

**Discipline & Anti-Ragging Committee Meeting**  
**Academic Year 2022-23**  
**Minutes of the meeting**

The Discipline & Anti-Ragging Committee meeting was held on Tuesday, 27<sup>th</sup> July 2022 in Principal's Cabin at 12:00pm

The meeting was chaired by the Committee Chairperson Prof. Dr. Vasant Barhate

The following members were present:

Sr No	Name of the Members	Designation
1	Prof. Dr. Vasant Barhate	Chairperson
2	Asst. Prof. Navnath Mule	Coordinator
3	Asst. Prof. Praseena Biju	Member
4	Asst. Prof. Shalaka Chavan	Member
5	Asst. Prof. Ajay Shelar	Member
6	Asst. Prof. Grishma Nair	Member
7	Asst. Prof. Narayan Lad	Member

Agenda of the meeting:

1. Setting mechanism to create awareness among the students about ragging prevention.
2. Work Distribution.
3. Any other items with the permission of the chair.

The meeting was opened by Dr. Prof Vasant Barhate and overview and purpose of the committee was communicated to all members.

The agenda was taken for discussion item wise.

**Item 1: Setting mechanism to create awareness among the students about ragging prevention.**

**Discussion:**

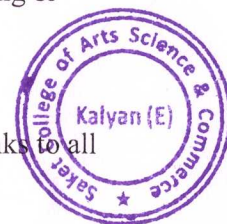
The meeting started with the discussion regarding awareness programme videos available on YouTube to be shown to all the students to provide the information about Anti-Ragging & actions against the same at institute level & UGC Level.

**Resolution:**

It was resolved that the Anti-Ragging Committee will forward necessary YouTube links to all the Class Teachers who will show them to the students.

**Item 2: Work Distribution.**

**Discussion:**



Discussion on work distribution among the committee members was taken up.

**Resolution:**

It was resolved that the work will be done as follows:

Asst. Prof. Praseena Biju & Asst. Prof. Shalaka Chavan	Study of UGC Guidelines & University Circulars
Asst. Prof. Ajay Shelar & Asst. Prof. Grishma Nair	Maintenance of Documentation
Asst. Prof. Narayan Lad	Circulating Awareness Videos
Asst. Prof. Navnath Mule	Handling issues with team(if any)

**Item 3. Any other item with the permission of the chair.**

**Discussion**

Chairperson informed the members that contact numbers of all the members of Anti Ragging Committee is to be displayed on Notice Board.

**Resolution:**

It was resolved that the contact numbers of the members of Anti Ragging Committee will be displayed on the Notice Board.

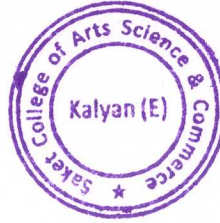
There was no other matter to discuss and the meeting ended with a vote of thanks to the Chair.

Prepared by

Asst. Prof. Navnath Mule  
Coordinator

Approved by

Prof. Dr. Vasant Barhate  
Principal



**Discipline & Anti Ragging Committee**  
**Action Taken Report**

Action Taken Report on the minutes of the meeting of the Discipline & Anti-Ragging Committee held on Tuesday, 27<sup>th</sup> July 2022 in Principal's Cabin at 12:00pm

<b>Item</b>	<b>Resolution</b>	<b>Action Taken</b>
<b>Item 1: Setting mechanism to create awareness among the students about ragging prevention.</b>	It was resolved that the Anti-Ragging Committee will forward necessary YouTube links to all the Mentors who will show them to the students.	All the Class Teachers circulated the awareness links in students groups.
<b>Item 2: Work Distribution.</b>	It was resolved that the work will be done as follows: 1. Asst. Prof. Praseena Biju & Asst. Prof. Shalaka Chavan : Study of UGC Guidelines & University Circulars 2. Asst. Prof. Ajay Shelar & Asst. Prof. Grishma Nair : Maintenance of Documentation 3. Asst. Prof. Narayan Lad : Circulating Awareness Videos 4. Asst. Prof. Navnath Mule : Handling issues with team(if any)	The work was carried out as per distribution schedule.
<b>Item 3. Any other item with the permission of the chair.</b>	It was resolved that the contact numbers of the members of the Anti-Ragging Committee will be displayed on the Notice Board.	Contact Numbers of Committee Members were displayed on the Notice Board.

Prepared by

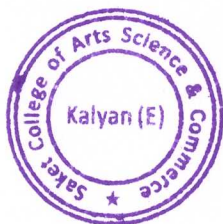


Asst. Prof. Navnath Mule  
Coordinator

Approved by



Prof. (Dr.) Vasant Barhate  
Principal



**Discipline & Anti-Ragging Committee Meeting**  
**Academic Year 2022-23**  
**Minutes of the meeting**

The Discipline & Anti-Ragging Committee meeting was held on Wednesday 15<sup>th</sup> March 2023 in Principal's Cabin at 12:00pm

The meeting was chaired by the Committee Chairperson Prof. Dr. Vasant Barhate

The following members were present:

Sr No	Name of the Members	Designation
1	Prof. Dr. Vasant Barhate	Chairperson
2	Asst. Prof. Navnath Mule	Coordinator
3	Asst. Prof. Praseena Biju	Member
4	Asst. Prof. Shalaka Chavan	Member
5	Asst. Prof. Ajay Shelar	Member
6	Asst. Prof. Grishma Nair	Member
7	Asst. Prof. Narayan Lad	Member

Agenda of the meeting:

1. Follow up of work done.
2. Any other item with the permission of the chair.

The meeting was opened by Dr. Prof Vasant Barhate and overview and purpose of the committee was communicated to all members.

The agenda was taken for discussion item wise.

**Item 1: Follow up of work done.**

**Discussion:**

The meeting started with the discussion regarding review of work done by the committee to be taken as per work distribution done in previous meeting.

**Resolution:**

It was resolved that the individual member to inform the conduct of work done by them as per distribution of work.



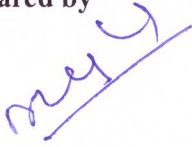
**Item 2: Item 2: Any other item with the permission of the Chair.**

**Discussion:**

Members informed that till date no complaint was registered by students & staff regarding anti-ragging.

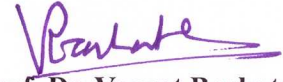
Since there were no items to discuss, the meeting ended with a vote of thanks to the chair.

**Prepared by**

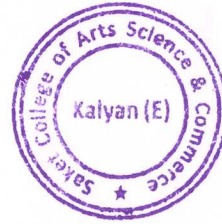


**Asst. Prof. Navnath Mule  
Coordinator**

**Approved by**



**Prof. Dr. Vasant Barhate  
Principal**

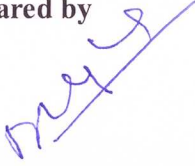


**Discipline & Anti Ragging Committee**  
**Action Taken Report**

Action Taken Report on the minutes of the meeting of the Anti-Ragging Committee held on Wednesday 15<sup>th</sup> March 2023 in Principal's Cabin at 12:00pm

<b>Item</b>	<b>Resolution</b>	<b>Action Taken</b>
<b>Item 1: Follow up of work done.</b>	It was resolved that the individual member to inform the conduct of work done by them as per distribution of work.	Members completed the work as per work distribution.

Prepared by

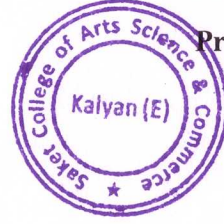


Asst. Prof. Navnath Mule  
Coordinator

Approved by



Prof. Dr. Vasant Barhate  
Principal



**Internal Complaints Committee Meeting**  
**Academic Year 2022-23**  
**Minutes of the meeting**

The Internal Complaints Committee meeting was held on Saturday, 31<sup>st</sup> July 2022 in NAAC Room at 12:00pm

The meeting was chaired by the Committee Chairperson Asst. Prof Grishma Nair

The following members were present:

Sr No.	Name of the Members	Designation
1	Mrs. Grishma Nair	Asst. Professor, Chairperson
2	Mrs. Athira MK	Asst. Professor, Member
3	Ms. Reshma Nair	Asst. Professor, Member
4	Ms. Sheetal Kadam	Non-Teaching Staff, Member

Leave of Absence was granted to Mr. Ashish Daunde

Agenda of the meeting:

1. Discussion regarding the awareness of Sexual Harassment in the premises
2. Any other item with the permission of the chair.

The meeting was opened by Asst. Prof. Grishma Nair and overview and purpose of the committee was communicated to all members.

The agenda was taken for discussion item wise.

**Item 1: Discussion regarding the awareness of Sexual Harassment in the premises.**

**Discussion**

The Chairperson informed the Committee Members that the students should be educated about the Constitution of ICC and Policy of ICC. The members discussed about conducting an orientation session for the students.

**Resolution:**

It was resolved that the Committee Members would educate the students about ICC and its implications along with the Constitution of ICC along with the academic orientation for the students.

**Item 2: Any other items with the permission of the Chair.**

**Discussion**

Chairperson informed the members that contact numbers of all the members of ICC Committee is to be displayed on Notice Board.

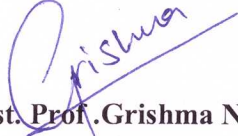


**Resolution:**

It was resolved that the contact numbers of the members of Internal Complaints Committee will be displayed on the Notice Board.

There were no other matters to discuss and the meeting ended with a vote of thanks to the Chair.

**Prepared by**

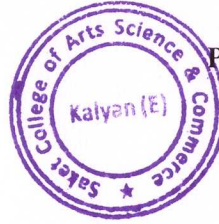


**Asst. Prof. Grishma Nair  
Committee Chairperson**

**Approved by**



**Prof. (Dr.) Vasant Barhate  
Principal**



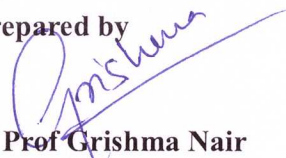


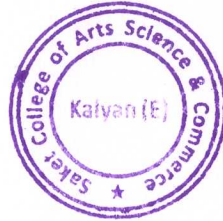
**Internal Complaints Committee**  
**Action Taken Report**

Action Taken Report on the minutes of the meeting of the Internal Complaints Committee held on Saturday, 31<sup>st</sup> July 2022 in the NAAC room.

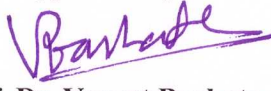
<b>Item</b>	<b>Resolution</b>	<b>Action Taken</b>
<b>Discussion regarding the awareness of Sexual Harassment in the premises.</b>	Resolved that the committee members will be educating the students about the ICC and its function along with the academic orientation for the students.	The Orientation session was conducted in the month of August 2022
<b>Any other items with the permission of the Chair.</b>	It was resolved that the contact numbers of the members of Internal Complaints Committee will be displayed on the Notice Board.	Contact Numbers of Committee Members were displayed on the Notice Board.

Prepared by

  
Asst Prof Grishma Nair  
Committee Chairperson



Approved by

  
Prof. Dr. Vasant Barhate  
Principal

**Internal Complaints Committee Meeting**  
**Academic Year 2022-23**  
**Minutes of the meeting**

The Internal Complaints Committee meeting was held on Tuesday, 15<sup>th</sup> November 2022 in NAAC Room at 12:00pm.

The meeting was chaired by the Committee Chairperson Asst. Prof Grishma Nair.

The following members were present.

Sr No	Name of the Members	Designation
1	Mrs. Grishma Nair	Asst. Professor, Chairperson
2	Mrs. Athira MK	Asst. Professor, Member
3	Ms. Reshma Nair	Asst. Professor, Member
4	Ms. Sheetal Kadam	Non-Teaching Staff, Member
5	Mr. Mahesh Verma	Non-Teaching Staff, Member

Agenda of the meeting

1. Discussion regarding the reconstitution of Committee
2. Any other items with the permission of the chair.

The meeting was opened by Asst Grishma Nair and overview and purpose of the committee was communicated to all members.

The agenda was taken for discussion item wise

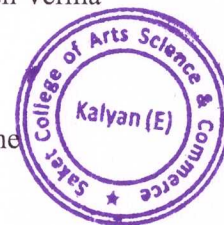
**Item 1: Discussion regarding the reconstitution of Committee.**

**Discussion:**

The Chairperson informed the Committee Members that Mr. Ashish Daunde a Non-Teaching Staff member has resigned from the institute. The Chairperson introduced Mr. Mahesh Verma as the new member of ICC.

**Resolution:**

It was resolved that the Mr. Mahesh Verma will be replacing Mr. Ashish Daunde as the Committee member.



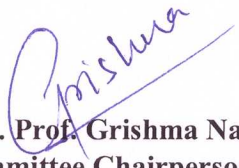
**Item 2: Any other item with the permission of the Chair.**

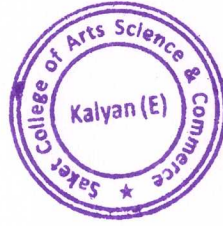
**Discussion:**

Chairperson informed the members that till date no complaint was registered by students & staff regarding sexual harassment.

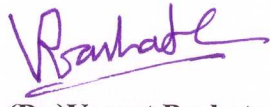
Since there were no items to discuss, the meeting ended with a vote of thanks to the chair.

**Prepared by**

  
Asst. Prof. Grishma Nair  
Committee Chairperson



**Approved by**

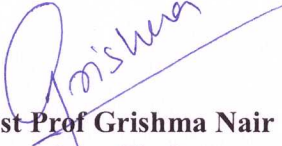
  
Prof. (Dr.) Vasant Barhate  
Principal

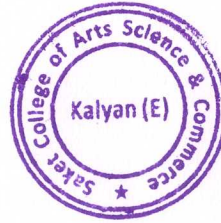
**Internal Complaints Committee**  
**Action Taken Report**

Action Taken Report on the minutes of the meeting of the Internal Complaints Committee held on 15<sup>th</sup> November 2022 in the NAAC room.


<b>Item</b>	<b>Resolution</b>	<b>Action Taken</b>
<b>Discussion regarding the reconstitution of Committee.</b>	It was resolved that the Mr. Mahesh Verma will be replacing Mr. Ashish Daunde as the Committee member.	The Committee was reconstituted accordingly.

Prepared by

  
Asst Prof Grishma Nair  
Committee Chairperson



Approved by

  
Prof. Dr. Vasant Barhate  
Principal