees work with a never-say-die spirit for all-round development of our students.

Statutory bodies supporting student welfare:

Alumni Association: College has functional alumni association which conducts activities for welfare of students.

Women Development Cell ensures that necessary facilities are provided.

Grievances Cell to address grievances of students.

Anti-Ragging Committee ensures that no incident of ragging takes place in its premises

NSS unit & DLLE Unit ensures social engagement of students.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	*View File*
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	*View File*

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College provides both statutory and non-statutory welfare measures for the benefit of faculty and supporting staff. The teaching & non-teaching staff can avail Casual leaves, medical leaves. Faculty Development Programs are periodically arranged for motivation and empowerment of the faculty and staff

Celebration of important festivals for the teaching and nonteaching community.

Institute strives to motivate and empower faculty members and staff to create a sense of direction and positive awareness by creating a sense of belongingness amongst faculty members by involving them in various committees.

Non-teaching staff is motivated for their higher Education. Institute take Various Welfare Measures:

- Provident fund as per government norms
- Orientation for teaching staff as required.
- On Duty Leave for attending various Training Programs

/Orientation/ Refresher/Workshop/Seminar/University Exam Work.

- Fee reimbursement for publications in national and international

Journals.

- Felicitation of staff on completion of Ph.D.
- Organization of send-off program in honor of retiring

faculty.

Other Benefits

1. 100% waiving of fees of wards of staff studying in any institute of Saket Gyanpeeth.

2.Tea & Aqua Guard drinking facility.

3. Free health checkup camps for staff.

4. Free yoga sessions for mental wel-being and holistic development.

5. Birthday celebration of faculty.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

9

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	[View File](#)
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

All faculty members complete the self-appraisal procedure every

year in the prescribed format Provided by university of Mumbai. Self-appraisal is done on the basis of the following points:-

- Teaching learning process evaluation Specific Academic duties / tasks assigned by HODs.
- Major contribution for benefit of the student/ staff /Institute.
- Awards/ Rewards obtained by the faculty and staff.
- Contribution towards extracurricular and co-curricular activities. Execution of exam duties assigned by Mumbai University.
- Research contribution like research projects, publications and guidance provided to students for involvement in research.
- Training undergone/qualification acquired
- Feedback by Student based on Teaching, Learning & Evaluation

Annual increments and promotions are all implemented by management on the basis of an individual performance indicated in the appraisal report. The management takes financial decisions like implementation of new salary structure, rewards scheme etc. Based on outcomes of review of performance in appraisal report & as per IQAC & Principal's recommendations.

Decisions taken by management are communicated to concerned stakeholders through Principal.

Administrative staff are evaluated on basis of rapport with staff, students and public, Work Efficiency and time Management in completing given task, Knowledge of the rules & regulations and other skills acquired, Punctuality at Work, Communication Skills

The principal holds meetings with the administrative staff and briefs the members about the observations made and suggest areas for improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College has and effective mechanism for monitoring its accounting activities throughout the year to provide discipline and transparency in financial management.

The college avails the services of professional Chartered Accountant's Firm for carrying on External Audit.

External Audit:

The external audit takes place annually after the completion of every financial year. In audit, the bills and vouchers for the revenue and expenditure are physically checked. The vouchers and proper records with the concerned department of the capital expenditure are also checked and verified. The Departmental Accession Register, Dead Stock Registers/Purchase Registers are checked. Any audit objections or compliance, if any, are handled by the Accounts Department. Account books, deeds, account vouchers and other documents and records are thoroughly checked and verified.

Internal Audit: Internal audit is executed throughout the Academic year. A regular record maintenance practice helps us in keeping our financial records up to the mark. To maintain a check on the expenditure, we also have constituted a Purchase Committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

91651

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resources are allocated in accordance with the needs of staff and students of institution. The accrued funds are utilized by judiciously budgeting them for development of college. Governing body monitors & manages the funds.

Sources of fund for Mobilization:

Fees collected from students. Library Fees & Gymkhana Fees. Optimal Utilization of Funds:

Saket Gyanpeeth is a self-reliant institution and effectively manages its resources independently. Heads of various Departments, different Committee Coordinators present their budget requirements to IQAC.

IQAC presents the financial requisition which is then approved by Governing Body. College accountant maintains accounts of college and presents for audit to the Governing body.

1. Recurring Expenses:

Salary to staff, academic activities and Institutional activities, capital expenditure, Repairs & maintenance,

Library expenses & miscellaneous expenses.

2. Non-Recurring Expenses

Computers, Software, Gymnasium Equipment Up gradation of the

Infrastructural facilities in tune with modern trends.

Members of the staff present their requirements to the

Principal, for conducting curricular and co-curricular activities. These requirements are then taken up with respective committees. Quotations invited from different vendors are presented to management for approval. Where larger expenses are concerned, the management gives their approval wherever and to the extent that requisite funds are available.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is constituted as per the guide line provided by UGC to develop a quality system for conscious, consistent and Catalytic programmed action to improve the academic and administrative performance of the college. IQAC helps to maintain and sustain quality parameters of institute in every aspect.

Following practices institutionalized by IQAC:

1. Certificate Courses: IQAC also implemented 12 Skill & Placement Oriented certificate courses as a value addition to overall performance of students.

2. Faculty Development Program: With Staff Development Cell, IQAC organised FDP on IPR and Research Methdology. It gave insight about smart and skilful use of time to bring overall efficiency.

3. Financial Literacy Awareness Session: IQAC with Staff Development Cell organized Financial Literacy Awareness Session for Faculty. It helped staff to understand benefits of financial planning and its relevance for wealth creation.

4. International Multidisciplinary Conference: IQAC in association with Research Cell Organized One Day International Multidisciplinary Conference on Indian knowledge system and intellectual property

File Description	Documents
Paste link for additional information	https://saketcollege.edu.in/Docs/IQAC/IQAC%20Minutes/IQAC%202023-24.pdf?_t=1735410623
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The outcomes of teaching learning and infrastructural facilities are reviewed by IQAC at the regular intervals and appropriate changes, if any are suggested. This practice has helped to achieve academic as well as administrative excellence. The implementation of academic calendar is monitored frequently by IQAC frequently.

It provides the policy assistance regarding remedial coaching and mentoring system to all the teaching staff. Internal examination is conducted in transparent manner. Result analysis is also an integral part of the review. IQAC has designed a structured feedback form on teacher's performance & curriculum. Feedback is analyzed and outcome is discussed with the concerned teacher.

Teachers have the opportunity to improvise their teaching on basis of student's feedback. IQAC coordinator monitors the implementation and suggest improvements. IQAC organizes faculty development programs for teaching and non-teaching staff and also encourages faculty members to attend workshop, seminars, FDPs.

The IQAC reviews the teaching methods followed by the teacher's as reflected in self-appraisal form & suggest innovative methods to bring in more efficiency. To bridge the gap between the University prescribed syllabus and placements, IQAC

Strives to introduce value added, placement & skill oriented certificate Courses for students.

IQAC also helps in conduct of Academic & Administrative Audits annually.

File Description	Documents
Paste link for additional information	https://saketcollege.edu.in/Docs/6.5.2Action%20taken%20Report.pdf?_t=1735574726
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA) | **C. Any 2 of the above** |

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. **The college is a co-educational institute, which maintains gender equity ensuring fair and equal opportunity in all the activities of the institution. Specific facilities are provided for the women in terms of:**

1. safety and security: The college is under 24 hours vigilance by security guards have specially been appointed to ensure safety of the girl.

2. Surveillance camera- the college is under 24 hours Cctv surveillance.

3. Common rooms: common rooms facility is available at ground floor for girls and boys separately with attached washrooms.

4. Ladies washrooms are equipped with sanitary napkin disposal bins, and sanitary napkin vending machines in addition to the basic amenities.

5. The student's council provides helps, support and guidance in a holistic way and addresses issues of students. Two lady representative are nominated as per the norms of University of Mumbai.

6.The women development cell and women study Centre has conducted several programs on gender awareness and sensitization including discussions on prevention of eve-teasing/sexual harassment, POSCO act, Celebration of International Women's Day, Seminar on Menstruation & Hygiene, Personality Development Session, Training Program for Girl students on Self Defense.

7. Discipline committee safe guards campus in all aspects.

8. Suggestion Box is placed in college. Students are free to forward their grievances & Suggestions.

9. Awareness campaigns on women safety and gender sensitivity are organized through street plays, rallies and camps by NSS student volunteers.

10. Syllabus of Economics, Foundation course, EVS include various components related to gender studies.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://saketcollege.edu.in/Docs/Student%20Notice/Activity/WDC.pdf?_t=1735833741

7.1.2 - The Institution has facilities for | C. Any 2 of the above

alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Campus of Saket College is totally pollution free campus.

college has implemented appropriate waste management practices for both biodegradable and non-biodegradable trash. Segregation and composting are examples of good practices. Students are also encouraged to participate in programmes and activities linked to environmental protection and converting art from waste, in which students are encouraged to create eco-friendly goods out of waste materials.

Solid waste management: Solid dry waste including dry leaves and decomposable waste is dumped in the compost pit in the campus which generate manure and used in gardening activities.

E-waste management: College has made MOU with Navkar Recycling, Mulund for disposable of E –waste. E waste generated from theinstitute is collected and is given to Navkar Recycling, Mulund Company for further scientific processing of E-waste. The company issues certificate giving details of disposal of the E-waste collected.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Saket College values inclusionary practices at multiple levels including its admissions. Sticking on to mandates of affiliating university, admissions are done on an inclusive basis

incorporating SC, ST, OBC, Differently abled, backward communities, minority communities and students from outside states.

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different sports and cultural activities organized inside college promote harmony towards each other. Commemorative days like Women's Day, Yoga day,Hindi Diwas,and days of National Importance are celebrated along with many regional festivals like ShravanUtsav, Christmas, Diwali,etc.

This establishes positive interaction among people of different racial and cultural backgrounds. Institute has separate code of ethics for students, teachers & other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal, socioeconomic and other diversities.

Apart from above, College also organised Marathi Pandharwada, NSS Week, & other co-curricular activities regularly emphasising on linguistic & patriotic importance.

The Women Cell, Students' Council, NSS and DLLE and various committees of college provide students a platform to constantly polish their gender consciousness and to brave the world. Their activities include session on Gender Sensitization, Self-defense training, Session on Health and Hygiene, Community service, Skill development training, etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every year various departments of College undertake activities for inculcating importance of Constitution. To sensitize students by inculcating the Constitutional values, fundamental rights, duties and responsibilities of students as a citizen of

India. Activities like Celebrating Constitutional day, Independence Day, Republic Day, Other days of National Importance, Tree Plantation Drive, Awareness rally for prevention of diseases, Tree Plantation Drive,Swachh Bharath Abhiyaan, Session on Traffic Rules, Blood Donation Camps,International yoga day, Say no to crackers etc. gave the students an opportunity to feel sensitized.

Activities such as Rangoli Competition, Essay Writing, Elocution competition, Street Play, etc on important days & occasions promote highest levels of human aspiration and artistic integrity. Also, Women Empowerment sessions on occasion of International Women's Day, Health Checkup camps, Sessions on Hygiene, etc. were organised by WDC department. This helped the girl students to gain insight for women safety, security and empowerment.

To sensitize students towards being a responsible citizen, college

Also gives opportunity to students to take part in Ganesh Utsav Bandobast. Cultural Committee organises various events to celebrate rich heritage of our country.

DLLE Unit implemented Annapurna Yojana to inculcate the spirit of entrepreneurship among students. Also the session on Consumerism & Food Adulteration to know about Consumer Rights & how consumers are misleaded in consumer market.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://saketcollege.edu.in/Docs/Student%20Notice/Activity/Values%20Rights%20Responsiblity.pdf?_t=1735833854
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence	B. Any 3 of the above

to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Days of local, state, national and international significance were celebrated throughout the academic year 2022-2023. These days were celebrated by organizing, debate, Rangoli, quiz competition, poster making competition, Elocution Competition, etc.to name a few Days celebrated were inclusive of Health significance days- International Yoga Day, HIV aids awareness youth rally in association with KDMC, Health Check-up camps, Fat to Fit, Sessions on Hygiene, Run for Leprosy, cardiac issues and demonstration on CPR, Say no to crackers, Pulse Polio Camps, etc.

Language significance days- Vishwa Hindi Diwas, Marathi Pandarwada,

Culture promotion days-Diwali, Christmas, Shravan Utsav, Haldi Kumkum,etc

Commemorative days- Birth anniversary of MahatmaGandhi , Dr.Ambedkar,Dr.Sarvepalli Radhakrishnan,Chatrapati Shivaji Maharaj etc

Gender sensitization days -International Women's Day,

National & International Significance Days-Republic Day, Independence Day, Indian Constitution Day, Librarians Day, International Yoga Day, International Women's Day, World Book Day, World Aids Day,International Science Day.

DLLE Utsav & NSS Week, Constitution Week,were also the highlights of 2023-24.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-1

Title of the Practice:

Green Practices: Initiative towards Environmental Consciousness to buildup eco-friendly campus and surrounding.

Objectives of the Practice

To demonstrate institutional accountability towards the society.

The Context

Initiatives to ensure the sustainability of environment

.The Practice

Sensitization of 'Green Practices' among the students inspire all stakeholders to opt for environment friendly alternatives

Evidence of Success

solar panel resulted in reduction in electricity bill.

Operational water harvesting and compost pit units helps to make the campus ecofriendly.

Problems Encountered and Resource

Required Maintenance of proper infrastructure budgetary provision.

Best Practice: 2

Title of the Practice:Physical health and mentalWell -being of students

Objectives of the Practice:

To achieve a positive impact on students, physical health, mental well-being and overall personal development.

The Context

Through MoU with The Yoga Institute, Several yoga session organize for students and Certificate course of 30 hours with practical & written examination pattern was designed & finalized.

The Practice

The yoga practices demonstrated a commitment to nurturing physical and mental well-being of students and navigate both academic and personal challenges successfully.

Evidence of Success

Course offered multitude of benefits including improved physical health, enhanced mental well-being, better academic performance and overall personal development.

Problems Encountered and Resources Required

Limited time & Lack of awareness or interest.

File Description	Documents
Best practices in the Institutional website	https://saketcollege.edu.in/Docs/Best%20Practices/Best%20practices%202023%20-%2024.pdf?_t=1735574436
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Keeping focus on Women Empowerment, Women Development Cell organised various activities:

1. Womenia contest (Mehandi, Hairstyle and nail art competitions) session organized by women development cell on 15th September 2023.

Beneficiaries-13

2. Guidance session on puberty and menstrual Hygiene Organize on 9th January 2024.

Beneficiaries-107

3. Haldi Kumkum Celebration on Occasion of Makar Sankranti on 15th Feb 2024.

Beneficiaries- 53

4. Cyber security and Ethical Hacking seminar organize on 5th March 2024.

Beneficiaries- 83

5. Guidance session on Prevention of Sexual Harassment Organize on 14th March 2024.

Beneficiaries- 83

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To increase academic and corporateinvolvement through industry collaboration.
2. To improve the ICT infrastructure.
3. Develop system for consistentimprovement in academic & administrative performance of the institution.
4. To prepare and implement the SOP for binary NAAC accreditation as per the guideline given by NAAC
5. Encourage Staff to undertake research projectsand to increase the students' involvement & participation in Avishkar Research Convention at University level.
6. To Strengthen Capacity building, skill enhancement and overall developments of students through mentor mentee process.
7. To enhance alumni participation for industry connect to the students.
8. To strenthen thePlacement drive through MOU's with reputed industrial organisations.
9. Continuation of Faculty Exchange Programmes with reputed educational institutions.
10. To promote faculties to enhance their academic , research and skill developement.
11. Bifurcation of the college library and its accession to be maintained section wise.
12. To enhance the WIFI facility to the students.