



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

**SAKET GYANPEETH'S, SAKET COLLEGE OF
ARTS,SCIENCE AND COMMERCE**

SAKET VIDYANAGARIN MARG, KALYAN EAST

421306

www.saketcollege.edu.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

April 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Saket college of Arts, Science & Commerce (Affiliated to University of Mumbai) was established in the year 2002 and renders education leading to B.A., B.Com., B.M.S.,B.Com.(B & I), B. Com (A & F), B.Com.(IM), B.Com.(FM) & B.Sc.(I.T.), B.Sc (C.S.),M.Sc.(I.T.) & M.Com. (Advanced Accountancy) & M.A.(Hindi).

We offer number of courses at UG and PG level to more than 5,000 students. Our college has acquired good reputation for campus discipline, high quality academic standards & overall personality development of students. The college also ensures that students are offered different opportunities to excel in extracurricular fields like sports, cultural activities and also in co-curricular activities like NSS and DLLE.

Vision

To develop young citizens into competent, intellectual & committed human beings with a moral and social responsibility capable of surviving in a competitive world.

Mission

- To equip students with advanced knowledge and the latest skills in their chosen discipline.
- To provide education opportunities to financially weaker section of the society through fees flexibility.
- To provide value-based education this will mould them into good and responsible citizens.
- To tap the students' potentials and offer a platform for their overall development.
- To provide integrated learning experiences that will equip students with qualities that will enable to achieve their potential.
- To make education job-oriented.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Supportive management and administration.
- Maximum students are benefited by scholarship schemes of government.
- Functional NSS/ Extension Activity Cell with remarkable contribution to the society.
- Good transportation facility for reaching the college.

Institutional Weakness

- Lack of autonomy in curriculum designing.
- No minor and major research projects.
- No copyrights and patents.

- No funding from philanthropies or individuals.
- Less interest of students in sports and cultural activities.

Institutional Opportunity

- Getting NAAC re-accreditation with good grade.
- Fetching research grants from government and non-government agencies.
- Seeking financial support from alumni for the development of the college.
- Doing MoUs with industries and Colleges of good repute.

Institutional Challenge

- Average quality of admitted students.
- Attracting students to participate in sports and cultural activities.
- Tie-ups with national and international educational Colleges.
- Funded research projects with collaboration of government and private organizations.
- Improvement in students' placements, progression to higher education and competitive examinations.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

College is multi-faculty college with undergraduate programs i.e. B.A., B.Com and B.Sc. and post-graduate programs M. Sc., M.Com and M.A. Apart from this Value-Added Programs are also conducted to enhance skill set of the students. The curriculum is designed by the University of Mumbai, Mumbai and institute duly follows the same. Many faculty members participate in evaluation and assessment procedure of university. All programs have choice-based credit and elective course system. All courses have provision for experiential learning through industrial/ field visits, study tours. The feedback related to curriculum and overall ambience of the college is collected from the students, alumni, parents, teachers, and employers. Feedback is analysed, Suggestions are noted and Actions are initiated as per the suggestions received.

Teaching-learning and Evaluation

A highly transparent admission process is followed as per the guidelines issued by University of Mumbai, Mumbai. Reserved Category Admissions are done as per the University and Govt. of Maharashtra rules and regulations. Teachers use ICT facilities, e-resources to make teaching learning process more student centric. The college appoints teachers as per the UGC, University of Mumbai, Mumbai and Government of Maharashtra norms and the rules and regulations prescribed are applicable for the appointments. **08** teachers have been awarded Ph.D. degree and **27** teachers are qualified with NET/SET Examination. Various outcomes were defined and attainment levels are also calculated. Final year pass percentage is improving day by day from inception of the College.

Research, Innovations and Extension

The College lacks in funding from government and non-government agencies to the teachers or departments. The faculty members are engaged in research work leading to publication of the papers in Journals, Conference, and books in the last five years. The college is conducting socially oriented extension activities through “NSS Cell” and “DLLE”. The college has functional MOUs and Linkages with Educational Institutions and Industries.

Infrastructure and Learning Resources

The college has all the facilities for smooth functioning of teaching learning process as stipulated by affiliating university. The college has an adequate infrastructure with well-equipped classrooms, laboratories, a library, and a seminar hall as per the requirement of the affiliating university. The college has well equipped gymnasium with indoor and outdoor games facility. The library is automated with the software and has adequate collection of books along with Computers having internet facility for referring e-resources. College has well equipped computer laboratory consisting 120 computers with internet connectivity through LAN/ WIFI. Maintenance of academic and physical facilities carried out as per standard operating procedure defined by the College.

Student Support and Progression

Considerable number of students belong to socially and economically backward classes. All the students belonging to reserved category get benefitted by scholarships schemes provided by state and central Government. Economically backward students benefitted by institutional and industrial scholarships. Capability enhancement programs like Training of life skills, Soft Skills, Languages etc. has been given to the students. Students were also given guidance for competitive exam and career opportunities. Various College level committees like Anti Ragging Committee, Women Development Cell/ Anti Sexual Harassment Committee, Grievance Redressal Cell are also into existence for solving grievances of students and staff. Passed out students from college are working mostly in private sector, government sector, banks etc. Every year students opt for higher education and opt for preparation of competitive examinations. Annual Sport and Cultural days are organized every year where student participate and showcase the extra-curricular talent possessed by them. Alumni association of the College is functional and college conducts alumni meets once a year to maintain connect with Alumni and Career guidance sessions are conducted by our esteemed Alumni.

Governance, Leadership and Management

The institution has developed a democratic and well-organized management system. The College Development Committee is apex body. The management believes in dialogue and discussion as the best process for effective management. Faculty members are allowed to attend seminar, workshop, conference, FDPs etc. at University, State, National and International level. Faculty members are given the financial support to attend the same. Faculty welfare measures, appraisal mechanism, audit mechanism, fund mobilization processes are in place as per standard operating procedures of UGC, University of Mumbai, Mumbai and Government of Maharashtra norms. The IQAC is playing a major role in streamlining the management and effectively improving the overall quality of education of college.

Institutional Values and Best Practices

The College is quite sensitive about the safety of girl students and has made adequate arrangements to ensure their safety. Awareness programmes related to gender equity and social responsibilities are regularly organized by Women Development Cell, NSS and DLLE. Celebration of national festivals is a common feature of the College. Birth and death anniversaries of personalities of national importance are also celebrated/observed. We have solid, liquid and e-waste management system in place. Renewable energy source i.e., Solar based energy and LED bulbs are used in the college to save the electricity. Rain water harvesting is also in place. Green practices such as tree plantation, plastic free campus, restricted entry of vehicles, cleanliness drives etc. are conducted for promotion of environmental consciousness and sustainability by NSS Cell and Nature Club.

Add on Certification Courses and Campaign on “No use of Plastic to Save Environment” are the notable Best Practices.

2. PROFILE

2.1 BASIC INFORMATION

| Name and Address of the College | |
|---------------------------------|--|
| Name | SAKET GYANPEETH'S, SAKET COLLEGE OF ARTS,SCIENCE AND COMMERCE |
| Address | Saket Vidyanagarin Marg, Kalyan East |
| City | Kalyan |
| State | Maharashtra |
| Pin | 421306 |
| Website | www.saketcollege.edu.in |

| Contacts for Communication | | | | | |
|----------------------------|-------------------------|-------------------------|------------|-----|---------------------------------------|
| Designation | Name | Telephone with STD Code | Mobile | Fax | Email |
| Principal | Prof. Vasant D. Barhate | 91251-2251500 | 8652188905 | - | saketcollege2009@gmail.com |
| IQAC / CIQA coordinator | Rani R. Raghuwanshi | 0251-2251500 | 9850735526 | - | vice-principal.dr@saketcollege.edu.in |

| Status of the Institution | |
|---------------------------|----------------|
| Institution Status | Self Financing |

| Type of Institution | |
|---------------------|--------------|
| By Gender | Co-education |
| By Shift | Regular |

| Recognized Minority institution | |
|--|----|
| If it is a recognized minority institution | No |

| Establishment Details | |
|-----------------------|--|
| | |

| State | University name | Document |
|-------------|----------------------|-------------------------------|
| Maharashtra | University of Mumbai | View Document |

| Details of UGC recognition | | |
|----------------------------|------|---------------|
| Under Section | Date | View Document |
| 2f of UGC | | |
| 12B of UGC | | |

| Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC) | | | | |
|---|---|--------------------------------|--------------------|---------|
| Statutory Regulatory Authority | Recognition/Approval details Institution/Department programme | Day,Month and year(dd-mm-yyyy) | Validity in months | Remarks |
| No contents | | | | |

| Recognitions | |
|---|----|
| Is the College recognized by UGC as a College with Potential for Excellence(CPE)? | No |
| Is the College recognized for its performance by any other governmental agency? | No |

| Location and Area of Campus | | | | |
|-----------------------------|--------------------------------------|------------|----------------------|--------------------------|
| Campus Type | Address | Location* | Campus Area in Acres | Built up Area in sq.mts. |
| Main campus area | Saket Vidyanagarin Marg, Kalyan East | Semi-urban | 1.72 | 5869.53 |

2.2 ACADEMIC INFORMATION

| Details of Programmes Offered by the College (Give Data for Current Academic year) | | | | | | |
|--|--------------------------|--------------------|---------------------|-----------------------|---------------------|-------------------------|
| Programme Level | Name of Programme/Course | Duration in Months | Entry Qualification | Medium of Instruction | Sanctioned Strength | No.of Students Admitted |

Self Study Report of SAKET GYANPEETH'S, SAKET COLLEGE OF ARTS,SCIENCE AND COMMERCE

| | | | | | | |
|----|--------------------------------------|----|------------|-----------------------|-----|-----|
| UG | BA,Arts, | 36 | HSC | English,Hindi,Marathi | 120 | 98 |
| UG | BSc,Science, | 36 | HSC | English | 120 | 0 |
| UG | BMS,Science , | 36 | HSC | English,Hindi,Marathi | 120 | 101 |
| UG | BSc,Science, Computer Science | 36 | HSC | English | 120 | 90 |
| UG | BSc,Science, Information technology | 36 | HSC | English | 120 | 59 |
| UG | BCom,Commerce,Banking and Insurance | 36 | HSC | English,Hindi,Marathi | 60 | 25 |
| UG | BCom,Commerce,Accounting and Finance | 36 | HSC | English,Hindi,Marathi | 120 | 56 |
| UG | BCom,Commerce,Financial Management | 36 | HSC | English,Hindi,Marathi | 60 | 0 |
| UG | BCom,Commerce, | 36 | HSC | English,Hindi,Marathi | 240 | 195 |
| UG | BCom,Commerce,Investment Management | 36 | HSC | English,Hindi,Marathi | 60 | 0 |
| PG | MA,Arts,Hindi | 24 | Graduation | English,Hindi,Marathi | 60 | 0 |
| PG | MSc,Science, Information Technology | 24 | Graduation | English | 30 | 14 |
| PG | MCom,Commerce,Advanced Accountancy | 24 | Graduation | English | 60 | 34 |

Position Details of Faculty & Staff in the College

| Teaching Faculty | | | | | | | | | | | | |
|---|------------------|--------|--------|-------|----------------------------|--------|--------|-------|----------------------------|--------|--------|-------|
| | Professor | | | | Associate Professor | | | | Assistant Professor | | | |
| | Male | Female | Others | Total | Male | Female | Others | Total | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | 1 | | | | 0 | | | | 34 | | | |
| Recruited | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 13 | 21 | 0 | 34 |
| Yet to Recruit | 0 | | | | 0 | | | | 0 | | | |
| Sanctioned by the Management/Society or Other Authorized Bodies | 0 | | | | 0 | | | | 0 | | | |
| Recruited | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Yet to Recruit | 0 | | | | 0 | | | | 0 | | | |

| Non-Teaching Staff | | | | | | |
|---|-------------|--|---------------|--|---------------|--------------|
| | Male | | Female | | Others | Total |
| Sanctioned by the UGC /University State Government | | | | | | 0 |
| Recruited | 0 | | 0 | | 0 | 0 |
| Yet to Recruit | | | | | | 0 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | | | 17 |
| Recruited | 11 | | 6 | | 0 | 17 |
| Yet to Recruit | | | | | | 0 |

| Technical Staff | | | | |
|---|-------------|---------------|---------------|--------------|
| | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 5 |
| Recruited | 3 | 2 | 0 | 5 |
| Yet to Recruit | | | | 0 |

Qualification Details of the Teaching Staff

| Permanent Teachers | | | | | | | | | | |
|------------------------------|------------------|--------|--------|----------------------------|--------|--------|----------------------------|--------|--------|--------------|
| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | | Total |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | |
| D.sc/D.Litt/LLD/DM/MCH | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 1 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 2 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 5 | 0 | 6 |
| UG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Temporary Teachers | | | | | | | | | | |
|------------------------------|------------------|--------|--------|----------------------------|--------|--------|----------------------------|--------|--------|--------------|
| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | | Total |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | |
| D.sc/D.Litt/LLD/DM/MCH | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 2 | 0 | 4 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 7 | 20 | 0 | 27 |
| UG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Part Time Teachers | | | | | | | | | | |
|------------------------------|------------------|--------|--------|----------------------------|--------|--------|----------------------------|--------|--------|--------------|
| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | | Total |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | |
| D.sc/D.Litt/LLD/DM/MCH | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| UG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Details of Visting/Guest Faculties | | | | | |
|---|-------------|--|---------------|--|--------------|
| Number of Visiting/Guest Faculty engaged with the college? | Male | | Female | | Total |
| | | | | | |
| | 0 | | 3 | | 3 |

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

| Programme | | From the State Where College is Located | From Other States of India | NRI Students | Foreign Students | Total |
|-----------|--------|---|----------------------------|--------------|------------------|-------|
| UG | Male | 349 | 13 | 0 | 0 | 362 |
| | Female | 251 | 10 | 0 | 0 | 261 |
| | Others | 0 | 0 | 0 | 0 | 0 |
| PG | Male | 14 | 1 | 0 | 0 | 15 |
| | Female | 33 | 0 | 0 | 0 | 33 |
| | Others | 0 | 0 | 0 | 0 | 0 |

| Provide the Following Details of Students admitted to the College During the last four Academic Years | | | | | |
|---|--------|--------|--------|--------|--------|
| Category | | Year 1 | Year 2 | Year 3 | Year 4 |
| SC | Male | 152 | 121 | 102 | 91 |
| | Female | 117 | 129 | 125 | 137 |
| | Others | 0 | 0 | 0 | 0 |
| ST | Male | 24 | 22 | 16 | 24 |
| | Female | 22 | 34 | 29 | 32 |
| | Others | 0 | 0 | 0 | 0 |
| OBC | Male | 106 | 86 | 78 | 74 |
| | Female | 52 | 43 | 47 | 52 |
| | Others | 0 | 0 | 0 | 0 |
| General | Male | 751 | 790 | 777 | 744 |
| | Female | 626 | 629 | 580 | 648 |
| | Others | 0 | 0 | 0 | 0 |
| Others | Male | 29 | 26 | 20 | 23 |
| | Female | 31 | 38 | 25 | 30 |
| | Others | 0 | 0 | 0 | 0 |
| Total | | 1910 | 1918 | 1799 | 1855 |

Institutional preparedness for NEP

| | |
|--|--|
| <p>1. Multidisciplinary/interdisciplinary:</p> | <p>College focuses on a holistic and overall personality development of students thereby improving their skillset. The college aims at imparting an education that shall develop the intellectual, aesthetic, social, physical, emotional and moral values in students. Sessions from expert faculties are conducted with a view to expanding the horizons of knowledge for students. Important days like International Yoga Day, International Women’s Day, Environment Day, Self Defence for Girls, Health & Hygiene Programmes celebrated and observed bringing together all the disciplines of the college. The University has made it compulsory to study “Environmental studies” & “Foundation Course” in their regular curriculum that include projects in the areas of community engagement and service and environmental education towards the attainment of a holistic and multidisciplinary education. The Mumbai University syllabus also offers the courses such as Professional Communication, Business Ethics, Wealth Management, Talent & Competency Management, etc which prepare students to face modern challenges in their daily lives. The courses focus on morality and character development at the core of student growth, to enable students to become self-aware, sincere, and successful in their many roles. Multidisciplinary/ interdisciplinary subjects were present in the syllabus of affiliating university. The college has conducted Value Added Programs to make students aware of the latest happenings in the industry and society.</p> |
| <p>2. Academic bank of credits (ABC):</p> | <p>As per the National Education Policy 2020, the Academic Bank of Credit (ABC) is going to be implemented by the University to facilitate academic mobility of students. Our institute is also adopting the policy guidelines for the appropriate credit transfer & getting the ABC Ids generated by the students. The Institute has been following the pattern of CBCS adopted by the university. The institute appointed a faculty member as Nodal officer for the execution of guidelines given by the University. Recently University of Mumbai, Mumbai has asked for creating login IDs of the students for ABC.</p> |
| <p>3. Skill development:</p> | <p>The institute run various skill oriented & value added certificate courses for the overall development to mitigate the requirement of 21st century skills in the society. Our institute has completed the following</p> |

| | |
|---|--|
| | <p>skill development programmes. 1. Advanced Network Security 2. Cloud Computing 3. Basic & Advanced Direct Taxation 4. Entrepreneurship Development Program 5. Basic & Advanced Digital Marketing 6. Advanced Excel. The institution is providing value added education and creating positivity among the students through curriculum based subjects like Foundation Course etc & extension activities in the form of N.S.S & DLLE. The college also organises various curricular & co curricular activities which enhances the communication skills & critical thinking of the students. Vocational education to the students and soft skills among students prepare them for job ready and enhances the opportunities of employability. These courses strengthen students' employability as well as entrepreneurship vigour. Beside these, several value added courses on soft skills, Advanced Accountancy, Digital marketing, Insurance, Modi Lipi, etc. are offered by the institution where students can enrol and up skill their qualities to fulfil the needs of employability. Skill based value added courses are some of the good practices of the institution in view of NEP 2020. The college focuses on the skill development of the students, and for the same many capability enhancement programs are conducted.</p> |
| <p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p> | <p>The institute actively engaged in spreading the rich heritage of our country and traditional knowledge in the fields of arts & literature. Our institution integrates the Indian knowledge system into the curriculum by offering programmes in Indian languages such as Hindi at undergraduate & postgraduate level. Institute also implemented the Certificate Course on Intellectual Property Rights & Plagiarism. In faculty of Humanities, all programmes have Marathi as medium of instruction but faculties are allowed for bilingual classroom delivery. To preserve and inculcate the Indian culture and tradition amongst the students, we organized various activities such as traditional day celebrations, Mehendi, Rangoli, Dance, Singing, and Various festivals, Hindi Diwas and Marathi Bhasha Pandharvada etc. During the pandemic, all the events were conducted online along with a regular teaching-learning process. For the integration of Indian Knowledge System various days are celebrated and cultural events are conducted.</p> |

| | |
|---|--|
| <p>5. Focus on Outcome based education (OBE):</p> | <p>As our college is affiliated to University of Mumbai, we adopted the CBCS pattern of Mumbai University. As per CBCS guidelines, the university reconstructed the syllabi of all the programmes. In restructured programmes university included the outcomes in the form of objectives of the courses and programmes. Once enrolled, the students are given an orientation on the course details and course content/layout. With numerous choices being available to students in the CBCS it becomes vital to lay out the objectives of the course and what the student is going to learn by the end of this course, this enables the student to make informed career choices by selecting the courses which are aligned to the students' career objectives. Emphasis is laid on a clearly articulated idea of what students are expected to know and learn through the curriculum and how much they are able to achieve. Apart from regular classroom teaching, there are tutorial classes and the mentor-mentee system that gives priority to outcome- based education. The institution has implemented continuous internal evaluation (CIE) in order to ensure attainment of higher order thinking of learning level. The project based learning, group activities, problem solving methods, critical thinking, internal & external exams, practicals, etc. are used in continuous internal evaluation to capture outcome based education in teaching and learning practices. The college has defined various outcomes and formulated a mechanism for calculating attainment of various outcomes.</p> |
| <p>6. Distance education/online education:</p> | <p>National Education Policy 2020 recognizes the use and integration of technology in teaching to enhance learning in Higher education. Blended learning is now widely considered the most effective mode of instruction because of its flexibility and the fact that it provides continuous, timely learning. Also the pandemic has increased awareness and reach of online education. In this regard, our institution has explored the possibilities of offering certificate courses through hybrid mode. The hands on trainings for staff has been organized and encouraged the teachers to adapt ICT technology. The Licensed Microsoft Teams platform subscribed by the institution was effectively used by the faculty for conduct of Certificate Courses in a hybrid mode. The College library subscribes to INFLIBNET &</p> |

| | |
|--|--|
| | SHODHGANGA which provides unparalleled access to innumerable resources at the click of a button. Textbooks, reference books, research journals, and a lot of supplementary reading materials can be accessed very easily. During the pandemic teaching-learning process is carried out in online mode only but college is yet to take steps regarding distance/online education. |
|--|--|

Institutional Initiatives for Electoral Literacy

| | |
|--|---|
| 1. Whether Electoral Literacy Club (ELC) has been set up in the College? | Yes |
| 2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character? | Yes |
| 3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc. | Voter Awareness Campaign in Adopted Village, Voter ID and Aadhar Card Linking Camp, New Voter Registration Camp, Poster Making, Rangoli Making and Elocution Competition, Session on Voter Awareness. |
| 4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc. | Participation in Electoral Process |
| 5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters. | Nil |

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---|---------|-------------------------------|---------|---------|
| 1910 | 1918 | 1799 | 1854 | 1795 |
| File Description | | Document | | |
| Institutional data in prescribed format | | View Document | | |

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 39

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |

2.2

Number of teaching staff / full time teachers year wise during the last five years

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 39 | 28 | 18 | 38 | 33 |

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|----------------------------|---------|-------------------------------|---------|---------|
| 117.18 | 117.38 | 125.65 | 132.93 | 126.09 |
| File Description | | Document | | |
| Upload Supporting Document | | View Document | | |

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

- Saket College of Arts, Science and Commerce, Kalyan is affiliated to the University of Mumbai, Mumbai and hence follows the curriculum prescribed by University of Mumbai, Mumbai.
- Before commencement of each academic year, the university gives the pathway regarding date of commencement of each semester, end of semester, tentative schedule of examination in the form of university calendar. The academic calendar of the College, based on the university guidelines is then prepared and given to all the concerned.
- A meeting is then conducted by the Principal with Faculty Members to discuss the Academic Calendar, Teaching Load Distribution and Time Table.
- The Time Table Co-coordinator follows the given Academic Calendar and Load Distribution, prepares the timetable.
- The students are informed about the Academic Calendar and Time Table through notice-boards.
- Every faculty prepares the course plan and course file to deliver lectures as per the course syllabus.
- If the faculty members wish to teach his/ her course with the help of ICT facilities, then these facilities like LCD Projectors, Laptop/ Computers, Internet etc. are made available for the teachers.
- Method of continuous internal evaluation/ assessment of the student is adopted by the College as per guidelines of University of Mumbai, Mumbai
- In order to widen the students' horizons and to improve their perspectives on various subjects, industrial visits and study tours are organized.
- The university theory and practical examinations are conducted by the university and after the declaration of university results, result analysis is made and documented.

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 24

| File Description | Document |
|---|-------------------------------|
| Institutional data in the prescribed format | View Document |

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 100

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 1910 | 1918 | 1799 | 1854 | 1795 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in the prescribed format | View Document |

1.3 Curriculum Enrichment**1.3.1**

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Saket College of Arts, Science and Commerce, Kalyan plans various activities for the overall & holistic development of the students in the areas of gender, environment, sustainability, human values, and professional ethics despite limitation imposed to design and develop the curriculum since college is affiliated to University of Mumbai, Mumbai. Curricular, Co-Curricular and Extra-curricular activities are regularly conducted to address these cross cuttings issues.

1. Gender Equality

Students are sensitized to basic dimensions of the biological, sociological, psychological, and legal aspects of gender. This is ensured by participation of each gender in various Curricular, Co-Curricular and Extra-curricular activities. A separate Women Development Cell/ Anti Sexual Harassment Committee is also constituted to address the issues related to the female gender.

2. Environment and Sustainability

To create the awareness about environmental challenges amongst students and imparting fundamental knowledge about the environment, the subject 'Environmental Studies' is introduced in curriculum by University of Mumbai, Mumbai. College organises various programs related to environment and sustainability like Tree Plantation, Swatch Bharat Abhiyan, Water Conservation, Awareness programs to avoid use of plastic etc. by NSS and Nature Club.

3. Business and Communication Ethics

For effective communication skills, leadership qualities, ethical attitude, importance of teamwork and to meet the requirements of industry, the subjects like Professional Ethics, Human Values, Soft Skills Development, Communication Skills, Technical Communication, Business Communication and Business Ethics are part of syllabus. These subjects inculcate values and develop ethical competence among the students.

4. Anti-Ragging Committee

To maintain healthy and friendly environment among the students, an Anti-ragging Committee is constituted. It handles the issues pertaining to ragging as per the guidelines of UGC and the University of Mumbai, Mumbai. Without disclosing the identity, any student can lodge a complaint related to these issues.

5. Women Development Cell/ Anti Sexual Harassment Committee

WDC of the college celebrates international women's day annually. Invited talks are organised to address the topics like Laws and Prohibition of Sexual Harassment at Workplace, Role of a Citizens in Empowering Women etc.

6. Human values & Professional Ethics

For social awareness and for social cause, our college regularly conducts the activities such as Blood donation Camp, Road safety programs, Disaster management, Health check-up, etc. College also conducts Seminar/Workshop on Human Values and Professional Ethics. NSS, DLLE and Student Council also conducts various awareness campaign amongst the students for benefit of the society.

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 100

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 1910

| File Description | Document |
|---|-------------------------------|
| Institutional data in the prescribed format | View Document |

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 57.17

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 658 | 810 | 693 | 746 | 609 |

2.1.1.2 Number of sanctioned seats year wise during last five years

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 1230 | 1230 | 1230 | 1230 | 1230 |

File Description

Document

Institutional data in the prescribed format

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 40.55

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 249 | 251 | 251 | 266 | 230 |

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
| 615 | 615 | 615 | 615 | 615 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in the prescribed format | View Document |

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 48.97

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Student Centric Methods:-

1. Experiential learning:

- The students learn social responsibility by taking part in Extension Activities conducted by NSS and DLLE throughout the year.
- While participating learning activities like regular laboratories exercise, seminars, assignments, study tours, field/industrial visits etc.
- To nurture the creative and critical thinking the students are encouraged to participate and publish the research papers.
- The college invites various experts from other college as well as industry to share their experiences with the students.

2. Participative learning:

- Discussions: Wide varieties of topics are discussed in order to make the students to think broad and come up with their opinions and suggestions.
- Debates and elocutions: Debates and elocutions are conducted in the various courses where

students are required to come with different opinions, thought processes to develop sense of time management, teamwork and critical thinking.

- Workshops and Seminars: The faculty encourages the students to participate in workshop and Seminars along with paper presentations.

3. Problem Solving Methodologies:

- Problem solving ability of the students are developed by giving them home work, assignment, and projects as part of internal evaluation.

For enhancing learning experiences using ICT tools faculty member's use following techniques/ tools-

- **Power Point Presentations:** Faculty members use a power point presentation including the video lectures as per requirement during the classes.
- **Training Program:** The College organizes training program for overall development of students which includes how to use library software, internet and basic MS Office tools.
- **Seminars and Guest Lectures:** Various seminars and guest lectures are conducted in which the eminent people from industry or other Colleges are invited to deliver talk on recent topics.
- **Use of Applications and Tools:** Faculty members use various applications like WhatsApp and Microsoft Teams app to create students' groups for the circulation of information. In recent years Microsoft Tools like Microsoft Classrooms, Microsoft Forms are also used to collect feedback from the students.

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 82.98

2.4.1.1 Number of sanctioned posts year wise during the last five years

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 39 | 40 | 38 | 38 | 33 |

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 37.82

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 17 | 10 | 7 | 12 | 13 |

File Description**Document**

Institution data in the prescribed format

[View Document](#)**2.5 Evaluation Process and Reforms****2.5.1**

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

- Continuous Internal Evaluation system for evaluating the academic performance of the students is done by referring guidelines given by University of Mumbai, Mumbai. Under evaluation system, 100, 75:25, 60:40 marks are divided between external and internal evaluation as per university norms from time to time.
- Continuous internal evaluation is varied from course to course. Some course gives emphasis on assignment and viva-voce and some on test along with short project work activities etc.

Various ways followed to ensure transparent assessment process are as follows:

1. Displaying Continuous Internal Evaluation Norms.
2. During Orientation program the students are explained about the allotment of marks as per University norms, class test, project, attendance, discipline, semester end examination etc.
3. Sharing of evaluated assignments with each individual student.
4. Photocopy of assessed answer book provided to student on request.

Grievance redressal system:**Internal:**

- The grievances regarding internal assessment are resolved immediately by the concerned subject teachers and Principal.

External:

- The Examination Committee, in accordance with the guidelines of the University of Mumbai,

Mumbai follows mechanism in dealing with the examination related grievances in a transparent and time-bound manner. If any students come with any grievance it is addressed by following grievance rules and regulations as prescribed by University of Mumbai, Mumbai.

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

- Vision and Mission statements are displayed on the college website and various places like entrance of the College, Corridor, Principal Cabin, Library and Seminar Hall, IQAC Office etc.
- Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) have been defined University of Mumbai, Mumbai. POs and PSOs are disseminated on college website and departmental files.
- The course outcomes are written by the respective faculty member. All the faculty members were maintaining COs in their course files. COs are discussed by faculty members in the classrooms during introductory lecture of respective Subject /Course.

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The attainment of various outcomes like COs, POs and PSOs is carried out in four stages namely: Planning, Implementation, Evaluation and Action Taken.

1. Planning:

- Various outcomes are defined and a correlation is established between outcomes and tools used.
- A mapping matrix is prepared in this regard for every CO, PO and PSO in the program including the elective subjects as per the curriculum provided by the Mumbai University.

2. Implementation:

- An individual faculty member use different direct tools like Class Tests, University Exam, Assignments, Seminars, Projects etc., for the evaluation of Course outcomes (COs).
- Principal evaluates POs and PSOs by using evaluation of COs and Indirect Tools like Surveys/ feedback from Alumni, Employer, Parents, Teachers and Students etc.

3. Evaluation:

- Attainment of all outcomes are calculated and compared with expected level of attainment decided by subject teacher for COs and Principal for POs, PSOs.

4. Action Taken:

- If attainment was up to the expectation, then appreciation is extended to the concerned faculty member and in case of deviation from the expected attainment of outcome necessary corrective actions are initiated to improve the outcome as per expectations.

2.6.3**Pass percentage of Students during last five years (excluding backlog students)****Response:** 82.96**2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 350 | 547 | 447 | 658 | 393 |

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 602 | 562 | 503 | 674 | 546 |

File Description**Document**

Institutional data in the prescribed format

[View Document](#)**2.7 Student Satisfaction Survey****2.7.1****Online student satisfaction survey regarding teaching learning process****Response:** 3.96

| File Description | Document |
|--|-------------------------------|
| Upload database of all students on roll as per data template | View Document |

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Saket College of Arts, Science and Commerce, Kalyan has been trying to create conducive ambiance, infrastructure, resources, confidence for enhancement of the capability of students and teachers in research and innovations.

The College Plans and implements several activities like:

- To encourage faculty members and students to publish research papers.
- To encourage faculty members and students to participate in workshops, seminars, and conferences.
- To encourage the faculty members and students to pursue higher studies.
- To encourage faculty members to undertake major/minor research projects.
- Financial assistance and duty leave is given to the faculty members for attending workshops, seminars, conferences, refresher, and orientation course.
- Motivates the faculty for pursuing higher education.

- Encourages the faculty to become members of professional bodies and to participate in the activities organized by them.
- Encourages the faculty to visit the industry of their domain.
- Promotes and motivates the faculty to use the ICT tools in their teaching-learning process.

For effective teaching-learning and research, the college has well equipped classrooms with ICT facilities and laboratories. The academic calendar is prepared at the beginning of every academic year for effective planning of annual activities. Accordingly, teaching plans are prepared and followed carefully by the faculty. The NSS and DLLE conducted various activities in innovative ways, like Tree Plantation, Swatch Bharat Abhiyan, Blood Donation camp, etc. in order to create and transfer the ideas for socio-cultural upliftment and encourage them for practical application of the knowledge of the students to enable them to become responsible citizens.

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 10

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 3 | 3 | 0 | 3 | 1 |

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.1

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
| 2 | 1 | 0 | 1 | 0 |

| | |
|---|-------------------------------|
| File Description | Document |
| Institutional data in the prescribed format | View Document |

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
| 0 | 0 | 0 | 0 | 0 |

| | |
|---|-------------------------------|
| File Description | Document |
| Institutional data in the prescribed format | View Document |

3.4 Extension Activities**3.4.1**

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Apart from functioning successfully as a centre for higher education and learning, Saket College of Arts, Science and Commerce, Kalyan is also fulfilling the duties of a unit of community development in the neighbouring areas. The NSS Cell of college participates in community development programme through conduction of various activities at nearby area of the college.

The college tries to create awareness, social responsibility and Environmental consciousness through group discussions, street play, rallies, poster making, Quiz, debates, speeches, seminars, slogan making, awareness drives, survey programmes, workshops and disease awareness program, mental health counselling.

List of the extension activities performed by the college under, college- neighbourhood-community network includes Swachata Pakhwada, Corona Awareness Program, Blood Donation Camp, AIDS Day, Yoga Day, etc. Students come in closer contact with the society, community, and environment. Interaction with such a diversified social group of people helps students to gain more self-confidence and develop critical thinking skills. These programmes create environmental consciousness, sense of social responsibility, sense and awareness about one's own health and hygiene. These programmes not only help the students in their holistic development but also infuse in them leadership, equality, feeling of oneness and cooperation and the idea of giving back to society.

In short, the aim and objectives of the college is to serve the society, either as a source of formal education for the students or as informal mode of education for the neighbouring society.

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

| Name Of Activity | Name Of Award Recognition | Name Of Awarding Government / Government Bodies | Year Of Award |
|----------------------|---------------------------|--|---------------|
| NSS Residential Camp | Appreciation Letter | Zilla Parishad Prathamik Vidyalaya Mulgaon | 2018-19 |
| Eye Check up Camp | Appreciation Letter | Isha Netralaya | 2018-19 |
| Blood Donation Camp | Appreciation Letter | Seth G.S Medical College & KEM Hospital | 2018-19 |
| Eye Check up Camp | Appreciation Letter | Isha Netralaya | 2019-20 |
| NSS Residential Camp | Appreciation Letter | Shree Rama Dasa Mission Universal Society | 2019-20 |
| Eye Check up Camp | Appreciation Letter | Isha Netralaya | 2022-23 |
| Blood Donation Camp | Appreciation Letter | Sankalp Blood Centre | 2022-23 |
| Tiranga Yatra | Appreciation Letter | Maji Sainik Vivid Seva Sahakari Sanstha Maryadit | 2022-23 |
| Happy Street | Appreciation Letter | Thane City Police | 2022-23 |
| Happy Street | Appreciation Letter | Rotary Club of Kalyan Tigers | 2022-23 |
| Eye Check up Camp | Appreciation Letter | Isha Netralaya | 2022-23 |

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 31

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 3 | 6 | 3 | 11 | 8 |

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 23

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

1. Classrooms

All the classrooms in the College are furnished, capacious and well ventilated. All the classrooms are equipped with Desks, Benches, Platform, Fans, Tube lights, Black board. As per requirement LCD Projector, Laptop/ Computers, LAN/Wi-Fi connectivity is provided to ensure the conducive environment for teaching-learning.

2. Laboratories

Laboratory facilities are as per the norms of regulatory authorities satisfying the requirements of furniture, carpet area, lighting, and ventilation. These well-equipped laboratories provide adequate experimental set-ups for carrying out experiments as per the University syllabus. The IT departments of our college have practical courses and department has an independent computer laboratory.

3. Computing Equipment

The College has 160 computer systems with licensed/ free software installed. Enough supporting equipment like scanners and printers are also available. Internet facility of bandwidth 100 Mbps is also into existence.

4. Seminar Hall and Auditorium:

College has well equipped seminar hall and Auditorium with adequate seating capacity, with facilities like LCD projectors and raised platforms with internet facility to make it suitable for the big gatherings.

5. Library

College library is enriched with books of various current as well as syllabi-based books, journals and e-journals are subscribed as per need. English, Marathi and Hindi newspapers are made available for the stakeholders.

Other Facilities:

1. Washroom and Drinking Water Facility

Adequate Gents and Ladies washrooms are available along with water purification and cooler facility.

2. Sports and Games

The College gymnasium has a spacious and well equipped indoor-sports facility, where students can play the games. Sufficient area is allocated to outdoor sports and games with adequate facilities.

3. Cultural

Open auditorium is available for conduction of cultural event at ground floor and terrace.

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 0.6

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 1.04 | 1.71 | 0.15 | 0.22 | 0.59 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in the prescribed format | View Document |

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The library is the heart of any institution. Our Library collection includes more than 30000 books and 29 journals. It has accommodation capacity of 80 users at any given point of time. The Library of our college is using KOHA Library Management Software.

It has various modules to Cater to its functional requirements.

1. Catalogue facility.
2. Accession Register
3. Customisable search.
4. Online circulation.
5. Barcode printing.
6. Patron card creation.
7. Report generation.
8. Patron self-registration form through OPAC.
9. Version: KOHA 22.05.10.000

Year of Automation: March 2023

| | |
|---|---|
| ILMS Software for Automation | KOHA 22.05.10.000 |
| Status of Automation | Fully Automated |
| OPAC | OPAC is available in Lan http://103.88.80.135:7000 |
| Access to e-publications | Available through N-List |
| Bar-Coding | All textbooks barcoded |
| Total no. Of computers for Students Access | 8 |
| No. Of computers for Librarian Access | 2 with Printer |
| Internet bandwidth/s speed | 100 Mbps |
| Wifi | Yes Available |
| Participation in Resource Sharing Network/Consortia | N-LIST-INFLIBNET |
| E-Library | Available with 8 computers & Internet Access for the use of e-resources by Staff & Students |

SERVICES PROVIDED BY LIBRARY

- Home lending
- In -house use
- Internet facility
- Reference books
- E- Books & E-Newspaper
- Book bank service
- Open Access Resources

Subscription to e-resources:

1. E-journals: Online Subscription.
2. Shodhganga Membership: Faculty Level Membership
3. e-books: Free e-books Available
4. Databases: Available in Hard and Soft Copy

Amount spent on purchase of books, journals:

In last 5 years 5% amount excluding salary is spent on purchase of books, journals and other allied library activities.

Per day usage of library:

Daily more than 30 students and 05 faculty members use the library.

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Saket College of Arts, Science and Commerce, Kalyan provides computing facility with 160 Computers with required configuration. These are distributed among the various departments for academic and administrative work.

The College has high speed internet of 100 Mbps to cater the need of academics as well as allied processes.

Key Features:

- Computer Laboratory, to facilitate internet access for all the students, staff and faculty members. This facility enables users to access meaningful information available online.
- E- Governance system by use of ERPs is implemented in Administration office, Exam Section for providing efficient service to the students, staff, and faculty members.
- LCD Projectors, Smart Boards, Printers, Scanners, CCTV, Wi-Fi, LAN and Internet facility etc. are also available for effective teaching learning process.
- Digital section in Central Library with high-speed internet connection helps the students and faculty to browse videos, e-journals, e-magazines, e-newspapers etc.
- Microsoft Classroom and Microsoft Forms for effective Teaching-Learning and data collection is implemented recently.
- College has open-source software which are easily available and also purchased many software to pertain academic requirement.
- College has appointed dedicated IT Infrastructure team to maintain and update the IT facilities in the College which includes maintenance of computers, LCD Projectors, Printer, Scanner, and other peripherals.

4.3.2

Student – Computer ratio (Data for the latest completed academic year)**Response:** 15.92**4.3.2.1 Number of computers available for students usage during the latest completed academic year:****Response:** 120**4.4 Maintenance of Campus Infrastructure****4.4.1***Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)***Response:** 12.35**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 3.18 | 14.74 | 44.75 | 10.40 | 3.38 |

File Description**Document**

Institutional data in the prescribed format

[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 17.48

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 344 | 375 | 318 | 301 | 283 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in the prescribed format | View Document |

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

| File Description | Document |
|---|-------------------------------|
| Institutional data in the prescribed format | View Document |

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 62.25

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career

counselling offered by the institution year wise during last five years

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 1204 | 1124 | 1006 | 1348 | 1092 |

File Description**Document**

Institutional data in the prescribed format

[View Document](#)**5.1.4**

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: C. 2 of the above

5.2 Student Progression**5.2.1**

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 65.76

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 234 | 372 | 286 | 441 | 242 |

5.2.1.2 Number of outgoing students year wise during the last five years

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 350 | 547 | 447 | 658 | 393 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in the prescribed format | View Document |

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 7.07

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 18 | 18 | 00 | 19 | 3 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in the prescribed format | View Document |

5.3 Student Participation and Activities**5.3.1**

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 2

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 2 | 0 | 0 | 0 | 0 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in the prescribed format | View Document |

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 21.2

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 28 | 14 | 17 | 24 | 23 |

File Description**Document**

Institutional data in the prescribed format

[View Document](#)

5.4 Alumni Engagement**5.4.1**

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The College has Alumni Association which is functional but not registered.

To strengthen the alumni network alumni meetings are organised by bringing all graduates together to share their experiences, offer support, and provide guidance to students. Alumni are connected to each other and teachers in various parts of world through social media sites.

Every year, the College hosts the alumni meet. The event attracts 20-25 alumni on an average. During the meeting, alumni share their memories as student, experience as alumni, bond with teachers, attachment and express their ideas for improving the College's overall success.

Alumni effectively contribute by visiting to the department to provide guidance through guest lectures, seminar, and workshops. Now a days, they guide students using online portals also. Students interested in

pursuing higher education abroad contact alumni and get guidance from alumni who have completed higher education or pursuing higher education. Teachers act as mediators between alumni and students. This extended support helps a lot to students who are pursuing higher education in foreign countries especially. Students communicate with Alumni via phone, email, and social media.

Alumni provide input through feedback forms on the college's infrastructure and other academic processes, as well as suggest gaps in the curriculum based on current industry demands.

In short, our alumni instil confidence in the students by relating their own journey, extending their support for extensive career and social responsibilities.

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Governance and Leadership of the college:

Vision

To develop young citizens into competent, intellectual & committed human beings with a moral and social responsibility capable of surviving in a competitive world.

Mission

- To equip students with advanced knowledge and the latest skills in their chosen discipline.
- To provide education opportunities to financially weaker section of the society through fees flexibility.
- To provide value-based education this will mould them into good and responsible citizens.
- To tap the students' potentials and offer a platform for their overall development.
- To provide integrated learning experiences that will equip students with qualities that will enable to achieve their potential.
- To make education job-oriented.

The vision and mission of the College have been developed with the active participation of all faculty and guidance from experts of various fields. The College aims at becoming renowned College of student's choice with courses aligned with recent development and need of society. The College follows ethical practices and encourages Indian culture and value system. The College is also committed for youth development and woman empowerment.

The top management including Management Committee, Principal, and Faculty are involved in design and implementation of quality policy and plans.

The resolutions related to policies and plans, made during meetings of Management Committee are communicated to the Principal. These are discussed in regular meetings of Principal and Faculty and action plans are prepared. Action plan for department based on Academic Calendar, Vision Mission of the College, Co-curricular and Extra-curricular activities is prepared by department and committee in-charges in consultation with Principal. The difficulty if any in execution is conveyed to higher authorities to fulfil the needs.

Various committees at College as well as departmental level are formed in each academic year. The

faculties constitute the member of these committees and are authorized to take appropriate decisions according to the role of committee in academics.

Interaction with stakeholders viz. alumni, parents, employers, take place and their suggestions, feedback are taken for continuous improvement in teaching and learning process.

Decentralization and Participative Management:

The management provides academic leadership to the faculty in various ways. Principal and head of departments are authorized to carry out the staff selection process and shortlisted candidates are recommended to the management for new appointments.

The Principal and the Faculty Members can propose the laboratory requirements and recommend the purchasing of equipment to Audit committee/purchase and procurement committee and then to the management for final approval.

Head of the Department is empowered to allocate specific subjects to appropriate faculty for the betterment of students and to get quality results. Apart from the academic workload the Head of the Department can also assign few administrative duties to the individual faculty based on the ability and the leadership qualities of the individuals. Head of Departments in consultation with Principal can frame strategies for maintaining discipline & attendance, conducting events like seminars/workshops, guest lectures, Field visits and training programs.

Every faculty is given complete freedom to decide the suitable teaching methodology of his/her choice by understanding the time frame and evaluation mechanism as prescribed by University of Mumbai, Mumbai. Faculty is given freedom to carry out higher education including NET, SET and Doctorate. They can recommend books to library.

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The functioning of the College operates at four different levels such as Student, Faculty, Principal and Management. The College provides various forums for all of them to develop and deploy the same at department, College, and society level by assigning them various responsibilities. The principal as a leader understands the strength of the faculty and assesses involvement of faculty while executing specific tasks. The principal is empowered to allocate specific faculty to handle dedicated events in best possible way.

Administrative Setup:

Management committee is the apex governing body of the College headed by the Chairman of the society is responsible for policy making and budget approval. The institutional decisions are made by the principal in the consultation with management and College Development Committee. Coordinators and various committee/cell in-charges are directed by Principal and IQAC Coordinator. The College has constituted statutory committees as per the norms of Mumbai University, Mumbai, Government of Maharashtra and UGC. Additional committees are also constituted as per the requirement for internal coordination and monitoring of the activities.

Procedures and policies are followed as per UGC, University of Mumbai, Mumbai, Government of Maharashtra, and regulatory authorities.

Principal is authorized to carry out staff selection process as per the norms and shortlisted candidates are recommended to the management.

Promotion and service policies are followed as per UGC, University of Mumbai, Mumbai, Government of Maharashtra, and regulatory authorities.

Grievance Redressal mechanism for faculty, staff and students is as given below:

Grievance Redressal Committee is formed at the College level to address the grievances/complaints received from students and staff members. A separate Women Development Cell, Anti Sexual Harassment Committee and Anti-Ragging cell is also constituted to address any specific complaints.

6.2.2

Institution implements e-governance in its operations

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: D. 1 of the above

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Institute implements following welfare measure for faculty and non-teaching staff.

Teaching Faculty:

- Motivates and deposes faculty for pursuing higher education.
- Encouragement for the faculty for attending workshops, conferences, seminars, short term courses and faculty development program.
- Encourages the faculty to become members of professional bodies and to participate in the activities organized by them along with financial support.
- Encourages the faculty to visit the industry of their domain.
- Encourages the faculty to receive research grants for their projects and provides support.
- Promotes and motivates the faculty to use the ICT tools in their teaching-learning process.
- Encourages the faculty for publication of research papers in reputed Journals/conferences along with financial support.

Admin Staff:

- Institute organizes training programs as per the need for skill development of non-teaching staff.
- They are encouraged to participate in the organization of technical events.

The other welfare provisions made for both faculty and Admin staff as described as below:

- Provident Fund
- Fees concession and priority in admissions to the wards of faculty and staff.
- Leaves (Casual, Earned, Medical, Vacation) as per university norms.
- Maternity leaves for female faculty and staff.
- Medical Facility/ First Aid.

Performance Appraisal System for teaching and non-teaching staff:

The college has a Performance Based Appraisal System (PBAS) for the teaching staff following UGC regulations, 2010 and four amendments thereafter. Currently, the college follows the guidelines of UGC regulations, 2018. These Regulations may be called the University Grants Commission (Minimum Qualifications for appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in higher Education) Regulations, 2018.

Teaching staff:

API & confidential reports are collected at the end of the academic year. The performance- Based Appraisal System (PBAS) (API) is divided into three categories.

CATEGORY- I: Teaching, Learning, and Evaluation related activities

CATEGORY- II: Co-Curricular, Extension and Professional Development Related Activities

CATEGORY -III: Research And Development

Non-Teaching staff:

The Institute office maintains the CR (Confidential Report) file in which the Confidential Report of the performance of the non-teaching staff prepared by the Principal is maintained.

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

File Description**Document**

Institutional data in the prescribed format

[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 90.6

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 56 | 45 | 35 | 55 | 50 |

6.3.3.2 Number of non-teaching staff year wise during the last five years

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 22 | 22 | 22 | 22 | 22 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in the prescribed format | View Document |

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Strategies for mobilization and optimal utilization of resources:

The institute is self-financing and the main source of the income is tuition fees and development fees. As per the annual requirement, proposed budget is prepared by Principal and accountant considering previous year actual expenditure and future plans. Proposed budget are finalized in meetings with College Development Committee. The deficit, if any, is taken care of by management through bank loans or other provisions.

The process for mobilization policy is given below:

- Institute detailed budget.
- Institutional receipts (Tuition and Development fee) are properly deposited and utilized for institute's salary and non-salary expenditure. This complete process is monitored by Accountant and Principal.
- As per the requirements of different departments, laboratories, central library, store and student support and infrastructure facilities in charge of facilities can directly write to principal for any purchase/ alteration/ new facility creation.

Mechanism of Internal and External Financial Audit:

The budget estimates and audited statements are prepared regularly. The internal and external audits are carried out to ensure effective and efficient use of financial resources. There is a proper allocation and utilization of the annual budget.

Institution Internal Audit:

Internal financial audit is the continuous process and Accountant handle it regularly. Internal audit is carried out annually.

Institution External Audit:

Every year a group of external auditors comprising a team of chartered accountants perform the auditing of the institute's financial records and book as per guidelines of the income tax department. For external

audit Management has appointed chartered accountant Attar & Co. Kalyan West and Company who takes care about external audit at the end of every financial year.

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Criterion 1: Curricular Aspects:

- University has implemented Choice Based Credit System (CBCS) implemented from Academic Year 2016-17 with elective subject.
- Value added programs and life skills programs for students have been conducted every year.
- The faculty members are also encouraged to attend and participate in orientation programs/ activities organized by university.
- Field Visit/ Industrial Visits conducted every year as part of curriculum.
- The institute has restructured feedback mechanism from all stakeholders including Students, Alumni, Parents and Teachers.

Criterion 2: Teaching- Learning and Evaluation:

- The institute has admitted students from various reserved categories as per the reservation policies of competent authority.
- The institute has catered to the learning needs of students of different backgrounds and abilities.
- The institution has recruited proficient and devoted faculty members from diverse backgrounds.
- The institution utilizes student-centric methods and experimental learning approaches.
- The institution has ensured use of outcome-based Education by calculating attainment levels of outcomes by direct and indirect assessment techniques.
- The institute has adopted and followed Continuous Internal Evaluation (CIE) prescribed by university to achieve academic excellence.

Criterion 3: Research, Innovation and Extension:

- The institute has put the sincere efforts to promote research culture amongst the faculty and students by motivating and encouraging them.
- To upgrade the knowledge of faculty and students institute has organized various seminars, conferences and guest lectures.
- NSS Cell has organized various activities such as Tree plantation, Blood donation, Cleanliness Drive at various places in KDMC zone are organized and received awards/appreciation from renowned agencies in surrounding.

- MoUs are signed with the Industries and educational institutes for allied activities.

Criterion 4: Infrastructure and Learning Resources:

- The institution has infrastructure with well-equipped classrooms, Laboratories, library, seminar hall, ICT tools, sports, and cultural facilities as per university norms.
- The institution has motivated students to participate in various extra-curricular activities.
- Institution has central library automated with software.
- Up gradation and Maintenance of IT facilities has been carried out every year.

Criterion 5: Student Support

- The students of institute are benefitted by scholarship and free-ship scheme provided by Government, management and industry.
- Student grievances are addressed through committees such as Grievance Redressal, Anti-Ragging & Internal complaint committee or Anti sexual harassment.
- College has arranged various training programs which helps in placement of students.
- The student actively participated in sports/cultural activities organized at inter-college and intra-college competitions.
- The institute maintained strong and healthy interaction with alumni through alumni meets organized.

Criterion 6: Governance, Leadership and Management

- The strategic plan is prepared and its effective implementation is done for attainment of Vision and Mission of the institute.
- Administration takes care of key attributes such as budgetary provisions, financial support, and Infrastructure development for smooth functioning of institute as well as faculty and non-teaching staff empowerment.
- The institute has performance appraisal system as per UGC Guidelines to judge the performance of teaching and non-teaching staff members.
- IQAC is functional and contributing in enhancing quality culture of college.

Criterion 7: Institution Values and Best Practices

- The institute has girls' and Boys' common room as common facility and separate provision for facilities of differently abled (Divyangjan) students.
- Institute follows green practices such as tree plantation, plastic free campus, paperless work, outside campus parking to achieve an environmental consciousness and sustainability.
- Institute has well defined process for solid, liquid and e-waste management, energy conservation & water conservation.

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: B. Any 3 of the above

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Promotion of gender equity:

- Being a progressive College, We believe in providing equal opportunity to all the employees including students in matters related to gender sensitivity with facilities such as safety, security, counselling and common room for the students.

Security and Safety:

- Institute is very much serious about security and safety. 24*7 high security is provided by security team to all staff members and students in institute campus. Outsiders are not allowed in college premises until and unless they maintain their entry in security register.
- CCTV cameras are installed in entire college campus which ensure safety of students, staff and facilities provided in institute.
- Institute is also having floor wise fire extinguishers at appropriate places.
- Anti-Ragging committee and Internal Complaints Committee is formed to resolve student problems.
- Cultural events/festivals like Traditional Day, Navratri festival, and Fresher party etc. are conducted, which also create an awareness and make the students to understand the gender equality.
- Sanitary napkin vending machine is provided to maintain the hygiene of all.

Counselling:

- Faculties are appointed as mentors to the group of students who take care of growth and safety of their students.
- To enhance gender sensitivity, WDC conducted sessions like Mata Surakshit Tar Ghar Surakshit, Fat to Fit, Celebration of International Women's Day, Seminar on Menstruation & Hygiene, Personality Development Session, and Training Program for Girl students on Self Defence.
- Awareness campaigns on women safety and gender sensitivity are organized through street plays, rallies and camps by NSS student volunteers.

Common Rooms:

- Girls' and Boys' common room is available.

Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals:

National and International commemorative days:

1. Independence Day
2. Republic Day
3. International Women's Day
4. Teachers Day (Dr. Sarvapalli Radhakrishnan Birth Anniversary)
5. Library Day (Dr. S. R. Ranganathan Birth Anniversary)
6. Yoga Day

Birth/ Death Anniversaries:

1. Mahatma Gandhi Jayanti
2. Dr. A.P.J Abdul Kalam Jayanti
3. Mahaparinirvahan Din
4. Swami Vivekanand Jayanti (Youth Day)
5. Chatrapati Shivaji Maharaj Jayanti
6. Krantijyoti Savitribai Phule Jayanti
7. Dr. Babasaheb Ambedkar Jayanti

Events:

1. Annual Sports Day
2. Annual Cultural Day
3. NSS/ Extension Activities

Festivals:

1. Diwali
2. Navratri
3. Christmas
4. Makar sankranti

7.1.2

The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: C. Any 2 of the above

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The Institute provides education to all students irrespective to their culture, region communal socio economy and gender. The Institute has faculty and staff members from different culture, region, and community. The Institute provides same platform to all students, irrespective to their culture, region, and community. All students participate together in all activities of the institute like Sport, Cultural and Extension activities.

The Institute organizes various activities in the campus for inculcating values for being responsible citizens as reflected in the Constitution of India. Some of the events celebrated every year are as follows:

- The Institute celebrates Independence Day on 15th August and Republic Day on 26th January every year. On this occasion, a program comprising of speeches on national importance, patriotic songs and dances used to be organized with full patriotic enthusiasm.
- Various types of Pledge taking activities, as per Government directives, are also organized from time to time in the Institute.
- The Institute organizes Swachh Bharat Campaign for the awareness about Swachata in the neighbourhood on Mahatma Gandhi Jayanti.
- Programs imbibing Human Values and Professional Ethics are also organized regularly in the Institute under extension activity cell.
- Road Safety Awareness Programs are conducted every year in the Road Safety Week, where students take out rally to create awareness in the society about importance of using helmet.
- For every election holiday was given for the students and staff to caste the vote, as well awareness of voting is also spread in neighbourhood.
- On Birth Anniversary of Swami Vivekananda, Youth Day is also celebrated.
- College celebrates Hindi Bhasha Day every year.
- College celebrates Marathi Bhasha Day every year.

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice: 1

Title: Campaign on “No use of Plastic to Save Environment”

To create Environmental Awareness and reduce the use of Plastics” The proposal was put forward by NSS to IQAC which was further placed before Principal and management. In order to bring this in practice it was proposed to organize exhibitions, rallies using pluck card and spread awareness within the campus as well as in the surrounding neighborhood by the students. This generated awareness about environmental issues arising due to plastic use, and created consciousness among all to save the environment.

The Practice: Students of NSS, Students Council had made pluck cards, slogans written on them, posters to exhibit their ideas on Environment Safety and Disastrous effects of Plastic Use. Students and the other staff members joined in this campaign thereby reducing use of plastics in their day to day life as it is not disposable. Use of disposable paper bags is now used instead of plastic bags. The neighboring society members also were educated about the same who witnessed the rally.

Evidence of Success: As rally was open for all students, parents and commuters, awareness about diverse effect of plastic on environment generated to a great extent.

Problems encountered & resources required: During the academic year 2021-22, Due to Covid -19 pandemic situation number of rallies & street play as well as physical meeting with neighboring societies were reduced.

Best Practice: 2

Title: Add On Certification Courses

Objectives of the Practice.

- To fill the gaps in student’s knowledge and give them a competitive edge.
- To develop skills in the various fields, confidence building and creativity.
- To develop leadership quality among students.
- Students are encouraged to take full advantage of these opportunities to broaden horizons & excel in various areas.
- To prepare students for careers across a broad range of e- Technology, Corporate, Humanities, Marketing sectors etc.
- To develop the students understanding of ancient language and information specific to their discipline.

- To enable students to effectively integrate concept and skill across functional areas.

The Context.

The Certificate Courses are available under various categories such as Curriculum Enrichment, Skill Oriented, Placement Based, and Value Added & Soft Skills Enhancement from undergraduate to post graduate. Certificate courses serve a multitude of purposes for different students: they are used to bridge the gap between different phases of academic study, or to provide additional professional training and qualifications. The certificate courses in our college covers applied text of various subjects like Commerce & management, e- technology, English Language, Corporate, Soft Skills, Humanities, etc. These courses are job focused and provide a wide range of skills to an individual so that he can perform well when dealing with complex projects, vendors and serve multi-platform environment. Thus, helps in enhancing the confidence level of an individual. Having a prior knowledge of the job responsibilities provided by these courses helps an individual to easily adapt to the work environment and quickly advance in his career. In all, these add on Certificate courses produce highly skilled graduates who stand out from their peers in the marketplace.

The Practice.

Our college conducts following certificate courses:

1. Advanced networking security
2. Cloud Computing
3. Basic Direct Taxation(FYBAF)
4. Advanced Direct Taxation
5. Basics in Banking ,Finance & Insurance
6. Basics in Investment Banking & Wealth management
7. Entrepreneurship Development Programme
8. HR Analytics
9. Soft Skills
10. Digital Marketing
11. Marketing Common
12. Advanced Accountancy
13. Modi lipi
14. Functional English
15. Yoga
16. Intellectual Property Rights

Each certificate course consists of coordinator among the faculty members from various departments. The Course Coordinator along with his team frames the syllabus & time table of their respective courses at college level with final approval done by IQAC. The minimum seats available for each course is 40. The students have to take maximum of 3 Certificate Courses out of the list & a nominal fee of Rs. 600 is charged.(All inclusive) The Courses are conducted Online, Offline & Hybrid Mode. Through these certificate courses the students are well trained and coached for their self-help employment for their future. The classes and practical's are conducted regularly according to the time tables of the respective course. On completion of the course work, the examination of all the courses is conducted. Each student who have successfully completed the course and passed the exam is awarded with a certificate from college. Remuneration or Honorarium to resource persons/faculty is also disbursed.

Evidence of Success: The evidence of success is visible, qualitatively as well as quantitatively. The students understand and also develop their knowledge widely in various domains helping them to achieve their career goals.

Problems Encountered and Resources: Most certification courses are dominated by learning definitions of terms and putting them into exam question context. Often a huge proportion of the course is dedicated to this. Practical Knowledge as a addition to gain real time experiences is a need of an hour. Microsoft teams Platform is used to conduct the online lectures of certificate courses. Computer lab is also used to conduct the practical sessions.

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Keeping focus on Women Empowerment, Women Development Cell organised various activities:

1. Mata Surakshit Tar Ghar Surakshit in association with KDMC on 17th Nov 2022. Health Checkup Camp & session on maintaining a healthy lifestyle. 79 beneficiaries.
2. Guidance Session on Career in Fashion Industry & personal Grooming in association with Lakme Academy on 24th Sep 2022.
3. Fat to Fit session by Dr.Sonali Parlikar on 15th March 2023.Total beneficiaries: 118 +staff
4. Guest lecture on Gender Equality by Adv.Vaishali Kapure on occasion of International Women's Day on 8th March 2023.Felicitation of Women Workforce of Saket Gyanpeeth by Page 73/137 13-01-2024 01:54:36 Annual Quality Assurance Report of Saket Gyanpeeths, Saket College of Arts, Science and Commerce management.
5. Haldi Kumkum Celebration on Occasion of Makar Sankranti on 28th Jan 2023.
6. Seminar on Menstruation & Hygiene by Alumni Dakshata Ranade on 1st March 2023 for girls of 7th to 9th std of Saket Vidyamandir. Beneficiaries: 115
7. Menstrual Hygiene for College girls in association with Whisper on 6th March 2023. Session by Ms.,Yashica Rangali, Makover Expert. Benefiariaries:130
8. Personality Development & Groomng for boys in association with Gillete. Speaker Mr. Inder Singh Beneficiaries:62
9. Slogan & Best Out of Waste Competition on Women Empowerment 13th March 2023. Participants

41

10. Self Defence Training By karate blackbelt expert on 16th March 2023. Beneficiaries 71

5. CONCLUSION

Additional Information :

College has a dream of creating a benchmark in imparting education for the empowerment of students. The College aims to produce responsible citizens through extensive training and continuous all-round developmental activities. We, at Saket College of Arts, Science and Commerce, Kalyan are committed to imbibe true national spirit and ethical values and generate/reflect the same in young generation to become responsible citizens of India.

The College involves all stakeholders by organizing parents, alumni, and employer meetings. Stakeholders are invited on various committees either to contribute in Academic or Non-Academic issues to keep students upgraded with latest happenings in respective fields. Faculty and staff also have representation on various committees where they contribute in decision making. In the nut shell, the College is working for betterment of society by involving all the stakeholders.

Concluding Remarks :

We, most cordially invite the very august NAAC Peer Team, to visit Saket College of Arts, Science and Commerce, Kalyan to evaluate and asses the College for the accreditation purpose and process.

6.ANNEXURE

1.Metrics Level Deviations

| Metric ID | Sub Questions and Answers before and after DVV Verification | | | | | | | | | | | | | | | | | | | | |
|-----------|--|---------|---------|---------|---------|---------|---|----|---|---|---|---------|---------|---------|---------|---------|---|---|---|---|---|
| 1.2.1 | <p>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :24</p> <p>Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.</p> | | | | | | | | | | | | | | | | | | | | |
| 1.4.1 | <p><i>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</i></p> <p>Answer before DVV Verification : A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website</p> <p>Answer After DVV Verification: B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies</p> <p>Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.</p> | | | | | | | | | | | | | | | | | | | | |
| 3.2.2 | <p><i>Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years</i></p> <p>3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>9</td> <td>14</td> <td>6</td> <td>8</td> <td>5</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>3</td> <td>0</td> <td>3</td> <td>1</td> </tr> </tbody> </table> <p>Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.</p> | 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 | 9 | 14 | 6 | 8 | 5 | 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 | 3 | 3 | 0 | 3 | 1 |
| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 | | | | | | | | | | | | | | | | | |
| 9 | 14 | 6 | 8 | 5 | | | | | | | | | | | | | | | | | |
| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 | | | | | | | | | | | | | | | | | |
| 3 | 3 | 0 | 3 | 1 | | | | | | | | | | | | | | | | | |
| 3.3.1 | <p>Number of research papers published per teacher in the Journals notified on UGC care list during the last five years</p> <p>3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise</p> | | | | | | | | | | | | | | | | | | | | |

during the last five years

Answer before DVV Verification:

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 39 | 28 | 18 | 41 | 36 |

Answer After DVV Verification :

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 2 | 1 | 0 | 1 | 0 |

Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

3.3.2 **Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 39 | 28 | 18 | 41 | 36 |

Answer After DVV Verification :

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

Remark : As HEI has not provided any supporting documents for this metric so, Based on that DVV input is recommended.

3.4.3 **Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.**

3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 20 | 18 | 17 | 46 | 12 |

Answer After DVV Verification :

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| | | | | |

| | | | | |
|---|---|---|----|---|
| 3 | 6 | 3 | 11 | 8 |
|---|---|---|----|---|

Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

4.1.2 **Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years**

4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

| | | | | |
|---------|---------|---------|---------|---------|
| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
| 51.24 | 51.14 | 58.98 | 49.53 | 45.11 |

Answer After DVV Verification :

| | | | | |
|---------|---------|---------|---------|---------|
| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
| 1.04 | 1.71 | 0.15 | 0.22 | 0.59 |

Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

4.3.2 **Student – Computer ratio (Data for the latest completed academic year)**

4.3.2.1. **Number of computers available for students usage during the latest completed academic year:**

Answer before DVV Verification : 160

Answer after DVV Verification: 120

Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

4.4.1 **Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

| | | | | |
|---------|---------|---------|---------|---------|
| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
| 10.09 | 18.12 | 45.72 | 27.44 | 14.77 |

Answer After DVV Verification :

| | | | | |
|---------|---------|---------|---------|---------|
| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|

| | | | | |
|------|-------|-------|-------|------|
| 3.18 | 14.74 | 44.75 | 10.40 | 3.38 |
|------|-------|-------|-------|------|

Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

5.1.1 ***Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years***

5.1.1.1. Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

Answer before DVV Verification:

| | | | | |
|---------|---------|---------|---------|---------|
| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
| 1494 | 1491 | 1309 | 1260 | 1419 |

Answer After DVV Verification :

| | | | | |
|---------|---------|---------|---------|---------|
| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
| 344 | 375 | 318 | 301 | 283 |

Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

5.1.3 ***Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years***

5.1.3.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer before DVV Verification:

| | | | | |
|---------|---------|---------|---------|---------|
| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
| 1910 | 1918 | 1799 | 1854 | 1795 |

Answer After DVV Verification :

| | | | | |
|---------|---------|---------|---------|---------|
| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
| 1204 | 1124 | 1006 | 1348 | 1092 |

Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

5.1.4 ***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

5.2.2 **Percentage of students qualifying in state/national/ international level examinations during the last five years**

5.2.2.1. **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

Answer before DVV Verification:

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 20 | 19 | 20 | 11 | 30 |

Answer After DVV Verification :

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 18 | 18 | 00 | 19 | 3 |

Remark : As per the revised data and certificate received from HEI, Based on that DVV input is recommended.

5.3.1 **Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

Answer before DVV Verification:

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 5 | 0 | 5 | 1 | 0 |

Answer After DVV Verification :

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 2 | 0 | 0 | 0 | 0 |

Remark : As per the revised data and clarification received from HEI, Based on that DVV input is

recommended.

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 35 | 26 | 19 | 37 | 35 |

Answer After DVV Verification :

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 28 | 14 | 17 | 24 | 23 |

Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

6.2.2 Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: D. 1 of the above

Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

Answer before DVV Verification:

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 39 | 28 | 18 | 41 | 36 |

Answer After DVV Verification :

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

Remark : As the financial contribution less than RS. 5000 per year per teacher so, Based on that DVV input is recommended.

6.3.3 **Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

Answer before DVV Verification:

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 56 | 45 | 35 | 58 | 53 |

Answer After DVV Verification :

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 56 | 45 | 35 | 55 | 50 |

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 17 | 17 | 17 | 17 | 17 |

Answer After DVV Verification :

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
|---------|---------|---------|---------|---------|
| 22 | 22 | 22 | 22 | 22 |

Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

6.5.2 **Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Answer before DVV Verification : A. Any 4 or more of the above

Answer After DVV Verification: B. Any 3 of the above

Remark : As per the revised data and clarification received from HEI, Based on that DVV input is

recommended.

| | |
|-------|---|
| 7.1.3 | <p>Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following</p> <ol style="list-style-type: none"> 1. Green audit / Environment audit 2. Energy audit 3. Clean and green campus initiatives 4. Beyond the campus environmental promotion activities <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. Any 2 of the above Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.</p> |
|-------|---|

2.Extended Profile Deviations

| ID | Extended Questions | | | | | | | | | | | | | | | | | | | | |
|---------|--|---------|---------|---------|---------|---------|-------|-------|-------|-------|-------|---------|---------|---------|---------|---------|--------|--------|--------|--------|--------|
| 1.2 | <p>Number of teaching staff / full time teachers year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="193 987 986 1104"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>39</td> <td>28</td> <td>18</td> <td>41</td> <td>36</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="193 1182 986 1299"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>39</td> <td>28</td> <td>18</td> <td>38</td> <td>33</td> </tr> </tbody> </table> | 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 | 39 | 28 | 18 | 41 | 36 | 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 | 39 | 28 | 18 | 38 | 33 |
| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 | | | | | | | | | | | | | | | | | |
| 39 | 28 | 18 | 41 | 36 | | | | | | | | | | | | | | | | | |
| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 | | | | | | | | | | | | | | | | | |
| 39 | 28 | 18 | 38 | 33 | | | | | | | | | | | | | | | | | |
| 2.1 | <p>Expenditure excluding salary component year wise during the last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="193 1453 986 1570"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>71.87</td> <td>74.43</td> <td>93.97</td> <td>82.34</td> <td>70.64</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="193 1648 986 1765"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>117.18</td> <td>117.38</td> <td>125.65</td> <td>132.93</td> <td>126.09</td> </tr> </tbody> </table> | 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 | 71.87 | 74.43 | 93.97 | 82.34 | 70.64 | 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 | 117.18 | 117.38 | 125.65 | 132.93 | 126.09 |
| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 | | | | | | | | | | | | | | | | | |
| 71.87 | 74.43 | 93.97 | 82.34 | 70.64 | | | | | | | | | | | | | | | | | |
| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 | | | | | | | | | | | | | | | | | |
| 117.18 | 117.38 | 125.65 | 132.93 | 126.09 | | | | | | | | | | | | | | | | | |