### Internal Quality Assurance Cell( IQAC)

#### Academic Year 2022-23

### Minutes of the meeting

The meeting of the heads in charge of the department and criteria heads of IQAC was held on Wednesday, 12<sup>th</sup> September 2022 at 12.00 pm in the college auditorium.

The following members were present:

	Members				
Sr.No	Name	Designation	Signature		
1	Shri.Saket .A.Tiwari	Management Representative	Sausor-		
2	Prof.Dr.Vasant D. Barhate	Principal & Chairman	Barlote		
3	Shri.Shailesh V.Tiwari	Industrialist	Que Just		
4	Mrs.Rani Raghuwanshi	IQAC Coordinator & Vice Principal	Jani.		
5	Ms.Shaila Deware	Alumni/Stakeholders	(alo)		
6	Mr.Prabodh Ghule	Student Representative	Ruce		
7	Mrs.Aarti Radheshyam Dubey	Parent's Representative	A.R. Dubzy		
8	Mrs.Shobha Nair	Employer Nominee	draw		
9	Mrs. Priya Nerlekar	Teacher's Representative	pmy		
10	Mrs. Praseena Biju	Teacher's Representative & Chief Coordinator	Paul		
11	Mrs.Gnanaselvi	Teacher's Representative & DLLE Coordinator	Grancesdui		
12	Mr.Kishor Khade	Non-Teaching Representative	Kirkhade.		

The meeting was chaired by Principal Prof. (Dr.) Vasant Barhate, Chairman IQAC.

Asst. Prof. Mrs.Rani Raghuwanshi, IQAC Coordinator welcomed the Principal and all the members of the present for the meeting. With the permission of Principal IQAC Coordinator opened the meeting for discussion item wise as per the agenda of meeting

## Agenda of the meeting:

- 1. To approve the minutes of meeting held on 30<sup>th</sup> March 2022 along with Action Taken Report.
- 2. Discussion on Proposed plan for Implementation of Certificate Courses.
- 3. Discussion on fixing schedule for Preparation and Submission AQAR 2021-22.
- 4. Any other subject with the permission of the Chair.

# Item 1: To approve the minutes of meeting held on $30^{\text{th}}$ March 2022 along with Action Taken Report

**Description:** The minutes of meeting held on 30<sup>th</sup> March, 2022 was discussed along with action taken report as per given here below.

# Action Taken Report on minutes of meeting held on 30<sup>th</sup> March, 2022

ITEM	RESOLUTION	ACTION TAKEN
1.Approval of the minutes held on 7 <sup>th</sup> July, 2021 followed by Action Taken Report	All the Member approved the minutes of the meeting held on 30 <sup>th</sup> March, 2022 along with Action Taken Report	
2. Discussion about preparation of AQAR report 2020-21.	It was resolved to collect the activity reports from all the Departments and submit to Principal for the final approval followed with uploading of the report on NAAC website through IQAC co-ordinator.	Activity reports were collected from the department by IQAC Coordinator & approved by Principal & uploaded on college website.
3. Discussion on organizing of inter-collegiate activity.	All the members agreed & approved the planning of organization of inter-collegiate activity.	As per the Planning inter- collegiate activities conducted by departments & activity report of the same collected by IQAC coordinator.
4. Discussion about the implementation of certificate courses and upgradation of library.	All the members agreed & approved planning for implementation of certificate courses, cultural activities and upgradation of library.	As per the planning Seven Certificate Courses implemented by various department, cultural activities like VIHANG conducted. For library upgradation, purchase of E-Book software & reference proposal prepared & submitted to management for final approval.

5.Discussion				It was resolved that NSS	Swachh Abhiyan Rally, Gender
conducting	of	Value	Added	program officer, WDC	Sensitization at
Courses.				coordinator and student	workplace, Webinar on
				Council In charge should	consititution Day, Webinar on
				submit list of proposed	Dry Eye ,Fit India
				programs to increase the	Movement, etc.
				number of extension services	
				along with requirements to the	
				IQAC coordinator till middle	
				of December 2021.	

## Item 2: Discussion on Proposed plan for Implementation of Certificate Courses.

Description: IQAC Coordinator informed to the members as per the last year plan all seven certificate course successfully implemented along with required documentation. She further proposed more certificate courses to be commence from next academic year 2022-23, which are already approved in CDC meeting held on 26<sup>th</sup> May,2022 .List of the proposed for the academic year 2022-23 given here below:

	List of Add-On Certificate Co	ourses 2022-23
Sr.No	Course	Apply For
1	Basic Hindi Translation course	Arts
2	Direct Taxation	FYBOM & FYBAF
3	Advanced Taxation	SY & TY (BAF, BMS, Finance, BCOM)
4	Basics of Banking , Insurance & Finance	FY (BBI, IM, FM)
5	Investment Banking	SY/TY (IM,FM,BBI)
6	Risk Management	SY/TY (BMS,Finance,BAF,BBI)
7	HR Analytics	SY/TY (BMS HR)
8	Soft Skills & Professional Ethics	Common Course
9	Digital Marketing	Common Course
10	Functional English (Personality Development)	Common Course
11	Advanced Excel	Common Course
12	Yoga	Common Course
13	Intellectual Property Right	Common Course
14	Cloud/ AI	MSC,SY TY (IT/CS)
15	Networking & Security	FY IT/CS (ALL)
16	Business Entrepreneurship	FYBMS

#### **Resolution:**

Principal agreed for the proposed plan of Certificate Course given by the IQAC. All the Members agreed for the same.

# Item 3: Discussion on fixing schedule for Preparation and Submission AQAR 2021-22.

**Description**: IQAC Coordinator informed to the member that AQAR draft 2021-22 is approved for the submission to NAAC in the meeting of CDC held on 3<sup>rd</sup> September, 2022.All the criteria Heads were allotted their work and were asked to complete the assign work before 10<sup>th</sup> December, 2022 . IQAC Coordinator also suggested the time schedule for submission of AQAR 2021—022, IIQA & SSR which given here below:

- 1. Submission of AQAR 2021-22: On or before 31st December, 2022.
- 2. Submission of IIQA : On or before 31st March, 2023.
- 3. Submission of SSR: Within 45 days from approval of IIQA.

**Resolution:** All the members agreed the proposed schedule for filing AQAR 2021-22, IIQA and SSR. It has also decided all the criteria head required to follow timeline for submission of their reports & IQAC will suggest the changes in report as per requirements.

Item 3: Any other subject with the permission of the Chair.

As per this item no queries were raised by the members hence meeting ended by vote of thanks proposed by IQAC coordinator.

Prepared By IQAC Coordinator

Asst.Prof.Rani Raghuwanshi

Approved by Principal

Prof.(Dr.) Vasant D Barhate

## Internal Quality Assurance Cell (IQAC)

## Academic Year 2022-23

## Minutes of the meeting

The meeting of the heads in charge of the department and criteria heads of IQAC was held on Friday, 27<sup>th</sup> January 2023 at 11.00 pm in the Principal's Cabin.

The following members were present:

	Members				
Sr.No	Name	Designation	Signature		
1	Shri.Saket .A.Tiwari	Management Representative	Saur		
2	Prof.Dr.Vasant D. Barhate	Principal & Chairman	Sauce-		
3	Shri.Shailesh V.Tiwari	Industrialist	SicJuran		
4	Mrs.Rani Raghuwanshi	IQAC Coordinator & Vice Principal	200		
5	Dr.(Mrs.) Hema Tiwari	IQAC Co-coordinator	Hemainori		
6	Ms.Shaila Deware	Alumni/Stakeholders	1000		
7	Mr.Prabodh Ghule	Student Representative	Three		
8	Mrs.Aarti Radheshyam Dubey	Parent's Representative	A.R. Dubay		
9	Mrs.Shobha Nair	Employer Nominee	grain		
10	Mrs. Priya Nerlekar	Teacher's Representative	bush		
11	Mrs. Praseena Biju	Teacher's Representative & Chief Coordinator	Put		
12	Mrs.Gnanaselvi	Teacher's Representative & DLLE Coordinator	Granabella		
13	Mr.Kishor Khade	Non-Teaching Representative	Lochade:		

The meeting was chaired by Principal Prof. (Dr.) Vasant Barhate, Chairman IQAC.

Asst. Prof. Mrs.Rani Raghuwanshi, IQAC Coordinator welcomed the Principal and all the members of the present for the meeting. With the permission of Principal IQAC Coordinator opened the meeting for discussion item wise as per the agenda of meeting

## Agenda of the meeting:

- 1. To approve the minutes of meeting held on 12<sup>th</sup> September 2022 along with Action Taken Report.
- 2. Discussion on Completion of Certificate Courses.
- 3. Discussion on Preparation on SSR for NAAC second cycle.
- 4. Any other subject with the permission of the Chair.

# Item 1: To approve the minutes of meeting held on 12<sup>th</sup> September 2022 along with Action Taken Report

**Description:** The minutes of meeting held on 12<sup>th</sup> September 2022 was discussed along with action taken report as per given here below

## Action Taken Report on minutes of meeting held on 12th September, 2022

ITEM	RESOLUTION	ACTION TAKEN
1.Approval of the minutes held on 12 <sup>th</sup> September 2022 followed by Action Taken Report	All the Member approved the minutes of the meeting held on 12 <sup>th</sup> September 2022 along with Action Taken Report	
2.Discussion on Proposed plan for Implementation of Certificate Courses	Principal agreed for the proposed plan of Certificate Course given by the IQAC Coordinator. All the Members agreed for the same.	As per the planning given by IQAC coordinator, all the certificate courses implemented by the respective departments and expected to complete by 31 <sup>st</sup> March 2023.
3. Discussion on fixing schedule submission AQAR 2021-22.	All the members agreed the proposed schedule for filing AQAR 2021-22, IIQA and SSR. It has also decided all the criteria head required to follow timeline for submission of their reports & IQAC will suggest the changes in report as per requirements.	As per the proposed schedule AQAR for academic year 2021-22 is submitted to NAAC 31 <sup>st</sup> December 2022 and IIQA draft is ready and to be submitted before 31 <sup>st</sup> March,2023. Preparation of SSR is In Progress.

4.Any	other	subject	with	the	As per this item no queries were raised by	Nill
permiss	ion of th	e Chair.			the members hence meeting ended by	
					vote of thanks proposed by IQAC	
					coordinator.	

Item 2: Discussion on Completion of Certificate Courses.

Description: IQAC Coordinator informed to the members as per the implementive plan of all sixteen-certificate course successfully implemented in current academic year 2022-23. All the certificate courses expected to complete 31<sup>st</sup> March, 2023 she further proposed documentation required for completion of courses need to be complete on before 31<sup>st</sup> March 2023 and respective course coordinator required to submit the same to IQAC.

#### Resolution:

Principal agreed for the implementive plan of Certificate Course given by the IQAC Coordinator All the Members agreed for the same.

Item 3: Discussion on Preparation on SSR for NAAC second cycle..

**Description**: IQAC Coordinator presented appropriate SSR draft for NAAC second cycle to the members. This SSR draft is modified at the end of current academic year and then to be presented to CDC for final approval for submission of NAAC. She further to the members all criteria incharges required to submit the documentation criteria wise as per the NAAC requirement on or before 30<sup>th</sup> April, 2023 and SSR for NAAC second cycle to be submitted in a month of May 2023.

**Resolution:** All the members agreed the proposed schedule for filing of SSR for NAAC second cycle. It has also decided all the criteria head required to follow timeline for submission of their reports & IQAC will suggest the changes in report as per requirements.

Item 4: Any other subject with the permission of the Chair.

As per this item no queries were raised by the members hence meeting ended by vote of thanks proposed by IQAC coordinator.

Prepared by IQAC Coordinator

Asst.Prof. Rani Raghuwanshi

Approved by Principal

rof. (Dr.). Vasant D. Barhate

# Internal Quality Assurance Cell( IQAC)

## Academic Year 2022-23

# Minutes of the meeting

The meeting of the heads in charge of the department and criteria heads of IQAC was held on Friday,  $26^{th}$  May 2023 at 11.00 am in the Principal's Cabin

The following members were present:

Sr. No	Name	Designation	Signature
1	Prof.(Dr.) Vasant Barhate	Principal, Chairman IQAC	Ruharte
2	Shri.Saket A.Tiwari	Management Representative, Saket Gyanpeeth	Source
3	Mrs.Shobha Nair	Employer Nominee, Saket Gyanpeeth	Aran
4	Mr.Shailesh Tiwari	Industrialist	all wow
5	Mr.Lalit Chaurasia	Parent Representative	Lchaurasio
6	Mr.Rohit Panday	Alumni Representative	Daved ey
7	Ms.Archita Chandorkar	Student Representative	Pochéta_
8	Dr.(Mrs.) Hema Tiwari	IQAC Co-Coordinator	Hamajiwan
9	Mrs. Praseena Biju	Teacher Representative, Department of IT & CS	Div
10	Mrs. Priya Nerlekar	Teacher Representative, Department of Marathi	pron
11	Dr. Shahaji Kamble	Teacher Representative, Department of History	5/3/2/01
12	Dr. Prakash Jadhav	Teacher Representative, Department of Advanced	
		Accountancy( M.com)	- Willed
13	Mr.Kuldeep Kori	Teacher Representative, Department of BMS	Kuldeelste.
14	Dr.Rishikesh Mishra	Teacher Representative, Department of Hindi	A.
15	Mr.Ajay Shelar	Teacher Representative, Department of Commerce	28
16	Mr.Krishnamurthy Velar	Teacher Representative, Department of BAF	(7) . 1.4.
17	Ms. Navnath K. Mule	Member, Administrative Coordinator	- A
18	Mr.Kishor Khade	Non-Teaching Representative	V-whade
19	Mrs.Suchitra Shirsat	Librarian	51 Shissat
20	Mrs.Rani Raghuwanshi	IQAC Coordinator & Vice Principal	Qui'.

The meeting was chaired by Principal Prof. (Dr.) Vasant Barhate, Chairman IQAC.

Asst. Prof. Mrs.Rani Raghuwanshi, IQAC Coordinator welcomed the Principal and all the members of the present for the meeting. With the permission of Principal IQAC Coordinator opened the meeting for discussion item wise as per the agenda of meeting

## Agenda of the meeting:

- 1. To approve the minutes of meeting held on 27<sup>th</sup> January 2023 along with Action Taken Report.
- 2. Planning of implementation of Certificate Courses which are approved by College Development Committee.
- 3. Planning of Result Improvement.
- 4. Planning of execution of Academic Calendar.
- 5. Appointment of NAAC Criteria wise Incharges & discussion on their responsibilities.
- 6. Discussion on Draft of AQAR of Academic Year 2022-23.
- 7. Any other subject with the permission of the Chair

# Item 1: To approve the minutes of meeting held on 27th January 2023 along with Action Taken Report

**Description:** The minutes of meeting held on 27<sup>th</sup> January 2023 was discussed along with action taken report as per given here below.

# Action Taken Report on minutes of meeting held on 27th January, 2023

ITEM	RESOLUTION	ACTION TAKEN
1. To approve the minutes of meeting held on 27 <sup>th</sup> January 2023 along with Action Taken Report.	All the Member approved the minutes of the meeting held on 27 <sup>th</sup> January 2023 along with Action Taken Report	
2. Discussion on Completion of Certificate Courses	Principal agreed for the implemented plan of Certificate Course given by the IQAC Coordinator All the Members agreed for the same.	All the certificate Courses completed followed by the evaluation. Results declared and certificates issued to successful students. Documentation of all certificate courses prepared and submitted to IQAC Coordinator.



3.	Discussion on	All the mountains and the	D C C CCD
3.		All the members agreed the	
	Preparation on SSR for	proposed schedule for filing of	IQAC Coordinator but due to
	NAAC second cycle	SSR for NAAC second cycle. It has	technical problem for
		also decided all the criteria head	inclusion of academic year
		required to follow timeline for	2022-23 AQAR in the
		submission of their reports &	assessment of second cycle, it
		IQAC will suggest the changes in	has been decided first AQAR
		report as per requirements.	of academic year 2022-23 to
			be prepared and submitted to
			NAAC followed by re
			submission of IIQA and SSR.
4.	Any other subject with	As per this item no queries were	Nil
	the permission of the	raised by the members hence	
	Chair.	meeting ended by vote of thanks	
		proposed by IQAC coordinator.	
		proposed by 1971e coordinator.	

# Item 2: Planning of implementation of Certificate Courses which are approved by College Development Committee.

Description: IQAC Coordinator communicated to members as per the implemented plan of all sixteen-certificate course successfully implemented in last academic year 2022-23. she congratulate & appreciate the initiative taken by all the coordinators for successful completion of certificate courses and she presented the list certificate courses approved by College Development committee to be implemented in the current academic year 2023-24 which is given here below.

Name of the Certificate Course
Intellectual Property Rights
Goods & Service Tax
Soft Skill & Professional Ethics
Equity Market
Direct & International Taxation
Banking Proficiency

7	Advanced Accounting
8	Advanced Digital marketing
9	Communicative English
10	Modi Lipi
11	Research Methodology
12	HR Analytics
13	Advanced Cloud Computing
14	Python Programming Language
15	Entrepreneurship Development Program
16	Mass Communication and Journalism
17	YOGA
18	Advanced Excel

Principal has suggested curriculum of the certificate courses to be prepared level wise i.e Level -1 for first year classes ,Level -2 for second year classes & Level -3 for Third year classes and student compulsorily do 3 Certificate courses out of which one should be common certificate course and 2 should be related to their subject. IQAC Co Coordinator suggested Documentation of the certificate course to be prepared as per the NAAC guideline.

### Resolution:

Principal agreed & approved for the implementive plan of Certificate Course given by the IQAC Coordinator All the Members agreed for the same.

### Item 3: Planning of Result Improvement.

**Description**: IQAC Coordinator presented the summary of results of all subjects of last academic year further she informed to the members our result is not adequate, hence we have to prepare result improvement plan. Principal suggested Unit-wise class test followed by ATR, circulation of Question bank, model question paper and conduct of 2-3 preliminary exams for each semester. In addition to this, Principal also suggested those students placed in ATKT for them guidance session need to be organised. So that they clear their ATKT examination with good marks. IQAC Coordinator assured to the Principal the above measures we will adopt with ATR to propose our result.

Resolution: All the members agreed the suggestion given by the IQAC Coordinator & Principal.

Item 4: Planning of execution of Academic Calendar.

Description: IQAC Coordinator presented the academic calendar to members. Principal suggested monthly criteria wise activities to be planned as per the academic calendar and report of the same to be submitted to the IQAC .IQAC Coordinator informed to the member format of monthly report of the activities criteria wise is ready and it will be circulated to the all coordinators for further execution. Academic calendar of the academic year given here below.

Month	Day & Date	Dept.	Planned activity	
June 2023			College Reopens	
	First week of June	All Streams	Commencement of admission Process Second- & Third-Year B. A/B.Com/B.Sc.	
	Second week of June	All Streams	Commencement of Lectures	
		All Streams	Finalization of Time Table, Work Load & Lesson Plan	
		History	Shivrajyabhishek din program Online Quiz competition	
		NSS & Nature Club	Quiz Competition on the occasion of International Environmental Day	
	Third Week of June	IQAC	Faculty Induction Programme	
	16 <sup>th</sup> June,2023	Saket Gyanpeeth	FDP on NEP Preparedness	
	Fourth week of June	Admission	Commencement of Admission Process for PG Semester I and III-M.A/M.Com/M.Sc.	
	Wednesday,21st June	NSS Unit	International Yoga Day	
	Fifth Week of June	All Streams	Orientation Session for SY & TY Students	
			Admissions Continued	
July 2023		IQAC	Planning Of Class Tests & its implementation through Exam Committee	
		IQAC	Meeting of IQAC Committee	
		Commerce	Weekly Business News Reading (Best Practice)	
	First Week of July	Economics	Essay writing competition (Economic Department)	
		Eco	Commencement of Certificates course – 1) Research Methodology 2) Share & Stock Methodology	
	7 <sup>th</sup> July 2023	Cultural	Workshop on 56 <sup>th</sup> Inter-Collegiate Cultural Youth Festival- University of Mumbai	
	Second week of July	All Departments	Unit wise Class test	
	11 <sup>th</sup> July 2023	Cultural	World Population Day – Poster Making Competition	

			course in Modi Lipi 2) Certificate course in Tour and Travel
	15 <sup>th</sup> July 2023	Cultural	World Youth Skills Day- Umbrella painting competition
	Second week of July	History	Guru Purnima program celebration
		BBI	Essay writing Competition: Electronic banking service Online banking fraud-risk awareness (Self Finance)
	Second week of July	Commerce	Parents Meeting (SY BCom & TY BCom) & BAF
		BAF	Bridge course for FYBAF
	Second week of July	BAF	Essay writing Competition on 14 July 2023
	Second week of July	Commerce	Orientation for SY TY Students
		IM/FM	Competition –LOGOKING(IM/FM)
		Library	N-List Orientation for New faculty
	Third Week of July	All Departments	Mentor-Mentee Session every alternate Saturday
		Commerce	Orientation Session for M.Com Part II
	Fourth week of July		Commerce Digital Library for reference books (PDF Links)
		Commerce	Bridge Course FYBCom and M.Com Students
August 2023		All Departments	FY Lecture Commencement & Orientation Session for FYBCom Students
	First Week of August	IQAC	Session with faculty on Course outcome & Program outcome.
		IT/CS	Orientation program for FY students
		IT/CS	Intercollegiate Activity: Digital Poster Presentation
		BAF	Faculty Exchange programme
		Economics	1) Session on Career in The Field of Economics.
		BAF	Guidance Lecture for Slow and Advance Learners
		History	Elocution competition
		BBI	Poster making Competition
	Second Week of August	BAF	Guest lecture for CA, CS, CMA students
		Economics	Presentation of Diagrammatic concepts
		Library	Library Orientation for First Year students

		WDC	Poster Making Competition (Celebrating Women
v-			Achievers)
		IT/CS	Mentor -Mentee Session
		All	Unit wise Class test
	771 1 1 C	Departments	
	Third week of August	BMS	Guest lecture on Personality Development
		Commerce	Alumni Meet of Commerce Department (2011 to 2021)
		Cultural	1)56 <sup>th</sup> Inter-Collegiate Cultural Youth Festival 2)Shravanutsav
	15 <sup>th</sup> August 2023	Cultural	Celebration Of Independence Day
		BMS	Product Marketing Activity
		Arts	Arts Study Center for competitive exams
	Third week of August	IM/FM	Competition- INVESTOMANIA
		IM/FM	Mentor Mentee session
		Commerce	Faculty Exchange with KD College (MoU)
		Hindi	Commencement of Certificate Course on 'Mass Communication and Journalism'
	Fourth week of August	Hindi	Commencement of Certificate Course on 'SARAL HIN KAKSHA'
		Commerce	Certificate Course on Tally Prime 3
		Library	Library Orientation for FY Students
		Commerce	Guidance Lecture for Slow and Advance Learners
September 2023		IQAC	Meeting with Head/In-charges of the departments, Chairpersons of Committees /Associations (IQAC)
	First week of September	IT/CS	Fresher's Party to FY Students
		BMS	Power Point Presentation Competition (BMS)
		All Departments	Teacher Day Celebration
		History & Economics	Educational Tour (History/Economics)
	Second week of September	BBI	Quiz Competition
		BAF	One Day Industrial Visits
		BMS	AD MAD Show
		All Departments	Unit wise Class test
	Third week of September	IT/CS	Industry based Guest Lecture on Cloud Development

,)		Commerce & Alumni	Workshop on ITR filing for Staff, Students and Parents
		Arts	Arts Study Center for competitive exams lecture
	Fourth week of September	BMS	A seminar on "Research Methodology"
		Commerce	Intercollegiate Debate Competition (TYBCom and M.Com Students)
		Hindi	Hindi Divas: Many Creative Programme like Essay Writing, Elocution, Poster Making and other competitions.
		Commerce	Remedial Lectures
October 2023		IQAC	Faculty development programme (FDP) on "Use of various technology tools "
	First week of October	Economics	Poster Making Competition
		BMS	Debate competition
		Commerce	Guidance Lecture for TYBCom Students (For appearing in University Exam)
			Gandhi Jayanti celebration
		Arts	Parents meeting for FY students
		Commerce	Guidance Lecture on Research Project Work for M.Com Part II Students
472 131		History	Career Guidance Lecture on MPSC / UPSC
	Second week of October	Hindi	Special Lectures for TY BA Hindi students on six papers. (Two Lectures for each paper)
- X		BAF	Guidance Lecture for TYBAF Students (For appearing in University Exam)
		BMS	Session on Bombay Stock Exchange
		Economics	Consumers Mela / Exhibition
		All Departments	Unit wise Class test
	Third week of October	BMS	Managements Game " Shark Tank"
	15 <sup>th</sup> October 2023	Cultural	Eco Friendly Ganpati, Makhar & Modak Making Competition
	16 <sup>th</sup> October 2023	Cultural	World Food Day – Cookery Competition
		Arts	Arts Study Center for competitive exams lecture
		Arts	Remedial lectures
	Fourth week of October	Hindi	Two days National Seminar jointly organization with Maharashtra Rajya Hindi Sahitya Academy, Mumbai Maharashtra.
		Commerce	One Day Industrial visit
		Library	Book Review Competition

71 -	14 <sup>th</sup> March 2024	WDC	Competition D.I.Y
		A11	University Examinations
		Departments	•
			Examination
April 2023			Examination
May 2023			Examination

Resolution: Principal approved the academic calendar of academic year 2023-24 and all the members approved for the same.

## Item 5: Appointment of NAAC Criteria wise Incharges & discussion on their responsibilities.

Description: with reference to above mentioned subject ,IQAC Coordinator suggested for proper execution of criteria wise activities & documentation as per the NAAC requirement .Criteria wise coordinator appointment is very much essential .Principal appreciated suggestion given by IQAC Coordinator and requested to IQAC coordinator to form the committee of criteria wise in charges. IQAC coordinator proposed the committee of criteria wise in charges which is given here below:

Sr.No	Criteria	Heads
1.	Criterion 1-Curricular Aspects	Asst.Prof. Ajay Shelar Asst.Prof. Gananselvi
2.	Criterion 2- Teaching-Learning and Evaluation	Dr.Prakash Jadhav Asst.Prof. Priya Nerlekar
3.	Criterion 3 –Research, Innovations and Extension	Dr.Rishikesh Mishra Dr. Shahaji Kamble Asst. Prof.Praseena Biju
4.	Criterion 4 –Infrastructure and Learning Resources	Ms. Suchitra Shirsat Asst.Prof. Pradnya Jagtap Mr. Kishor Khade
5.	Criterion 5 –Student Support and Progression	Asst. Prof. Narayan Lad Asst.Prof .Pooja Kale Asst.Prof. Sumiran Garu
6.	Criterion 6- Governance, Leadership and Management	Asst.Prof.Pranali Bhosale
7.	Criterion 7- Institutional Values and Best Practices	Asst. Prof. Sumit sawant Asst. Prof. Kuldeep Kori

Resolution: Principal approved the committee of criteria incharges as suggested by IQAC Coordinator. All the members agreed for the same.

# Item 6: Discussion on Draft of AQAR of Academic Year 2022-23.

Description: IQAC Coordinator informed to the members that our academic year 2022-23 not considered for NAAC assessment for second NAAC cycle as we have submitted IIQA in the month of April.to include academic year 2022-23 in NAAC assessment we are planning to cancelled our IIQA report and thereafter we will submit AQAR of academic year 2022-23 in the month of august 2023.followed by submission of IIQA & SSR. IQAC Coordinator presented the draft of AQAR for academic year 2022-23.Principal suggested question wise proofs to be arranged in a sequence and soft copies for the same to be kept ready.

Resolution: Principal accepted the suggestion given by the IQAC coordinator and approved the draft of AQAR.

## Item 7: Any other subject with the permission of the Chair.

As per this item no queries were raised by the members hence meeting ended by vote of thanks proposed by IQAC coordinator.

Prepared By IQAC Coordinator

Asst.Prof.Rani Raghuwanshi

Approved by Principal

Prof.(Dr.) Vasant D Barhate