IQAC Committee:

Sr. No	Faculty Name	Signature
1	Prof.(Dr.).Vasant Barhate (Principal & Chairman)	1. Buthad C
2	Asst.Prof. Rani Raghuvanshi (Vice Principal & IQAC Coordinator))	Cami.
3	Asst.Prof.Praseena Biju	Gin
4	Mrs.Priya Nerlekar	pmil
5	Dr.Shahaji Kamble	5/2/16/100
6	Asst.Prof.Prakash Jadhav	PRIMER
7	Asst.Prof. Rajehsree Mundhe	Rmundh
8	Asst.Prof.Grishma Nair	moo
9	Asst.Rof.Suvitha Sukumaran	And the
10	Asst.Prof. Athira M.K	ALAD

Objective:

To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.

To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Mechanisms and procedures

- a) Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;
- b) To ensure the relevance and quality of academic and research programmes;
- c) To Provide equitable access to and affordability of academic programmes for various sections of society;
- d) To optimize and integrate of modern methods of teaching and learning;
- e) Ensure credibility of evaluation procedures;
- f) Ensuring the adequacy, maintenance and proper allocation of support structure and services;
- g) Sharing of research findings and networking with other institutions in India and abroad.



Responsibilities:

- a) Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution;
- b) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- c) Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes;
- d) Dissemination of information on various quality parameters of higher education;
- e) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- f) Documentation of the various programmes/activities leading to quality improvement;
- g) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- h) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- i) Development of Quality Culture in the institution;
- j) Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.



Admission Committee:

Sr. No	Faculty Name	Ciemati
1	Asst. Prof. Athira .M.K (Chair Person)	Signature
2	Dr.Shahaji Kamble	Affin
3	Asst.Prof. Narayan Lad	67216170
4	Asst.Prof.Shalaka Chavan	The state of the s
5	Asst.Prof.Grishma Nair	300
6	Asst.Prof. Ajay Shelar	Children and the childr
7	Asst.Prof.Rajeshree Mundhe	
8	Asst.Prof. Prakash Jadhav	Knund
9	Asst.Prof.Suvitha Sukumaran	dille
10	Asst.Prof. Reshma Nair	Kight

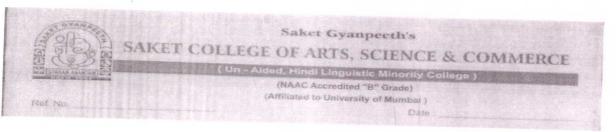
Objectives:

- a) To facilitate guidance and counseling procedures pertaining to admissions in the Institution.
- b) To guide/help the admission team and oversee the counseling process in the admission department.
- c) To help solve queries of parents and students interested in taking admission to the different programs of the Institution

Responsibilities:

- 1. To conduct promotional activities targeting standalone junior colleges in the nearby areas by collecting the data from the college authorities and counsel them for FY admission
- 2. To counsel the students as per his/her area of interest and marks scored in the respective area before admitting in the respective stream.
- 3. To liaison with the coordinators and other faculties for the smooth conduct of admission process.
- 4. To adhere to the criteria set by the University of Mumbai before admitting the applicants in respective stream
- 5. To adhere to the eligibility criteria set by the College i.e. applicants should have scored minimum 45% for admitting in any of the stream.
- 6. To notify the applicants about their eligibility via email and diligently verify documents submitted by the students before finalizing their admission.
- 7. To ensure the intake capacity of college is fulfilled during the entire admission process





Alumni Committee:-

Sr. No	Faculty Name	Cignoture
1	Dr. Shahaji Kamble (Chair Person)	Signature
2	Asst. Prof. Priya Nerlekar	Donet -
3	Asst.Prof. Prakash Jadhav	Q41/80
4	Asst.Prof. Rajeshree Mundhe	Rmunds
	ASSL. Prof. Indu Rana	Lind

Objectives:-

- 1. To significantly increase alumni interaction with the institution.
- 2. Fostering and keeping alive loyalty to the institution and creating concern for its welfare.
- 3. Inculcate exchange of ideas among alumni and between alumni and students
- 4. To assist current students to achieve their goals by means of mentorship and scholarship setup through Alumni.

Responsibilities:-

- 1. To maintain an up-to-date and detailed database of the alumni
- 2. To highlight the success of alumni to improve the credibility and reputation of the Institute.
- 3. Plan and promote a platform for interaction between all stakeholders of SCASC.
- 4. Promote the interests and welfare of alumni association.
- 5. Maintain healthy relationship with the alumni body.
- 6. Assist the management in creating an environment in the college which enables students to have far-lasting memories.



Attendance Committee:

Sr. No	Faculty Name	Signature
1	Asst.Prof. Ajay Shelar (Chair Person)	Signature
2	Asst.Prof. Kuldeep Kori	
3	Asst. Prof. Nehre Klophmane	A-
4	Asst. Prof. K. Gnanaselvi	Chlori
5.	Asst-Prof Shalaka Chavan	Halabe

Objective:-

To keep track of students' attendance and to ascertain whether there is any Correlation between their attendance and performance and if so, to what degree.

Responsibilities:

- 1) Prepare attendance records semester wise.
- 2) Intimate subject teachers to complete online attendance on a daily basis.
- 3) Display the attendance list for the information of the students and make corrections if needed.
- 4) Generate the defaulters' list and hand over one copy to the IQAC so as to mail them to respective parents /guardians and give one copy to the respective class coordinator.
- 5) Prepare a subject wise list of the final attendance, practical and lectures together and make it available on share-on folder for subject teachers' ready reference.

Kalyan (E)

R&D Committee:

Sr. No	Faculty Name	Ci
1	Dr. Rishikesh Mishra (Chair Person)	Signature
2	Asst.Prof.Pranali Bhosale	(e) (mily)
3	Asst.Prof. Grishma Nair	13/115
	Asst.Prof. Athira M.K	(3/00

Objective:-

To oversee and supervise Research and Development activities in the Institute and to ensure performance, by proper monitoring of research projects and engagement in all the research thrust areas, with the management.

Responsibilities:-

- 1) Exploring possibilities of research collaborations, nationally and internationally for long term development.
- 2) Final assignment of work and fixing linkages and establishing monitoring frame work.
- 3) Reviewing and monitoring research and development activities in all the four thrust areas so that quality research can be encouraged and slippages can be reduced through pre-established schedules given at the time of allotment of projects.
- 4) Arranging lectures and seminars periodically to provide academic support and guidance to researchers on the basis of recommendation from Empowered Counseling Committee members.
- 5) Monitoring quality of dissertations and thesis topics and reports.
- 6) Giving feedback to researchers and management periodically.

Kelyan (E)

Library Committee:

Sr. No	Faculty Name	Signature
1	Prof.(Dr.) Vasant D Barhate (Principal & Chairman)	Bashart
2	Asst.Prof.Navnath K. Mule (Vice Principal)	Trees !
3	Mrs. Sheetal Shahane (Librarian)	Schuhare
4	Dr. Shahaji Kamble	5/21815
5	Asst.Prof.Neha Waghmare	Alux
6	Asst.Prof.Sumit Sawant	311
7	Mr.Prabodh Ghule (Student Member)	Prabodhess
8	Mrs. Rani Raghuvanshi	Davis.

Objective:-

To function as a channel between the library and its users.

Responsibilities :-

- 1) To assist the Librarian in formulating Library policy.
- 2) To look after general maintenance of the library in terms of reading material and infrastructure.
- 3) To effectively involve in fostering the reading habit of staff and students.
- 4) To recommend / justify / sanction / approve withdrawal and weeding out of outdated material to the competent authority for final decision in the matter.
- 5) To prepare the agenda and minutes of the meetings and circulate it to the authorities and to the Librarian.

Kalyan (E)

Committee for Discipline & Anti Ragging:

Sr. No	Faculty Name	Signature
1	Prof.Dr.(Prin.) Vasant Barhate (Chair Person)	Rowbite
2	Asst.Prof. Navnath Mule (Coordinator)	mel
3	Asst.Prof.Praseena Biju	Re
4	Asst.Prof. Shalaka Chavan	and .
5	Asst.Prof. Ajay Shelar	a Stay Will
6	Asst.Prof.Grishma Nair	Conso S
7	Asst.Prof.Narayan Lad	Ord

Objectives:

To make rules & regulations as per the disciplinary requirements.

Responsibilities:

- 1) To promote and maintain discipline in the institute by pro- actively assisting the college authorities ,HODs, Principal and Director by involvement and giving suggestions.
- 2) To prevent anti ragging by students in the institute by pro-actively involving, giving wide publicity to prevent ragging , taking rounds and such taking preventive measures.



Training & Placement Committee:

Sr. No	Faculty Name	Signature
1	Asst.Prof. Suvitha S. (Chair Person)	distance.
2	Asst.Prof. Susanna Abey	Kurand
3	Asst.Prof. Reshma Nair	DVV /
4	Asst.Prof.Pooja Sajin	D. Les

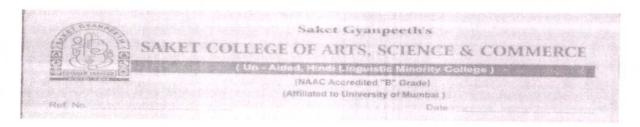
Objective:-

To help the Training and Placement office in conducting and coordinating Campus placement process as well as training programs in the college

Responsibilities:-

- 1) Supervision in the labs during the aptitude test conducted by the recruiting companies.
- 2) Maintain discipline and decorum in the Assembly Hall where students are Assembled during placement.
- 3) Assist in setting up labs along with the Lab Assistants during on-line tests.
- 4) Updating TPO data on the college website from time to time.
- 5) Coordinate for quizzes and competitions organized by different companies.
- 6) Conduct pre aptitude tests to ensure maximum students are benefitted.
- 7) Conduct workshops and Seminars for making the students ready the placements.





Staff Development & PR Committee:

Sr. No	Faculty Name	Signature
1	Asst.Prof. Athira - H M (Chair Person)	A. A.
2	Dr.Rishikesh Mishra	Davido
3	Asst.Prof. Pratibha Choudhary	R
4	Asst.Prof. Susanna Abey	I want
5.	Asst Prof. Neha Waghmare	A A

Objectives:-

- 1. The main objective of staff development is to provide the faculty with a framework that helps encourage and support the institution's developmental objectives.
- 2. To initiate and act upon several measures for the benefit and development of the staff.
- 3. To enhance their personality in a comprehensive way by undertaking Short Term Training programs, Workshops etc.
- 4. The committee can assist by finding faculty or staff to share their personal expertise with fellow employees on personal and professional development.

Responsibilities:-

- 1. Arrange sessions to encourage teachers for research, paper writing/publishing activities
- 2. Arrange talks with eminent personalities / best teacher awardee's to inspire teachers.
- 3. Provide information and facilitate qualification improvement.
- 4. Provide information and facilitate participation in Workshop/conferences etc.
- 5. Provide guidance so that teacher can play role as mentor for students.



Nature Club:

Sr. No	Faculty Name	Signature
1	Asst.Prof . Priya Nerlekar (Chair Person)	pmel
2	Asst.Prof . Kuldeep Kori	0
3	Asst.Prof . Sheetal Shahane	tel above
4.	Asst.Prof .Pooja Sajin	1000 to
5.	Ms.Sheetal Kadam	O AN

Objective:-

- 1. To create awareness, motivate and educate students for environment conservation.
- 2. To make them aware about the grave situation of nature and means for its conservation.
- 3. To inculcate the importance of environmental cleanliness.
- 4. To develop commitment towards environment and its sustenance.
- 5. To raise their empathic concerns and widen perspective regarding environment.
- 6. Organizing various eco-friendly programmes and activities.

Responsibilities:-

To sensitize, motivate and educate students and staff about environment conservation

To create awareness among students as well as society about environment and related issues.

Organizing activities to reduce pollution in the district.

Encouraging efforts to protect and conserve biodiversity in vicinage.

Executing small scale projects within the campus.

Contributing in environment awareness and conservation drives in collaboration with regional nature clubs and institutes.



Cultural Committee:

Sr. No	Faculty Name	Cignost
1	Asst.Prof. Deepika Singh (ChairPerson)	Signature
2	Asst.Prof. Reshma Nair	Coppe
3	Asst. Prof. Sumiran Garu	1
4	Asst.Prof. Snehal Baile	000
5	Asst. Prof. Sudam Mokal	08/1401/30
6	Asst. Prof. Sudam Mokal Asst. Prof. Maryan Lad	(10)

Objective:-

To promote and arrange extracurricular activities to bring out the talents of students in the performing arts.

Responsibilities:-

- 1) The Cultural Committee shall be responsible for all intra and inter collegiate cultural events in the College.
- 2) To plan and schedule cultural events for the academic year. (Tentative dates to be included in the academic calendar of the institute.) by delegating various tasks.
- 3) To prepare detailed plan to organize cultural events
- 4) To communicate about various festivals and events to be celebrated in the college and give wide publicity to ensure maximum participation.
- 5) Arranging events/programs for staff and students in coordination with 'Students Cultural Committee'.

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IT (Technical team, Website, Certificate, Banner) Committee:

Sr. No	Faculty Name	0:
1	Asst.Prof. Shubhangi Ingole (Chair Person)	Signature
2	Dr. Rishikesh Mishra	Dagos .
3	Asst.Prof. Snehal Baile	Church ,
4	Ms. Sheetal Kadam	(XIV) E
5	Asst. Prof. Sudam Mokal	pict

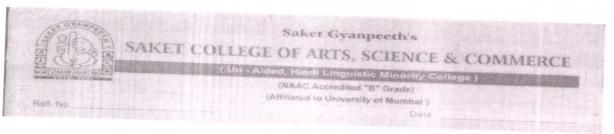
Objective:-

To ensure that the college website is regularly updated, improved and well maintained.

Responsibilities:-

- 1) Regularly update the information/data given on the website under various Items/heads so as to have the latest and correct information about the institute at all times and removes the incorrect and irrelevant data.
- 2) Collect information about the latest events in the institute, achievements etc and get them posted on the website by way of write ups and pictures etc.
- 3) Update all communications, notices, announcements etc on a regular basis.
- 4) Strive to make improvement in the website with respect to design, preventability etc on a continuous basis.

Kalyan (E)



Examination Committee:

Sr. No	Faculty Name	C:
1	Asst.Prof.Rajeshree Mundhe (chairperson)	Signature
2	Asst.Prof.Prakash Jadhav (IT Coordinator)	Rmundh
3	Asst.Prof. Priya Nerlekar	Ponel
4	Asst.Prof. Preseena Biju	
5	Asst.Prof.Grishma Nair	Co Gl
6	Asst.Pro.Suvitha Sukumaran	Old Control
7	Asst.Prof. Athira M.K	410
3	Asst. Prof. Gnanaselvi	ATRON
9	ASST- POL AJAN SHELAR	Cheu
10	Asst. Prof. Jyoti Meshram	De la

The Examination Committee is an apex body of the Institute which is headed by Examination In-charge EI), and is facilitated by three sections: Examination, Record Maintenance and Administration.

Objective:-

To help and ensure smooth and orderly conduct of examinations in the institute as per guidelines issued by the University of Mumbai from time to time.

Responsibilities:-

- 1) To carry out examinations, publish results and award certificates (Provided by the University and Institute) to the students who pass the final examinations.
- 2) Keeping record of each and every issue related to the examinations and organizing Workshops and seminars for the improvement of the examination system.



NSS / Social Responsibility Committee:

Sr. No	Faculty Name	
1	Asst.Prof .Priya Nerlekar (Chair Person)	Signature
2	Asst.Prof. Prakash Jadhay	() () () () () () () () () ()
3	Asst .Prof. Ajay Shelar	
	ASST. Prof. Shubbangi Ingole	De la companya del companya de la companya del companya de la comp

Objective:-

To inculcate and develop social sensitivity, moral values and professional ethics in SCASC students along with their academic formation so as to show responsible behavior to the professional community and society at large and to grow as responsible citizens of high moral values, making valuable contributions to profession/community/society, thus realizing a major thrust in the Vision and Mission of the Institute.

Responsibilities:-

- 1) To organize social service groups and clubs as well as outdoor filed activities, to encourage and involve students in social service activities.
- 2) To arrange discussions and workshops of group of students on a regular basis on issues of social importance, ethical relevance and moral values.



Sports Committee:

Sr. No	Faculty Name	
75	Mr. Rajendra Tele (Chairperson)	Signature
	Asst.Prof.Kuldeep Kori	BKB.
	Dr.Shahaji Kamble	
	Asst. Poot. Kaishnamurthy V.	5/21416)
		Zisha

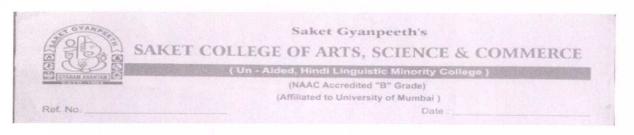
Objective:-

To provide healthy leisure time for every SCASC Students.

Responsibilities:

- a) Coordinate with the Student Sports Secretary by
- i. Keeping stock of previous and current years' sports goods,
- ii. Ordering sports goods in consultation with the Deputy Director
- iii. Arranging the venues for sports events in consultation with the Deputy Director
- iv. Drawing lots for various sports.
- b) Coordination with the Principal for,
- i. Permission to hold sports events in the college campus.
- ii. To recommend students for permission to participate in the intra-or intercollegiate
- iii. To recommend sanction for Entry/Registration Fees to participate in various sports events.
- iv. To recommend attendance to students who have taken part in sports events as
- v. Sort out any issues taking place during matches (team selections, objections, quarrels etc).
- vi. Maintaining discipline in all events happening in and outside the college.
- vii. Holding sports events for staff members.
- viii. Maintaining records of sports events attended by students outside the college, within the University and outside.
- ix. Finalize the schedule of events for the whole academic year and intimate the IQAC coordinator for incorporating the events in the Academic Calendar.

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Committee for Student council:

Sr. No	Faculty Name	Signature
1	Asst.Prof. Krishnamurthy Velar (Chair Person)	Drishes
2	Asst.Prof. Athira . M. K	Ath
3	Dr. Rishikesh Mishra	Qkmista.
4	Asst.Prof. Shubhangi Ingole	08
5	Asst.Prof. Sumiran Garu	A with

Objectives:-

1. To assist Management - Student Affairs in creating and maintaining a safe, healthy and Supportive environment and culture that synthesizes the intellectual, physical, social, Emotional and spiritual developments of students in a holistic way.

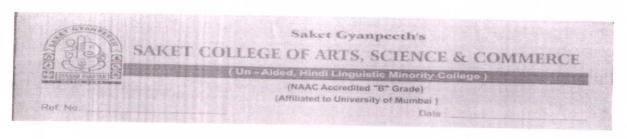
Responsibilities:-

- 1) To assist the affairs of the respective Student in performing his responsibilities in the following Areas:
 - a) Co-Curricular Activities/Overall development of the Student
 - b) Personal development of the respective Student
 - c) Liaison between Management, Staff and Student Community.

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Students Grievance Redressal Committee:

Sr. No	Faculty Name	Signature
1	Asst. Prof.Prakash Jadhav (Chairperson)	Atten
2	Asst. Prof.Praseena Biju	Rue
3	Asst. Prof. Priya Nerlekar	Prot
4	ASSt. Prof. Krishnamurthy V.	Drishas

Objective:-

- 1. To provide an avenue for the aggrieved students to redress their individual grievances in order to have a healthy atmosphere among students, staff and management in the Institute.
- 2. To comply with the University of Mumbai Regulations to establish Grievance Redressal Committee.

Responsibilities:-

- 1. Committee members to meet once in a month to discuss and resolve the grievances, if any received in writing from the concerned students.
- 2. To maintain the minutes of the meetings and submit the copy of the same to the HOD and Principal.
- 3. To convey the decision of the committee to the aggrieved students in writing by the Chairman of the Committee



Time Table Committee:

Sr. No	Faculty Name	Signature
1	Asst.Prof . Grishma Nair (Chair Person)	Conlet
2	Asst.Prof . Kuldeep Kori	
3	Asst.Prof . Pranali Bhosale	Tabale
4	Asst.Prof . Shalaka Chavan	Acom.
5	Asst. Poof. Indu Rana	Smot

Objective:-

Smooth and efficient management of academic programme through the semesters.

Responsibilities:-

- a) To prepare the class time table at the beginning of each semester with the active involvement of the committee members of the respective department in the Time Table Committee by collecting data on teaching load distribution of individual faculty members from the department, sharing teaching load from other departments, Lab-wise subject allotment, assigning of classrooms and tutorial rooms, assigning of common resources (classrooms, labs, tutorial rooms which are shared) and taking into account department-specific requirements (e.g. lectures to be arranged only in morning slot, tea break and lunch break times etc.).
- b) With the information gathered, prepare the class time tables in the prescribed format.
- c) By referring to the class timetables, prepare the timetables of individual faculty members and labs.
- d) Communicate and widely publicize the class time tables to staff and students.
- e) Make the class time tables available in the Documentation Room for students' reference.
- f) Prepare Academic Calendar by collecting information from Conveners of various Committees, HODs and the Principal.
- g) To display and publicize the Academic Calendar for the information of students and staff.

Training & Placement Committee:

Sr. No	Faculty Name	Signature
1	Asst.Prof. Suvitha S. (Chair Person)	(Ki Ha-
2	Asst.Prof. Susanna Abey	Irrand.
3	Asst.Prof. Reshma Nair	line of
4	Asst. Prof. Shubhangi Ingale	1/48, gela

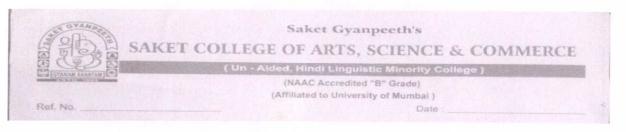
Objective:-

To help the Training and Placement office in conducting and coordinating Campus placement process as well as training programs in the college

Responsibilities:-

- 1) Supervision in the labs during the aptitude test conducted by the recruiting companies.
- 2) Maintain discipline and decorum in the Assembly Hall where students are Assembled during placement.
- 3) Assist in setting up labs along with the Lab Assistants during on-line tests.
- 4) Updating TPO data on the college website from time to time.
- 5) Coordinate for quizzes and competitions organized by different companies.
- 6) Conduct pre aptitude tests to ensure maximum students are benefitted.
- 7) Conduct workshops and Seminars for making the students ready the placements.





Unfair means Enquiry committee:-

Sr. No	Faculty Name	Signature
1	Dr. Shahaji Kamble (Chairperson)	5/2/6/00
2	Asst. Prof. Reshma Nair	May
3	Asst.Prof.Sumiran Garu	Dunger.
4	Asst.Prof. Neha Waghmare	

Objective: -

To ensure honesty and fairness during examinations, to assist the college authorities in promoting and maintaining discipline in the institute .

Responsibilities :-

- 1) It shall be the responsibility of Exam Supervisors (University Exam/Class Test) to report in writing any malpractice or anomaly found during the examination to the Principal. The Principal in turn shall hand over the matter to the Committee.
- 2) To promote and maintain discipline in the institute by pro-actively assisting the college authorities, HODs, Principal and Director by involvement and giving suggestions



WDC Committee:

Sr. No	Faculty Name	Signature
1	Asst.Prof. Pranali Bhosale (Chair Person)	Balans.
2	Asst.Prof. Deepika Singh	0000
3	Asst.Prof. Pratibha Choudhary	
4	Asst.Prof. Snehal Baile	(02)1/3 -

Objectives:-

- 1) To create and maintain safe, healthy and supportive environment for women and girl students in the campus.
- 2) To address issues faced by women at work place and to organize awareness generation programmes and to take preventive steps towards protection of women staff / female students from sexual harassment in the college.
- 3) The Women Redressal Committee / Women Development Cell / Internal Complaints Committee is functioning in the college as per the norms laid down by the AICTE / University of Mumbai

Responsibilities:-

To organize workshops affecting women in general and especially in the following areas:

- 1) Sensitization and gender equality on campuses
- 2) Issues of women arising from societal concerns
- 3) Any other theme based activities and events concerning significant issues of women

DLLE Committee:

Sr. No	Faculty Name	Signature
1	Asst.Prof. Gnanaselvi (Chairperson)	Cheler
2	Asst.Prof. Narayan Lad	Dark
3	Asst.Prof. Sumit Sawant	The state of the s
4	Asst.Prof. Pranali Bhosale	tasale
5		

Objective:

To serve as an intellectual intervention in the community's living problems which need to be overcome through an educational process.

Responsibilities:

- To develop a sense of social responsibility and prepare students for grater social commitments.
- To deepen the teachers and students knowledge through a wider exposure to real life situations through a variety of programs.
- To enhance employability skills as personality development ,team building ,presentation skills ,writing abilities, time management skills, organizing skills ,entrepreneurship and leadership skills of the students

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1