



Saket Gyanpeeth's SAKET COLLEGE OF ARTS, SCIENCE & COMMERCE

(Un - Aided, Hindi Linguistic Minority Institution)

(NAAC Accredited "B" Grade)
(Affiliated to University of Mumbai)

Date:-02/08/2021

NOTICE

A Meeting of the College Development Committee will be held on 16th August 2021 at 10.30 A.M in the Principal's Office. All the members are requested to attend the meeting.

Agenda:-





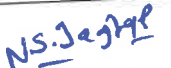







1. To read and approve the minutes of the last meeting.
2. To discuss and approve proposed Income and Expenditure A/c & Balance Sheet for the last year 2020-21.
3. To discuss the appointments of teaching staff for the academic year 2021-2022.
4. To discuss the draft report of AQAR for the academic year 2020-21 to be sent to NAAC.
5. To approve the expenditure of innovation & maintenance of infrastructure.
6. To approve the Alumni Registration.
7. Any other matter with the permission of Hon'ble Chairman.

**For Saket Gyanpeeth's
Saket College of Arts Science and Commerce-Degree College**

I/c Principal & E/O. Secretary
(Mr. Navnath K Mule)

Minutes of the College Development Committee Meeting held on 16th August 2021 at 10.30 am.

The College Development Committee meeting was held at 10.30 am in the Principal's Office on 16/08/2021. Members present were as follows.

Members			
Sr.No.	Name	Designation	Signature
1	Shri. Vinod R Tiwari	Chairman	
2	Shri. Saket A Tiwari	Management Representative	
3	Shri. Shailesh V Tiwari	Industrialist	
4	Adv. B.J Mishra	Social Services	
5	Mrs. Shobha R Nair	Educationalist	
6	Ms. Nisha Jagtap	Alumni	
7	Mr. Shahaji V Kamble	Teachers' Representative	
8	Mrs. Priya Nerlekar	Teachers' Representative	
9	Mrs. Praseena Biju	Teachers' Representative	
10	Mr. Prakash Jadhav	Teachers' Representative	
11	Mrs. Rajeshree Mundhe	Teachers' Representative	
12	Mr. Kishor M Khade	Non-Teaching Representative	
13	Mr. Navnath K Mule	I/c Principal & E/O. Secretary	
Invitees			
14	Mrs. Pooja Pandey	IQAC Coordinator	

I/c Principal & E/O Secretary of College Development Committee Mr. Navnath K Mule has welcomed Hon'ble. Chairman Mr. Vinod R Tiwari and all the members of CDC.

With the permission of Hon. Chairman, Mr. Navnath K Mule (I/c Principal & E/O Secretary) open the meeting for discussion as per the agenda.

Agenda: -

1. To read and approve the minutes of the last meeting.
2. To discuss and approve proposed Income and Expenditure A/c & Balance Sheet for the last year 2020-21.
3. To discuss the appointments of teaching staff for the academic year 2021-2022.
4. To discuss the draft report of AQAR for the academic year 2020-21 to be sent to NAAC.
5. To approve the expenditure of innovation & maintenance of infrastructure.
6. To approve the Alumni Registration.
7. Any other matter with the permission of Hon'ble Chairman.

Item No.: -1 To approve the last Minutes of the meeting held on 19th December 2020.

Minutes of the meeting held on 19th December 2020.as presented by the I/c Principal. Without any modification, Minutes are approved by all the members.

Item No.: -2 To discuss and approve proposed Income and Expenditure A/c & Balance Sheet for the last year 2020-21

Description: -

Mr. Kishor Khade - Office Superintendent presented the proposed Income & Expenditure A/c and Balance Sheet for the year 2020-2021.

Resolution: -

After detailed discussion proposed Income & expenditure A/c & Balance Sheet for the year 2020-2021 approved by all the members.

Item No.: -3 To discuss the appointments of teaching staff for the academic year 2021-2022.

Description: -

1. Mr. Navnath K Mule (I/c Principal & E/O Secretary) presented the detailed requirement of teaching staff based on the workload of all the subjects. As the adequate number of faculty already appointed, I/C Principal said for this year new appointment of staff is not required.

Resolution: -

Hon'ble Secretary Mr. Saket Kumar Tiwari has suggested that as our college is affiliated to the Mumbai University, for the appointment of teaching staff, follow the rules & regulations set by the University of Mumbai and accordingly directions were given to Mr. Kishor Khade – Office

Superintendent to maintain the service record of all the staff as the rules & regulation of Mumbai University which includes appointment letter of staff, self-appraisal, analysis report & service book to be updated on yearly basis.

Item No.:-4 To discuss the draft report of AQAR for the academic year 2020-2021 to be sent to NAAC.

Description: -

IQAC coordinator Mrs. Pooja Pandey presented the draft of AQAR for the academic year 2020-2021. Hon. Secretary Mr. Saket Kumar Tiwari has given suggestions for the improvement of AQAR, he also suggested that care to be taken to answer all the questionnaires mentioned in AQAR format of NAAC and planning of the same to be made at the beginning of every academic year.

Resolution: -

All the members agreed to submit the AQAR of the academic year 2020-2021 to NAAC, after modification as per the inputs given by Hon. Secretary.

Item No.:-5 To approve the expenditure of innovation & maintenance of infrastructure.

The I/c Principal has given the details of innovation & augmentation of infrastructure which includes the purchase of new computers, projectors, up-gradation of the Wi-Fi facility. In the budget of the academic year 2020-2021, a provision of Rs.44,75,347.60 is made to meet the fulfillment of the said requirement.

Resolution; -

Hon'ble Chairman Mr. Vinod R Tiwari has given the approval for the augmentation & maintenance of infrastructure, and He also suggested hereafter annual basis planning to be made for augmentation of infrastructure as per the guidelines of NAAC.

Item No.:-6 To approve the Alumni Registration.

Description: -

Mr. Navnath K Mule (I/c Principal & E/O Secretary) has given the information of alumni activity of the college. Currently, we have an alumni association, which conducts various activities every year. However, as per the new guidelines of the NAAC alumni association needs to be registered.

Resolution: -

Hon'ble. Secretary Mr. Saket Kumar Tiwari agreed and accepted the proposal of alumni registration. He also suggested to increase the activities such as placement, guest lectures, career counseling sessions by alumni to be organized subject-wise.

Item No.: -6 Any other matter with the permission of Hon'ble Chairman

All the items on the agenda have been covered with no more suggestions and concerns. The meeting is concluded by Mr. Navnath K Mule (I/c Principal & E/O Secretary) with the vote of thanks and declared adjourned by Hon'ble Chairman Mr. Vinod R Tiwari.

Enthroned By



I/c Principal & E/O Secretary

Approved By



Hon. Secretary

SAKET COLLEGE OF ARTS, SCIENCE & COMMERCE - DEGREE COLLEGE
Annual Accounts
2020-2021

SAKET COLLEGE OF ARTS, SCIENCE & COMMERCE - DEGREE COLLEGE, KALYAN (E)
Balance Sheet as at 31.03.2021

Amt in Rs.

Liabilities	Rs.	Rs.	Assets	Rs.	Rs.
<u>Reserves & Surplus</u>			<u>Fixed Assets</u>		7,816,353.80
Student Welfare Fund	2,956,962.00		(As per Schedule-C)		
Additions : During The Year	89,950.00		<u>Loans, Advances & Deposits</u>		334,684.00
	3,046,912.00	3,046,912.00	(As per Schedule-D)		
Less:-Utilised (Concessions)	-		<u>Fees Receivable</u>		9,975,353.15
			(As per Schedule-E)		
<u>Development Fund</u>			<u>Investments</u>		
Opening Balance	9,052,400.00	9,951,900.00	Fixed Deposits with AXIS bank	341,565.00	341,565.00
Add:-Received during the year	899,500.00		Fixed Deposits with BOB bank		
<u>Outstanding Liabilities</u>		6,353,035.62	<u>Stock of Forms and Journals</u>		
(As per Schedule A)			Stock of Forms	7,460.00	7,460.00
<u>Sundry Creditors</u>		372,291.00			
(As per Schedule B)			<u>Cash & Bank Balances</u>		
<u>Assistance</u>		10,401,995.01	Cash on Hand	4,690.00	
Saket Gyanpeeth	10,577,704.01		Bank of Baroda	1,551.80	
NSS Unit	(175,709.00)		Central Bank of India	722,933.76	
			Axis Bank	10,921,542.12	11,650,717.68
		30,126,133.63			30,126,133.63

As per our report of even date

For Saket College of Arts, Science & Commerce - Degree College

For Attar & Co.
Chartered Accountants
(Firm Reg. No. 112600 W)

M. Attar
Proprietor
Mem No:-034977
Dated : 18.01.2022



[Signature]
ILC Principal

For Saket Gyanpeeth

[Signature]
Chairman

[Signature]
Secretary

[Signature]
Treasurer

SAKET COLLEGE OF ARTS, SCIENCE & COMMERCE - DEGREE COLLEGE, KALYAN (E)
Income and Expenditure account for the year ended on 31.03.2021

Expenses		Rs.	Income		Rs.
To	Salaries and Honorarium	6,662,207.00	By	Tuition Fees	13,168,000.00
To	Examination Expenses	76,362.44	By	Computer Practical Fees	1,172,300.00
To	Printing & Stationery	47,262.00	By	Gymkhana Fees	719,600.00
To	University contribution Affiliation Fees	756,911.96	By	University of Mumbai Exam Fees	3,839,352.00
To	Student Welfare Exp.	3,500.00	By	Ashwamedh	3,460.00
To	Advertisement	18,046.00	By	Utility Fees	449,750.00
To	Rent	4,185,800.00	By	Alumni Association Fees	15,355.00
To	Repairs & Maintainance	4,475,347.60	By	Computer Fees	199,500.00
To	Staff Welfare	60,836.00	By	E-Suvidha	89,950.00
To	N.A Tax	7,992.00	By	Enrollment Fees	208,645.00
To	Conference & Seminar Expenses	3,500.00	By	Group Insurance	44,300.00
To	Conveyance	68,437.31	By	Identity Card Fees	89,950.00
To	Computer and Website Expenses	15,926.48	By	Magazine Fees	175,050.00
To	Miscellaneous Expenses	29,512.50	By	Marksheet Charges	179,900.00
To	Legal & Professional Charges	118,000.00	By	NSS Fees	17,990.00
To	Bank Charges	20,756.43	By	Project Fees	539,400.00
To	Property Tax	42,712.00	By	University Sports & Cul Activity	54,822.00
To	Audit Fees	39,549.00	By	Vice Chancellors Fund	35,980.00
To	Electricity Expenses	64,526.00	By	Admission Cancelled	47,804.00
To	Security Charges A/c	158,097.00	By	Transfer Certificate Fees	7,300.00
To	Telephone Expenses	10,584.37	By	Correction of Marksheet	1,100.00
To	UOM Share of Exam fees	2,038,851.00	By	Interest on Fixed Deposits-Banks	101,233.00
To	Depreciation	1,494,402.00	By	Library Fee	851,500.00
To	Freeship to Students	222,984.60	By	Bank Interest	152,048.00
To	Social Welfare Expenses	100,000.00	By	Other Fees	449,750.00
			By	Fees W/off Now Recovered	6,834.60
			By	Laboratory fees	2,772,400.00
			By	Convocation fees	128,250.00
			By	Eligibility fees	7,500.00
			By	Industrial Visit Fees	440,000.00
To	Excess of Income over Expenditure	6,144,498.91	By	Admission Processing	359,800.00
			By	Bonafide Certificate Fees	8,100.00
			By	PG Exam fees repeater	38,046.00
			By	FY Exam Fees	242,390.00
			By	SY Exam Fees	95,731.00
			By	TY Exam Fees	93,442.00
			By	Disaster Relief Fund	17,990.00
			By	Duplicate Marksheet Fees	600.00
			By	Transcript fee	3,500.00
			By	Verification Fees	1,500.00
			By	NOC Fees	500.00
			By	E Charges	35,980.00
		26,866,602.60			26,866,602.60

As per our report of even date

For Saket College of Arts, Science & Commerce - Degree College

For Attar & Co.
Chartered Accountants
(Firm Reg. No. 112600 W)

[Signature]
Principal

[Signature]
M F Attar
Proprietor
Mem No:-034977
Dated : 18.01.2022



For Saket Gyanpeeth

[Signature]
Chairman

[Signature]
Secretary

[Signature]
Treasurer

SAKET COLLEGE OF ARTS, SCIENCE & COMMERCE - DEGREE COLLEGE, KALYAN (E)
Schedule forming part of Balance Sheet for the year ending 31.03.2021

Schedule : A : Outstanding Liabilities	Amt in Rs.
Payment To Staff	51,350.00
UOM share in Exam Fees payable	541,020.00
Salary & Exam Remuneration payable	1,509,043.00
Caution Money	961,750.00
Laboratory Deposit	1,509,360.00
Library Deposit	1,574,950.00
Excess Fee Refunable to Students (CI)	66,373.20
Scholarship Against Old Students	139,189.42
	6,353,035.62
Schedule : B : Sundry Creditors	
Advanced FMS & Security Services Pvt Ltd	251.00
Ajanta Prakashan	86,650.00
Baba Plasto	3,500.00
Olive Advanced Integrated Solution Pvt Ltd	12,870.00
Smyle Digital Photos	2,330.00
Sun deep books	3,570.00
Ideal Pest Control	4,350.00
JSW Cement Ltd	3,600.00
Kuvarpal Kanojia	21,949.00
Shree Ram Ceramics	2,180.00
Shubham Perfect Service	200.00
V.R.ENTERPRISES	8,157.00
Anant Fire Fighting System	3,000.00
Bhanu Prakash Bhaskar	750.00
Glasstech Industries (India) Pvt Ltd	10,772.00
Harikrishna Ceramics	23,435.00
Manoj Kumar	147,784.00
R.M.Ghule	2,206.00
Shivmangal Yadav	34,737.00
	372,291.00
Schedule : D : Loan, Advances and Deposits	
UOM Receivable(depds)	20,708.00
Fees Refundable	
UOM Practical Examination	11,000.00
UOM Practical Examination oct 18 receivable	6,100.00
Enrollment excess receivable	390.00
Electricity Deposits	67,579.00
UOM Internal assessment	1,020.00
Water Connections Deposit	6,000.00
UOM supervision remuneration receivable	30,250.00
UOM Remuneration /Assessment bill receivable	11,637.00
A.C & R Appliances Pvt.Limited (ADV)	180,000.00
	334,684.00
Schedule : E : Fees Receivable	
Fees Receivable	9,975,353.15
	9,975,353.15



SAKET COLLEGE OF ARTS, SCIENCE & COMMERCE - DEGREE COLLEGE, KALYAN (E)
Schedule forming part of Balance Sheet for the year ending 31.03.2021

Amt in Rs.

Schedule : C : Fixed Assets								
Particulars	%	As on 01/04/2020	Additions Before Sept	Additions After Sept	Deductions	Total	Depreciation	As on 31/03/2021
Furniture & Fixtures	10	3,099,093.30	449,412.00	506,421.00	-	4,054,926.30	380,171.00	3,674,755.30
Board	10	13,348.00	-	-	-	13,348.00	1,335.00	12,013.00
Fire Extinguisher	10	32,056.00	-	-	-	32,056.00	3,206.00	28,850.00
Water Cooler	10	39,499.00	-	-	-	39,499.00	3,950.00	35,549.00
EPABX Telephone System	15	62,245.00	-	-	-	62,245.00	9,317.00	52,928.00
Sanitary Napkin Vending Mc	15	54,368.00	-	-	-	54,368.00	8,155.00	46,213.00
Air Conditioner	15	176,386.00	-	-	-	176,386.00	26,458.00	149,928.00
Note Counting Machine	15	5,678.00	-	-	-	5,678.00	852.00	4,826.00
Automatic School Bell Timer	15	3,259.00	-	-	-	3,259.00	489.00	2,770.00
CCTV Camera System	15	298,100.00	-	-	-	298,100.00	44,715.00	253,385.00
Biometric machine	15	26,166.00	-	-	-	26,166.00	3,925.00	22,241.00
Electrical Installation	15	1,552,692.00	125,715.00	106,420.00	-	1,784,827.00	259,743.00	1,525,084.00
Fax Machine	15	2,876.00	-	-	-	2,876.00	431.00	2,445.00
Geyser	15	807.00	-	-	-	807.00	121.00	686.00
Gymkhana Equipments	15	18,004.00	-	-	-	18,004.00	2,701.00	15,303.00
Identity Card Equipment	15	6,266.00	-	-	-	6,266.00	940.00	5,326.00
Photocopy Machine	15	638,677.00	-	-	-	638,677.00	95,802.00	542,875.00
Laboratory Equipments	15	198,122.00	-	-	-	198,122.00	29,718.00	168,404.00
UPS	15	483,076.00	-	-	-	483,076.00	72,461.00	410,615.00
Water Pump	15	37,594.00	-	-	-	37,594.00	5,639.00	31,955.00
Water Purifier	15	21,013.00	-	-	-	21,013.00	3,152.00	17,861.00
Solar System	40	779,877.00	-	-	-	779,877.00	311,951.00	467,926.00
Printer	40	56,778.00	-	-	-	56,778.00	22,711.00	34,067.00
Library Books	40	360,622.50	-	1,420.00	-	362,042.50	144,533.00	217,509.50
Computers	40	154,765.00	-	-	-	154,765.00	61,906.00	92,859.00
Grand Total		8,121,367.80	575,127.00	614,261.00	-	9,310,755.80	1,494,402.00	7,816,353.80

